

**TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
JULY 8, 2003**

The Tippecanoe County Council held its Regular Meeting on Tuesday, July 8, 2003 at 2:00 P.M. in the Tippecanoe Room in the County Office Building. Council members present were: President Connie Basham, Vice President Ronald L. Fruitt, David S. Byers Jeffrey A. Kemper, Jeffrey Kessler, Betty J. Michael, and Kathy Vernon. Others present were: Auditor Robert A. Plantenga, Attorney David W. Luhman, and Secretary Pauline E. Rohr.

President Basham convened the Council's Regular Meeting and led the Pledge of Allegiance. She then called upon Johnny Beard, Pastor of Whitehorse Christian Center, to offer a prayer.

APPROVAL OF MINUTES

- Councilmember Byers moved to approve the minutes of the June 2, 2003 Special Meeting as distributed, seconded by Councilmember Vernon; motion carried.
- Councilmember Fruitt moved to approve the minutes of the June 10, 2003 Regular Meeting as distributed, seconded by Councilmember Michael; motion carried.

FINANCIAL STATEMENT: Auditor Robert Plantenga

Auditor Plantenga reported the 2003 uncommitted County General Funds through June 30, 2003 are \$490,536.27. He then explained the attached General Fund Revenue Report.

President Basham said she thinks the Council needs to submit our payment plan for delinquent Institutional Care bills to get our withheld COIT payment from the State. If the Council concurs with the Auditor's proposed payment schedule in the Operating Plan discussed earlier today, Attorney Luhman offered to compose a letter for submission to the State.

- Councilmember Michael moved to authorized the Auditor and Attorney Luhman to draft a letter requesting the release of our COIT money and to include the payment schedule proposed in the Operating Plan, seconded by Councilmember Kemper; motion carried.

INTEREST REPORT: Treasurer Oneta Tolle

Mrs. Tolle distributed the Interest Report showing the average interest rate for June 2003 was 1.35%. She announced they expect to recommend a bank for Cash Management very soon. She reported advance estimated property tax payments of approximately \$13 million for 2002 pay 2003.

In an effort to increase our interest, Councilmember Kemper encouraged Mrs. Tolle to hire additional part-time help to expedite the processing of the tax payments to get them in the bank as soon as possible. Since the due date for the first installment is delayed because of Reassessment problems, he asked if there will be delays in processing the second property tax installment due to the closeness of the two payments. Mrs. Tolle said she plans to hire extra staff and run double shifts to get the money in the bank faster. She agreed the closeness of the two payments will be a challenge.

PUBLIC DEFENDER: Deputy Public Defender Tom O'Brien

General Fund 001

ADDITIONAL APPROPRIATION: \$52,811.00

50,000.00	Professional Services
2,500.00	Overtime
192.00	Social Security
119.00	Retirement

Public Defender Fee Fund 555

ADDITIONAL APPROPRIATION: \$5,000.00

5,000.00	Professional Services
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Councilmember Kemper noted that these funds are being requested earlier than usual. Mr. O'Brien said they are working on more serious cases that require much preparation time. As of June 20th, the balance in the General Fund Professional Services line item was \$5,663.88. He was not sure if these requests would carry these line items for the remainder of the year.

- Councilmember Michael said the Public Defender tends to under request and moved to approve \$50,000 for Profession Services in General Fund 001. Councilmember Byers said he couldn't second that motion because he thinks that amount is too high for the remaining six months of the year. He said the Public Defender has approximately \$5,000 of her beginning budget of \$22,100 which is a spending rate of \$3,000 per month. President Basham agreed and wondered if the Public Defender will need more than twice the original appropriation for the remaining six months. She noted it has been the Council's practice to appropriate only a portion and ask department heads to come back later in the year if they need more funds.

Circuit Court Judge Don Daniel, who was present, said he volunteered to come and lend his support in favor of this request. He said members of the Public Defender's staff are in his court almost daily scheduling things and he encouraged the Council to approve sufficient funding for them to do their job.

- Councilmember Michael amended her motion to approve \$30,000 for Professional Services in General Fund 001, seconded by Councilmember Byers; motion carried.
- Councilmember Byers moved to approve \$2,500 for Overtime, \$192 for Social Security, and \$119 for Retirement in General Fund 001, seconded by Councilmember Michael; motion carried.
- Councilmember Michael moved to approve \$5,000 for Professional Services in Public Defender Fee Fund 555, seconded by Councilmember Kemper; motion carried.

SUPERIOR COURT III: Judge Loretta Rush

ADDITIONAL APPROPRIATION: \$350,000.00
350,000.00 Institutional Care

Judge Rush reported a balance of \$174,613 of the appropriated \$750,000 in Institutional Care and a \$400,000 bill for the first 6 months of 2003 from the Department of Corrections (Boys and Girls Schools) for secure detention. She noted she will not be billed for the second half of the year until 2004. Judge Rush said DOC placements are her last option because of the cost and her lack of control over the amount of incarceration time. She cited SHOCAP, funded by a grant for habitual offenders, and JAMS, a day reporting program at Cary Home, as two alternative programs implemented as alternatives to DOC placements. If approved, the request for \$350,000 will allow her to pay current bills to the DOC.

Auditor Plantenga mentioned that earlier today the Council discussed appropriating the past due DOC bills in the County Council's Budget. Current DOC bills would remain in the Superior Court III Budget.

- Councilmember Byers moved to approve \$250,000 for Institutional Care, seconded by Councilmember Kemper; motion carried.

SUPERIOR COURT III: Judge Loretta Rush

REDUCTION OF APPROPRIATION: \$13,210.00
13,210.00 Institutional Care

Judge Rush offered this reduction of appropriation from her Institutional Care line item to provide \$13,210 of the total \$87,000 needed for the JAMS Program in Cary Home's Budget. She said the number of juvenile participants in JAMS, a day reporting program used in lieu of incarceration, saves the County approximately \$511,000 annually in DOC secure detention placement costs that run from \$80 to \$100 per day. Parents of juveniles in the JAMS Day Reporting Program pay an electronic monitoring fee of \$70 per week.

- Councilmember Michael moved to approve the reduction of appropriation of \$13,210 from the Institutional Care line item in Superior Court III's Budget, seconded by Councilmember Kemper.

Councilmember Byers asked Cary Home Director Rebecca Humphrey if her revenue could pay the remaining cost for JAMS. She responded that part of her revenue is grants and other revenue goes into the General Fund.

- The motion carried.

CARY HOME: Director Rebecca Humphrey

ADDITIONAL APPROPRIATIONS: \$13,210.00

9,657.00	Full time employees
740.00	Social Security
461.00	Retirement
2,009.00	Health Insurance
343.00	Workers Comp

SALARY ORDINANCE	Position	<u>Rate</u>	<u>Salary</u>
Full Time	Juv Enhance & Tx Coord		6,216.00
	Juv Enhance & Tx Spec		3,441.00

This appropriation request is to pay the remainder of the salaries not covered by grant funds for two full time JAMS' employees.

- Councilmember Michael moved to approve the appropriations, seconded by Councilmember Fruitt; motion carried.
- Councilmember Michael moved to approve the salary ordinance, seconded by Councilmember Fruitt; motion carried.

ADDITIONAL APPROPRIATIONS: \$6,123.00

5,280.00	Full time employees
405.00	Social Security
252.00	Retirement
186.00	Workers Comp

SALARY ORDINANCE	Position	<u>Rate</u>	<u>Salary</u>
Full Time	Administrative Asst.		2,641.43
	Maintenance		2,637.25

The Administrative Assistant and Maintenance employee were reduced from Full time to Regular Part-time status for 2003 due to low census. Mrs. Humphrey requested their return to full time status for the remainder of 2003 due to a census increase this summer. She reported 21 admissions in June and 19 residents currently. She said additional residents result in more maintenance requests and damage to the building and additional paperwork and phone calls for the Administrative Assistant.

Councilmember Byers asked if Cary Home's employees job share. Mrs. Humphrey said they do and cited the Medical Coordinator as an example of one who has cooked meals and mowed grass when needed.

Councilmember Vernon said she is appreciative of the work the Cary Home Staff does, but she thinks all departments need to pick up more work with the staff they have instead of asking for more.

Councilmember Byers asked if the census will decrease since summer is almost over. Mrs. Humphrey said summer is not usually a busy season for Cary Home but she thinks the economy is influencing the increase of delinquency. Councilmember Byers asked why they need to increase the hours if the job is getting done. Mrs. Humphrey responded that the job is not getting done. She said maintenance of the building is not currently up to inspection standards which can affect their license.

- Councilmember Fruitt moved to approve additional funding to upgrade the Maintenance position to full time status, seconded by Councilmember Michael; motion carried with 1 no vote by Councilmember Byers.

- Councilmember Vernon moved to approve additional funding to upgrade the Administrative Assistant position to full time status, seconded by Councilmember Michael; motion failed with 4 no votes by Councilmembers Byers, Fruitt, Basham, and Kemper.
- Councilmember Michael moved to approve the Salary Ordinance for the full time Maintenance position, seconded by Councilmember Fruitt; motion carried with 1 no vote by Councilmember Byers.

COMMISSIONERS

REDUCTION OF APPROPRIATION: \$1,000.00
 1,000.00 Utilities/Telephone

The 2003 Budget split the budget for phones between MITS for repairs and area code maintenance and Commissioners for local and long distance bills. The Commissioners are reducing their appropriation in the General Fund to allow the appropriation of those funds to MITS.

- Councilmember Fruitt moved to approve the Reduction of Appropriation request in the Commissioners' Budget, seconded by Councilmember Kemper; motion carried.

MITS

ADDITIONAL APPROPRIATION: \$1,000.00
 1,000.00 Telephone Maintenance

- Councilmember Kessler moved to approve the appropriation of \$1,000 to MITS for Telephone Maintenance, seconded by Councilmember Kemper; motion carried.

CASA: Director Coleen Hamrick

Criminal Justice Institute Grant Fund 501

ADDITIONAL APPROPRIATION: \$12,886.00
 11,970.00 Part-time
 916.00 Social Security

SALARY ORDINANCE	Position	Rate	Salary
Part-time	Special Projects Coord/ Data Processing	11.50/hr	

Mrs. Hamrick requested approval of this request to fund the part-time Special Projects Coordinator/Data Processing Manager position from the Criminal Justice Institute Grant Fund 501.

- Councilmember Kessler moved to approve the appropriation, seconded by Councilmember Fruitt; motion carried.
- Councilmember Kessler moved to approve the Salary Ordinance, seconded by Councilmember Byers; motion carried.

General Fund 001

TRANSFER: \$2,300.00

From:	001-7203-411-17-10	Health Insurance	6,182.00
	001-7203-411-17-20	Long Term Insurance	143.00
	001-7203-411-17-30	Life Insurance	99.00
	001-7203-411-17-60	Flex	120.00
	001-7203-411-12-10	Part-time regular	10,000.00
To:	001-7310-413-46-20	Pauper Attorney	16,544.00

Since CASA no longer has a staff attorney, Mrs. Hamrick requested the transfer of available funds to pay pauper counsel fees for representing CASAs. This is a transfer of funds from Superior Court III to CASA because CASA was included in Superior Court III's Budget for 2003.

- Councilmember Michael moved to approve the Transfer, seconded by Councilmember Fruitt; motion carried.

BOARD OF ELECTION & REGISTRATION

SALARY ORDINANCE	Position	Rate	Salary
Part-time	Dep. Board Members (2)	700.00/elec	
	Board Members (2)	1600.00/elec	

The Board Members were omitted from the 2003 Salary Ordinance.

- Councilmember Byers moved to approve the Salary Ordinance, seconded by Councilmember Kemper; motion carried.

PROSECUTOR IV-D

<u>TRANSFER: \$381.90</u>			
From:	001-5920-412-20-20	IV-D Printing	381.90
To:	001-5920-413-32-10	IV-D Travel	381.90

- Councilmember Vernon moved to approve the Transfer, seconded by Councilmember Byers; motion carried.

CORONER

<u>TRANSFER: \$8,500.00</u>			
From:	001-5010-413-56-20	Autopsies	4,100.00
	001-5010-413-43-75	Deputies	4,400.00
To:	001-5010-412-20-10	Office Supplies	500.00
	001-5010-412-25-25	Morgue Supplies	3,000.00
	001-5010-411-12-20	Part-time	5,000.00

- Councilmember Kemper moved to approve the Transfer, seconded by Councilmember Fruitt; motion carried.

It was noted the Coroner requested a transfer of almost all of the Autopsy balance of \$4,518.75.

SUPERIOR COURT

<u>TRANSFER: \$4,496.00</u>			
From:	001-7101-413-46-60	Central Law	4,496.00
To:	001-7101-411-13-10	Overtime	4,000.00
	001-7101-411-15-10	Social Security	306.00
	001-7101-411-16-10	Retirement	190.00

- Councilmember Kemper moved to approve the Transfer, seconded by Councilmember Michael.

Councilmember Vernon asked how much Overtime has been spent in this court to date. Auditor Plantenga answered \$16,942. Councilmember Kessler asked if any Councilmembers received an organization flow chart for Superior Court in their mailboxes as requested at the June 10th meeting. No one answered affirmatively. Councilmember Vernon noted she asked Ms Davis to provide documentation showing how they are reducing Overtime and Part-time when asking for additional funds. She said she couldn't support this Transfer request since the Council has not received the requested information. Councilmember Byers agreed.

- The motion to approve the Transfer was defeated with 6 no votes by Councilmembers Kessler, Michael, Byers, Vernon, Fruitt, and Basham.

OTHER BUSINESS

- President Basham reported that she and two other Councilmembers attended the Farm Bureau Dinner during which there was congenial discussion regarding concerns of both Council and Farm Bureau members.
- The Council's last site visit was held on Thursday, July 3rd at the County Extension Building.

- The Tippecanoe County Fair will be held the week of July 19th - 26th at the Fairgrounds. See Councilmember Byers for a free milkshake.
- The 4-H Auction will be held July 25th. This is the 101st anniversary of 4-H. Elizabeth Byers, this year's 4-H Public Speaking Champion, is in the audience.
- An information sheet from Veteran Service Officer Randy Fairchild regarding the new law that allows up to \$1,000 per burial for a veteran was distributed.
- The next site visit will be held at 8:00 A.M., Thursday, August 7th at Cary Home.
- The Council's Regular Meeting will be held at 2:00 P.M., Tuesday, August 12th.
- The 2004 Budget Hearings will begin at 8:00 A.M., Monday, August 25th and continue until completion.
- Councilmember Fruitt announced that representatives from State Republican Headquarters will hold a meeting with an emphasis on Economic Development at the Holiday Inn Select at 4:00 P.M., Wednesday, July 9th.
- Departmental 2004 Budgets are due by 4:30 P.M., Friday, July 11th.

FYI: Commissioner KD Benson

- The Commissioners attended the 4th of July picnic at the Villa.
- Quarterly Grant Report was distributed. The Department of Commerce grant denial for Lauramie Township Regional Sewer District was a big disappointment.
- The Sheriff and several deputies helped with flooding conditions in Carroll County last weekend
- A handout regarding Impact Fees was distributed.
- A draft of a guest editorial regarding the county budgeting process will be submitted for publication next week. Commissioner Benson asked for any input from Councilmembers.
- The next Department Heads Meeting will be held at Noon, Wednesday August 13th in the Tippecanoe Room.

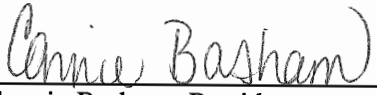
PUBLIC COMMENT

None.

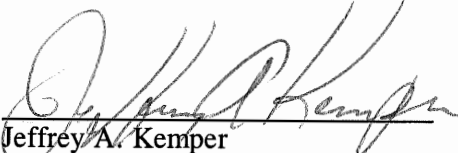
ADJOURNMENT

Upon the motion by Councilmember Fruitt and the second by Councilmember Michael, the meeting adjourned.

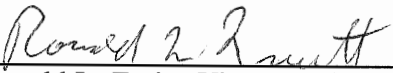
TIPPECANOE COUNTY COUNCIL



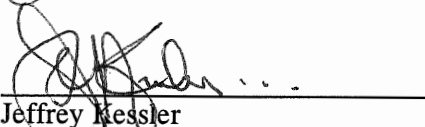
 Connie Basham, President



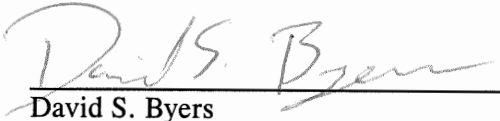
 Jeffrey A. Kemper



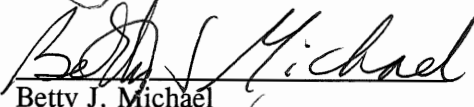
 Ronald L. Fruitt, Vice President




 Jeffrey Kessler



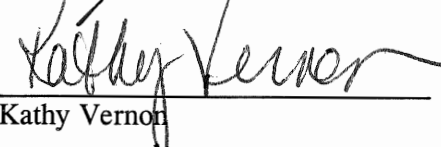
 David S. Byers



 Betty J. Michael

Attest: 

 Robert A. Plantenga, Auditor



 Kathy Vernon