

**TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
NOVEMBER 13, 2003**

The Tippecanoe County Council held its Regular Meeting on Thursday, November 13, 2003 at 2:00 P.M. in the Tippecanoe Room in the County Office Building. Council members present were: President Connie Basham, Vice President Ronald L. Fruitt, David S. Byers, Jeffrey A. Kemper, Jeffrey Kessler, Betty J. Michael, and Kathy Vernon. Others present were: Auditor Robert A. Plantenga, Attorney David W. Luhman, and Secretary Pauline E. Rohr.

NOTE: The meeting was held on Thursday, November 13 because the regular meeting day fell on Veteran's Day, Tuesday, November 11, a holiday.

President Basham called the meeting to order and led the Pledge of Allegiance. She then offered a prayer.

APPROVAL OF MINUTES

- Councilmember Michael moved to approve the minutes of the October 14, 2003 Regular Meeting as distributed, seconded by Councilmember Byers; motion carried.

FINANCIAL STATEMENT: Auditor Robert Plantenga

Auditor Plantenga reported the 2003 uncommitted County General Funds through October 31, 2003 are \$31,540.76. He noted the Recorder's revenue is over \$400,000 more than the estimate for all of 2003. Cary Home's revenue is close to the estimate.

Since we now have the tax rate for Benton Community School Corporation, the tentative Property Tax due date for the two Tippecanoe County taxing units, Shelby BSC and Otterbein, is December 10, 2003.

Auditor Plantenga noted the IRS reimbursable mileage rate for 2004 increased from 36¢ to 37.5¢. He said this may affect 2004 travel budgets.

- Councilmember Kemper moved to amend the Agenda to place all General Fund requests together and hear those departmental presentations at the beginning of the meeting before any General Fund appropriations are approved, seconded by Councilmember Vernon; motion carried.

It was clarified that this will occur after the request for Tax Abatement by Advanced Connection, Inc. and before the Public Defender's request.

INTEREST STATEMENT: Treasurer Oneta Tolle

Mrs. Tolle distributed the Interest Report showing the average rate for September 2003 was 1.13%. She announced the Treasurer posted tax collections totaling \$5.5 million on Tuesday, November 11th.

Councilmember Vernon thanked the Treasurer's staff for their flexibility in accommodating the public.

DECLARATORY RESOLUTION 2003-31-CL: Designation of an Economic Revitalization Area: Advanced Connection, Inc.

Resolution 2003-31-CL will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Greater Lafayette Progress President Mike Brooks introduced Senior Project Manager Randy Layman who appeared because President Alex Steselboim was out of town.

Mr. Layman explained they engineer and manufacture a custom switchgear which is a sheet metal enclosure that feeds electrical power. They started with Caterpillar in the early 1990s but became Advanced Power Technologies in 1999 when Caterpillar moved their operation. One use for the switchgear is emergency standby power. Mr. layman said the tax abatement will help them relocate due to their need for expansion. They have six (6) current employees.

Mr. Brooks said the company is requesting a ten (10) year tax abatement with the anticipated addition of ten (10) jobs: 1 in 2004, 4 in 2005, and 5 in 2006. There are no improvements on the three acres +/- they are negotiating to purchase.

Councilmember Kessler said he has a hard time justifying a ten (10) year tax abatement for one new job in 2004, but he doesn't want to send a negative message. He asked if a tax abatement on Personal Property will be requested later. Mr. Brooks responded the work is mostly assembly and any equipment moved from their current location will not be eligible for abatement. He also responded that the Statement of Benefits estimates 10 jobs will be created so it is not a one job abatement. He said the Application states how the jobs may come on line. Councilmember Vernon pointed out the Application states the project will complement existing businesses. She also appreciates the company will pay 80% of employees' insurance.

- Councilmember Kessler moved to approve a ten year tax abatement for Advanced Connection, Inc., seconded by Councilmember Kemper.

Councilmember Byers said he would rather approve a six (6) year abatement but he will go along with ten. He also would like to see more new employees. With their growth, Mr. Layman said he feels more than ten new employees will happen.

- The motion carried.
- Councilmember Kessler moved to approve Declaratory Resolution 2003-31-CL, seconded by Councilmember Michael; motion carried.

GENERAL FUND DEPARTMENTAL PRESENTATIONS

Since today's General Fund requests total \$80,585 but General Fund uncommitted total only \$31,540.76, the Council elected to hear all General Fund requests before approving any appropriations.

PUBLIC DEFENDER: Tabled 10/14/03

ADDITIONAL APPROPRIATIONS: \$17,734.00
 10,106.00 Part-time
 3,265.00 Social Security
 4,363.00 Health Insurance

TRANSFER: \$35,318.00
 From: 001-6310-413-43-10 Contractual 35,318.00
 To: 001-6310-411-12-20 Part-time 35,318.00

SALARY ORDINANCE	Position	Rate	<u>Salary</u>
Part-time	Dep. Public Defender	1,333.33	

Councilmember Kemper announced he told Public Defender Amy Hutchison she did not need to be here since she met with the Council earlier today regarding this request.

SUPERIOR COURT II

General Fund

ADDITIONAL APPROPRIATIONS: \$12,000.00
 10,000.00 Pauper Attorney
 2,000.00 Jury Expense

Jury Pay Fund 550

ADDITIONAL APPROPRIATIONS: \$2,000.00
 2,000.00 Jury Expense

Judge Busch reported a balance of \$1,971.30 in Jury Expense but claims greater than the \$5,964.02 balance in Pauper Expense. He said they have no available funds to transfer.

Auditor Plantenga noted that \$2,000 for Jury Expense was advertised in both the General Fund and Jury Pay Fund to give the Council an option.

SUPERIOR COURT III: Fiscal Officer Kathy Timberlake**ADDITIONAL APPROPRIATION: \$900.00**

900.00 Translator

Auditor Plantenga noted this court has approximately \$10,000 extra in Health Insurance that can be transferred.

- Councilmember Michael moved to transfer \$900 from Health Insurance to Translator, seconded by Councilmember Kemper; motion carried.

CIRCUIT COURT: Judge Don Daniel**ADDITIONAL APPROPRIATION: \$4,758.00**

3,647.00 Pauper Attorney

1,111.00 Law Books

Judge Daniel said they are holding bills for the requested line items.

FAIRGROUNDS: County Agent Bryan Metzger**ADDITIONAL APPROPRIATION: \$10,000.00**

10,000.00 Utilities

Mr. Metzger said they already transferred \$3,600 into Utilities. If the Council approves \$3,300 today, he can pay the October and November bills and hold the December bill for payment in January 2004.

SUPERIOR COURT: Bailiff Kelly Davis**ADDITIONAL APPROPRIATIONS: \$32,927.00**

5,000.00 Overtime

4,000.00 Part-time

20,000.00 Pauper Attorney

3,000.00 Evaluation Services

689.00 Social Security

238.00 Retirement

Ms Davis reported they have outstanding bills totaling \$18,255 for Pauper Attorney and \$6,104 for Evaluation Services. She said the Overtime and Part-time requests are based on monthly expenses.

END OF PRESENTATIONS***PUBLIC DEFENDER: Tabled 10/14/03***

- Councilmember Byers moved to bring the request off the table, seconded by Councilmember Michael; motion carried.
- No further action was taken.

SUPERIOR COURT II

- Councilmember Byers moved to approve \$6,000 for Pauper Attorney and \$2,000 for Jury Expense from General Fund 001, seconded by Councilmember Michael.

Auditor Plantenga interjected that Superior Court V has approximately \$15,000 of unspent appropriation in Jury Pay Fund 550 that can be transferred to Jury Expense for Superior Court II if Judge Meade is agreeable.

- Councilmember Byers amended his motion to approve \$6,000 for Pauper Attorney, seconded by Councilmember Michael; motion carried.

HEALTH DEPARTMENT**REDUCTION OF APPROPRIATION: \$4,500.00**

4,500.00 Full time employee

Auditor Plantenga explained that this reduction will increase the General Fund uncommitted amount \$4,500.

- Councilmember Kessler moved to approve the reduction of appropriation, seconded by Councilmember Fruitt; motion carried.

CIRCUIT COURT

- Councilmember Byers moved to approve \$3,647 for Pauper Attorney and \$1,111 for Law Books, seconded by Councilmember Michael; motion carried.

FAIRGROUNDS

- Councilmember Vernon moved to approve \$3,300 for Utilities, seconded by Councilmember Fruitt; motion carried.
- ➔ President Basham relinquished the chair to Vice President Fruitt when she left the meeting.

SUPERIOR COURT

- Councilmember Byers moved to approve \$3,000 for Evaluation Services and \$17,000 for Pauper Attorney, seconded by Councilmember Kessler; motion carried.

CLERK RECORD PERPETUATION FUND 160: Clerk Linda Phillips**ADDITIONAL APPROPRIATION: \$21,530.00**

20,000.00 Part-time

1,530.00 Social Security

Mrs. Phillips said this appropriation will pay salaries for Part-time interns who will be imaging and indexing records.

- Councilmember Michael moved to approve the appropriation, seconded by Councilmember Kessler; motion carried.

SUPERIOR COURT III: Fiscal Officer Kathy Timberlake**Juvenile Alternatives JAIBG Grant Fund 210****ADDITIONAL APPROPRIATION: \$12,970.00**

8,942.00 Surveillance Officer

626.00 Social Security

425.00 Retirement

2,601.00 Health Insurance

376.00 Workers Comp

This action will appropriate money to fund the Surveillance Officer from 10/1/03/ thru 9/30/04. Juvenile Alternatives is providing \$1,297 cash match.

- Councilmember Kemper moved to approve \$12,970 for the Surveillance Officer from JAIBG Grant Fund 210, seconded by Councilmember Michael.

Auditor Plantenga pointed out that the amount requested for Social Security is insufficient. Ms Timberlake said the grant did not provide enough money to pay the full amount.

- The motion carried.

NOTE: Salary Ordinance was approved 10/14/03

JAIBG Grant Fund 133 for JAMS at Cary Home**ADDITIONAL APPROPRIATION: \$12,970.00**

6,216.00	Juvenile Enhancement Coord.
4,588.00	Juvenile Enhancement Spec.
800.00	Social Security
496.00	Retirement
870.00	Health Insurance

This action will appropriate JAIBG Grant money to fund the JAMS Program from 10/1/03/ thru 9/30/04. Cary Home is providing \$1,297 cash match.

- Councilmember Kemper moved to approve the appropriations for the JAMS Program, seconded by Councilmember Byers; motion carried.

Juvenile Acct Incentive Title V Grant Fund 635**ADDITIONAL APPROPRIATION: \$75,000.00**

24,000.00	Asset Planning
11,520.00	Spanish Parenting
29,472.00	At Risk Students
10,008.00	After School

This action will appropriate Title V Grant money to fund the budget from 7/1/03/thru 6/30/04. CFRC (Community Family Resource Center) is providing \$37,500 in-kind match.

- Councilmember Kemper moved to approve the appropriation, seconded by Councilmember Vernon; motion carried.

Drug Free Communities Grant Fund 153**ADDITIONAL APPROPRIATION: \$104,523.00**

5,400.00	Office/Printing Supplies
1,824.00	General Operating/Postage
13,990.00	General Operating/Advertising
1,250.00	General Operating/Rentals
12,059.00	General Operating/Misc.
1,250.00	Travel & Training
68,750.00	Admin/Other Professional Serv

This action will appropriate Drug Free Communities Grant Fund money to address drug issues of youth.

- Councilmember Kemper moved to approve the appropriation, seconded by Councilmember Byers; motion carried.

JAIBG Grant Fund 602 for SHOCAP**ADDITIONAL APPROPRIATION: \$44,573.00**

31,892.00	SHOCAP Officer
2,448.00	Social Security
1,516.00	Retirement
1,120.00	Workers Comp
6,364.00	Health Insurance
1,233.0	Travel

This action will appropriate JAIBG Grant money to fund the SHOCAP Officer position from 10/1/03 thru 9/30/04. Juvenile Probation will provide the cash match.

- Councilmember Kemper moved to approve the appropriation, seconded by Councilmember Vernon.

Ms Timberlake explained that the SHOCAP Program is for serious habitual offenders. If this fails, the next step is the DOC where there is more supervision.

- The motion carried.

JUVENILE PROBATION

JAIBG Grant Fund 602 for SHOCAP

ADDITIONAL APPROPRIATION: \$11,145.00

7,973.00	SHOCAP Officer
612.00	Social Security
379.00	Retirement
1,592.00	Health Insurance
309.00	Travel
280.00	Workers Comp

This action will appropriate Juvenile Probation's first quarter cash match of JAIBG Grant money to fund the SHOCAP Officer position from 10/1/03 thru 9/30/04.

- Councilmember Byers moved to approve the appropriation, seconded by Councilmember Michael; motion carried.

SALARY ORDINANCE	Position	Rate	Salary
Full time	SHOCAP Officer	2,662.16	31,946.00

- Councilmember Kessler moved to approve the salary ordinance, seconded by Councilmember Byers; motion carried.

COURT SERVICES: Director Cindy Houseman

Substance Abuse/Mental Health Assessor Fund 575

ADDITIONAL APPROPRIATION: \$3,765.00

2,776.00	Full Time Employee – Drug Court Coordinator
213.00	Social Security
132.00	Retirement
546.00	Health Insurance
98.00	Workers Comp

Mrs. Houseman explained this appropriation will pay the last 2 pays for 2003 for the new Drug Court Coordinator position.

ADDITIONAL APPROPRIATION: \$575.00

495.00	Full Time Employee – Evaluator
38.00	Social Security
24.00	Retirement
18.00	Workers Comp

This appropriation will pay the additional salary following the reclassification to full time Evaluator.

- Councilmember Kemper moved to approve the appropriation to fund the Drug Court Coordinator position in Fund 575, seconded by Councilmember Byers; motion carried with Councilmember Kessler abstaining.

SALARY ORDINANCE	Position	Rate	Salary
Full Time	Drug Court Coordinator	1,387.54	2,776.00
	Evaluator	1,387.54	4,162.62

- Councilmember Kemper moved to approve the salary ordinance for 2003 for the Drug Court Coordinator and Evaluator, seconded by Councilmember Byers; motion carried with Councilmember Kessler abstaining.
- There was no action on Councilmember Kemper's motion and Councilmember Byers' second to approve the 2004 salary ordinances because it was uncertain if the salary amount included the 2% increase.

Violence in the Community Fund 576

ADDITIONAL APPROPRIATION: \$3,489.00

3,009.00	Full Time Employee – Intake Specialist
231.00	Social Security
143.00	Retirement
106.00	Workers Comp

This appropriation will pay the additional salary due to the change from part-time to full time status for the Intake Specialist for the remainder of 2003.

<u>SALARY ORDINANCE</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full Time	Intake Specialist	1,002.92	3,009.00

- Councilmember Kemper moved to approve the appropriation of \$3,489 for the Intake Specialist position for the remainder of 2003, seconded by Councilmember Byers; motion carried with Councilmember Kessler abstaining.
- Councilmember Kemper moved to approve the salary ordinance for 2003 for the Intake Specialist, seconded by Councilmember Michael; motion carried with Councilmember Kessler abstaining.

The 2004 salary ordinance for the Intake Specialist 2004, was not acted on because it was uncertain if the salary amount included the 2% increase.

HEALTH DEPARTMENT

Emergency Preparedness Fund 475

ADDITIONAL APPROPRIATION: \$83,379.00

699.00	Office/Office Supplies
44,500.00	Contracts/Miscellaneous
38,198.00	Equipment/Office Equipment

This action will establish a budget for funds received from the Federal Bioterrorism Program.

- Councilmember Michael moved to approve the appropriation, seconded by Councilmember Kessler; motion carried.

General Fund 001

TRANSFERS: \$3,000.00

From:	001-9010-451-11-10	Full Time Employee	3,000.00
To:	001-9010-452-25-25	Medical Supplies	1,500.00
	001-9010-452-25-31	Environmental Supplies	1,500.00

- Councilmember Michael moved to approve the transfers, seconded by Councilmember Kessler; motion carried.

PARKS DEPARTMENT

TRANSFER: \$1,700.00

From:	001-4310-463-36-10	Repairs	1,700.00
To:	001-4310-462-22-20	Supplies - Garage	1,700.00

- Councilmember Kemper moved to approve the transfer, seconded by Councilmember Michael; motion carried.

VILLA

TRANSFERS: \$9,928.00

From:	001-3510-411-17-30	Life Insurance	80.00
	001-3510-411-17-20	Long Term Disability	115.00
	001-3510-411-17-10	Health Insurance	4,150.00
	001-3510-411-16-10	Retirement	900.00
	001-3510-411-15-10	Social Security	1,300.00

	001-3510-413-32-20	Training	378.00
	001-3510-413-42-15	Legal	14.00
	001-3510-413-43-50	Contracts	2,828.00
	001-3510-413-56-70	Furniture Repairs	32.00
	001-3510-413-56-75	Interior Decorating	131.00
To:	001-3510-412-25-05	Food	6,545.00
	001-3510-412-20-10	Office	85.00
	001-3510-412-24-50	Gravel	220.00
	001-3510-412-20-60	Operating	3,078.00

- Councilmember Michael moved to approve the transfers, seconded by Councilmember Kessler; motion carried.

ZONING ENFORCEMENT

TRANSFER: \$700.00

From:	001-2710-413-32-10	Travel & Training	700.00
To:	001-2710-412-20-10	Operating Supplies	700.00

- Councilmember Kessler moved to approve the transfer, seconded by Councilmember Byers; motion carried.

AREA PLAN: Area Plan Commission President Jack Rhoda

SALARY ORDINANCE	Position	Rate	Salary
Full time	Exec. Dir. (in training)	5,633.00	5,633.00

Mr. Rhoda explained the Council approved a salary ordinance in the amount of \$5,365 in June 2003 for an Executive Director in training. Since Assistant Director Sallie Fahey was hired to fill that position, a transfer of \$268 from the Assistant Director's line item to Executive Director in training was done to bring her salary to the higher amount. (No Council approval was needed for the transfer.)

- Councilmember Michael moved to approve the salary ordinance, seconded by Councilmember Vernon.

Councilmember Vernon said Mrs. Fahey will be training for the Executive Director's position as well as continuing to perform her Assistant Director's duties.

- The motion carried.

E-911 FUND 176: E-911 Director Capt. Mark Kirby

ADDITIONAL APPROPRIATION: \$350,000.00

350,000.00	Capital Outlay
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Capt. Kirby requested additional funding needed for the 800 Mhz Public Safety Radio System upgrade.

- Councilmember Kessler moved to approve the appropriation, seconded by Councilmember Kemper; motion carried.

SALARY ORDINANCE	Position	Rate	Salary
Full Time - 2004	Communication Off. (2)	3,156.00	75,734.00

This 2004 salary ordinance is for two full time Communication Officers for West Lafayette.

- Councilmember Kessler moved to approve the 2004 salary ordinance for 2 Communications Officers, seconded by Councilmember Vernon; motion carried.

SHERIFF: Sheriff William "Smokey" Anderson

TRANSFERS: \$61,950.00

From:	001-5410-421-11-10	Full Time Employees	22,000.00
	001-5410-421-12-50	Merit Board	450.00
	001-5410-421-15-10	Social Security	2,000.00
	001-5410-421-16-10	Retirement	1,000.00

	001-5410-421-17-20	Long Term Disability	500.00
	001-5410-421-17-30	Life	500.00
	001-5410-421-17-60	Flex	500.00
	001-5410-421-17-10	Health Insurance	35,000.00
To:	001-5410-422-25-8-	Vehicles	22,000.00
	001-5410-422-25-30	Cleaning & Laundry	4,950.00
	001-5410-422-22-10	Repair & Maint	20,000.00
	001-5410-423-37-90	Utilities	15,000.00

- Councilmember Michael moved to approve the transfers, seconded by Councilmember Kessler; motion carried.

ANCILLARY

TRANSFER: \$4,000.00

From:	001-6010-411-12-20	Part-time	4,000.00
To:	001-6010-413-46-50	Pauper Transcripts	4,000.00

- Councilmember Byers moved to approve the transfer, seconded by Councilmember Michael; motion carried.

COMMISSIONERS

Cum Cap Fund 010

ADDITIONAL APPROPRIATION: \$5,000.00

5,000.00 Maint/Bldg Improvements

This request is for general facility maintenance of TCOB, CH, and 629 Building for the remainder of the year.

- Councilmember Kessler moved to approve the appropriation, seconded by Councilmember Byers; motion carried.

Highway Speed Limit Project Grant Fund 235

ADDITIONAL APPROPRIATION: \$232,216.00

46,833.00	Salary & Wages/Overtime
3,583.00	Social Security
44,942.00	General Operating/Misc
2,250.00	Hwy/Road/Road Signs
39,217.00	General Operating/Misc
9,975.00	Travel & Training
42,000.00	Dept/Media/Education
43,416.00	Dept/Statistical Analysis

This grant will fund a 28 month study to determine rational speed limits in the County. The Overtime line item will pay deputies to enforce speed limits. The General Fund will receive the reimbursement.

- Councilmember Kessler moved to approve the appropriation, seconded by Councilmember Byers; motion carried.

General Fund 001

TRANSFERS: \$12,010

From:	001-1110-413-30-05	Dues & Subscriptions	760.00
To:	001-1110-412-25-65	Dept/Duplicating	760.00
From:	001-1130-411-11-10	Salaries/Full Time	2,040.00
	001-1130-411-15-10	Social Security	156.00
	001-1130-411-16-10	Retirement	96.00
	001-1130-411-17-10	Health Insurance	7,058.00
	001-1130-412-25-30	Cleaning & Laundry	1,900.00
To:	001-1130-413-37-10	Utilities/Electric	11,250.00

- Councilmember Kessler moved to approve the transfers, seconded by Councilmember Michael; motion carried.

FYI: Commissioner KD Benson

- ♦ The House Ways & Means Committee held a public hearing in the Tippecanoe Room from 1:00 P.M. until approximately 5:00 P.M., Thursday, November 6, to receive public comments concerning the increase in property tax assessments. Auditor Plantenga's presentation showed how the increase in Welfare (State controlled) adversely affected the County.
- ♦ November 18th is Organization Day at the Legislature. Commissioner Benson asked the Council to encourage their legislators to override the Governor's veto of the mechanism to fund Storm Water requirements.
- ♦ Following the City Election, there will be new faces on several County boards.
- ♦ Department of Commerce grants totaling approximately \$500,000 for Lauramie Township's Sewer Project and \$420,000 for New Directions were awarded to the County.
- ♦ Jessica Rebmann, Grant Coordinator, requested extended leave under the Family and Medical Leave Act following the birth of her son. She is working a few hours per week.
- ♦ GIS Day and the launch of the new GIS Website will be Wednesday, November 19th.

PUBLIC COMMENT

Claudia Samulowitz, who works under contract as Translator for the courts, distributed past due invoices for services rendered to various courts dating from as far back as June, 2003.

Auditor Plantenga pointed out the Council is not to blame for lack of payment because there have been no requests for additional funds from the courts. Councilmember Byers commented the Council approved a \$5,000 transfer today to Translator for Superior Court 6.


DECEMBER MEETINGS

Tentative: 11:30 A.M., Tuesday, December 9, 2003 with Legislators.
Regular: 2:00 P.M., Tuesday, December 9, 2003.

ADJOURNMENT

- Councilmember Michael moved to adjourn, seconded by Councilmember Kemper; motion carried.

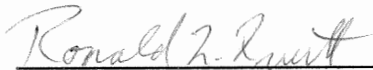
TIPPECANOE COUNTY COUNCIL




Connie Basham, President



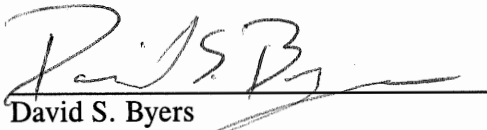
Jeffrey A. Kemper



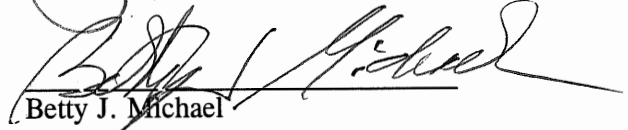
Ronald L. Fruitt, Vice President




Jeffrey Kessler



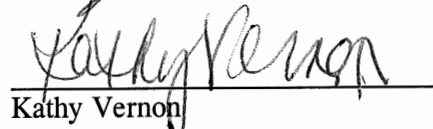
David S. Byers



Betty J. Michael

Attest: 

Robert A. Plantenga, Auditor



Kathy Vernon