

**TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
AUGUST 9, 2005**

The Tippecanoe County Council Meeting began at 1:00 P.M. followed by the Council's Public Hearing at 2:00 P.M., Tuesday, August 9, 2005 in the Tippecanoe Room in the County Office Building. Council members present were: Vice President Ronald L. Fruitt, David S. Byers, Jeffrey A. Kemper, Betty J. Michael, Thomas P. Murtaugh, and Kevin L. Underwood. Others present were: Auditor Robert A. Plantenga, Attorney David W. Luhman, and Secretary Pauline E. Rohr. (Councilmember Kathy Vernon was absent.)

Vice President Fruitt called the meeting to order and led the Pledge of Allegiance.

TIPPECANOE COUNTY'S COMMERCIAL SELF INSURANCE: Insurance Agent Jack Bogan

As the agent for the County's Commercial Insurance, Mr. Bogan explained that in the late 1980's, the County chose to put money into self insurance funds to pay coverage we either couldn't buy or couldn't afford. Consequently, the County pays large deductibles to cover the County's property, public officials' liability (\$100,000 deductible), and fleet coverage. Approximately \$300,000 in premiums is saved annually in conjunction with the Self Insurance Fund and Mr. Bogan estimated the County has saved \$3.2 million since 1987. Although the County started trying to fund self insurance at the 40% level of annual savings, that percentage has diminished over the years. He warned that, if the County doesn't increase the funding level to at least 40%, it will be necessary to buy more insurance.

Mr. Bogan stated his purpose in talking to the Council today is to propose a plan to save the Sheriff's Self Insurance Fund that has an approximate balance of \$185,000. After a claim of approximately \$105,000 is paid under the Law Enforcement Liability Policy, the balance will be reduced to approximately \$80,000. A second outstanding claim, with an unknown amount, is expected to take all of the remaining balance. To remedy this, Mr. Bogan proposed to the Commissioners the purchase of \$110,000 of Sheriff's Liability coverage with a \$100,000 deductible to replace the Sheriff's Self Insurance Fund. He proposed the following annual contributions to the County's Self Insurance Fund in the 2006 Budget to continue the savings the County has experienced:

Sheriff's Fund

Projected Balance 12/31/05	\$0
2006 contribution	\$200,000
2007 contribution	\$100,000

Commissioners' Fund

Balance	\$123,712
2006 contribution	\$20,000
2007 contribution	\$30,000

Public Officials' Fund

Balance	\$278,740
2006 contribution	\$10,000
2007 contribution	\$10,000

Inmate Medical Fund

Balance	\$132,735
2006 contribution	\$10,000
2007 contribution	\$10,000

AUDITOR'S FINANCIAL REPORT: Robert Plantenga

Auditor Plantenga reported the 2005 uncommitted County General Funds through July 31, 2005 are \$91,275.13. He pointed out Revenue items of note:

41-22 Prosecutor \$ 42,000.00

This is the amount the Prosecutor agreed to pay to the General Fund from his discretionary funds for positions during the 2005 Budget Hearings.

42-20 Sheriff-Inmate House-DOC \$739,095.65

This payment from the DOC for housing DOC inmates covers the period from 10/2004 thru 2/2005 and makes the account current.

61-10 Interest \$ 91,397.84

This amount exceeds the monthly estimate of \$43,750.

Jury Pay Fund 550

The current uncommitted balance of \$4,362.65 is sufficient to appropriate the \$4,000 request from Superior Court V today. The request was advertised in both the General Fund and Jury Pay Fund.

LOHUT Funds

Excise Sur Tax and Wheel Tax Budgets were conservative estimates based on 6 months' collections. At the end of 7 months, Excise Sur Tax collections total \$807,989.45 of the \$1 million estimated and Wheel Tax collections total \$86,053.90 of the \$100,000 estimated. Auditor Plantenga noted the largest collections occur in January and taper off as the year proceeds.

Assessment & Budget Process

Auditor Plantenga distributed a booklet and discussed the Property Tax Assessment and Budget process.

RESOLUTION 2005-21-CL: Authorizes Installment Payments to Department of Corrections for Past Due Juvenile Detention Invoices

Resolution 2005-21-CL will appear in its entirety in the Ordinance and Resolution Book in the County Auditor's Office.

Attorney Luhman explained that HEA 1001 requires Counties with a past due balance with the Indiana Department of Correction (DOC) for juvenile detention to agree to a repayment plan with the State Budget Agency by August 15, 2005. If a plan is not submitted, the State can withhold distributions to the County until the deficit is paid. He said Tippecanoe County has worked to reduce its deficit from approximately \$1 million to approximately \$276,000. Resolution 2005-21-CL authorizes the Auditor to complete a repayment plan according to HEA 1001 and acknowledges that Marion County filed a suit and we are not waiving our right to restitution if the Statute under which the DOC is operating is declared unconstitutional in the future.

Councilmember Michael commented the County is better off to follow the plan and repay our debt.

Auditor Plantenga said the change from a semi-annual to quarterly billing makes the 2005 billing more of a challenge since 15 months of billings will be received in 2005.

- Councilmember Byers moved to approve Resolution 2005-21-CL, seconded by Councilmember Kemper; motion carried.

TREASURER'S INTEREST REPORT: Oneta Tolle

Mrs. Tolle distributed the Interest Report showing the average interest rate for June 2005 was 3.11%. She reported the Lockbox is working well. Of the original 1,000 plus properties on the Property Tax Sale list, less than 200 properties remain due to payments. Mrs. Tolle predicted there will be less than 100 properties by sale day on September 22nd.

CARY HOME: Director Rebecca Humphrey

Transfer: \$500.00

From:	001-3610-413-30-05	Dues & Subscriptions	500
To:	001-3610-412-22-10	Garage & Automotive	500

- Councilmember Michael moved to approve the transfer of \$500, seconded by Councilmember Kemper; motion carried.

Annual Report: 2004

- Cary Home served 211 youth and families in 2004. The numbers are remaining stable but the revenue is increasing.
- Residential programs had a 70% success rate with the youth that came into their care.
- JAMS (Juvenile Alternative Management Sessions) experienced an 80% success rate. Statistics show JAMS saved \$1,193,000 in Institutional Care costs by not placing youth in DOC facilities.
- The Holdover Program had 35 participants for a total 87 hours. This program allows the police to drop the youth at Cary Home and return to duty on the streets.
- Revenue for 2004 totaled \$953,968.69. With a requested 2006 Budget of just over this amount, their goal is to be self-sufficient in 2006.

COUNTY ASSESSOR: Reassessment Fund 281: Nancy Moore

Transfers: \$52,749

From:	281-0510-413-43-35	Consultant	32,749
	281-0510-413-43-90	Contracts-Misc	20,000
To:	281-0510-411-12-20	Part-time-Other	49,000
	281-0510-411-15-10	Social Security	3,749

- Councilmember Kemper moved to approve the transfers, seconded by Councilmember Underwood; motion carried.

WIC

Fund 881

Transfer: \$6,515

From:	881-9410-411-17-50	Workers Comp	6,515
To:	881-9210-452-20-10	Supplies	6,515

Fund 882

Transfer: \$10,000

From:	882-9210-453-43-90	Miscellaneous	10,000
To:	882-9210-451-11-10	Full Time	7,000
	882-9210-451-15-10	Social Security	1,700
	882-9210-451-16-10	Retirement	1,300

Since WIC Director Colleen Batt was not present, the Council was unsure of the information and the request due to the condition of the form. They delayed action until she could be called to appear later in the meeting.

HEALTH

General Fund 001

Transfer: \$2,400

From:	001-9010-451-11-10	Full Time Employee	2,400
To:	001-9010-452-25-25	Medical	2,400

Local Health Maintenance Fund 460

Transfer: \$6,000

From:	460-9010-451-15-10	Social Security	6,000
To:	460-9010-453-30-90	Miscellaneous	6,000

TB Outreach Fund 760**Transfer: \$15**

From:	760-9010-451-12-20	Part-time-Other	15
To:	760-9010-452-25-90	Miscellaneous	15

Master Tobacco Fund 762**Transfer: \$4,273**

From:	762-9010-451-16-10	Retirement	1,373
	762-9010-411-17-10	Health Insurance	2,900
To:	762-9010-453-30-90	General Operation/Misc	4,273

Auditor Plantenga commented he doesn't like the idea of transferring to General Operating/Miscellaneous and recommended transferring to Medical. He thinks Medical is a better and more accurate choice because the explanation on the form indicates the funds are needed to pay for vaccines and medical supplies. He explained that Medical Supplies is not currently a line item in these budgets but he said he can add it.

- Councilmember Byers moved to approve the transfer of \$2,400 in General Fund 001 to Medical, \$6,000 in Local Health Maintenance Fund 460 to Medical, \$15 in TB Outreach Fund 760 to Medical, and \$4,273 in Master Tobacco Fund 762 to Medical, seconded by Councilmember Underwood; motion carried.

COMMISSIONERS**Transfer: \$7,000**

From:	001-1110-413-42-10	Admin/Professional	7,000
To:	001-1110-412-25-65	Supplies/Duplicating	7,000

- Councilmember Byers moved to approve the transfer of \$7,000, seconded by Councilmember Kemper; motion carried.

EXTENSION: Agent Bryan Metzger**Transfer: \$3,600**

From:	001-4410-413-43-45	Cleaning/Maint Contract	3,600
To:	001-4410-411-12-20	Part-time	3,600

<u>Salary Statement</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Part-time	Part-time Cleaning	18.83/hr	

Auditor Plantenga advised this transfer should be to Overtime instead of Part-time because this person is a County-employed Custodian. If approved, \$3,188 should be transferred to Overtime, \$244 to Social Security, and \$168 to Retirement.

Mr. Metzger said this will save the County \$25 per month and will provide better service.

- Councilmember Underwood moved to approve the transfer of \$3,188 to Overtime, \$244 to Social Security, and \$168 to Retirement from Cleaning/Maintenance Contract, seconded by Councilmember Murtaugh; motion carried.
- Councilmember Michael moved to approve the Salary Statement, seconded by Councilmember Underwood; motion carried.

APPROVAL OF MINUTES

- Councilmember Kemper moved to approve the minutes of the July 12, 2005 Meeting as distributed, seconded by Councilmember Murtaugh; motion carried.

SUPERIOR COURT V: Judge Les Meade**General Fund 001****Additional Appropriation: \$4,000**

4,000 Jury Expense

Jury Pay Fund 550**Additional Appropriation: \$4,000**

4,000 Jury Expense

Judge Meade said this is the amount he thinks he will need to pay Jury Expenses for trials anticipated for the remainder of the year.

Auditor Plantenga commented there is a sufficient balance in Jury Pay Fund 550 to fund this request. The request was advertised in both the General Fund and the Jury Pay Fund.

- Councilmember Michael moved to approve the appropriation of \$4,000 in Jury Pay Fund 550, seconded by Councilmember Kemper; motion carried.

WIC resumed: Director Colleen Batt

Mrs. Batt explained she requested these transfers to cover expenses until new grant money is received and can be appropriated.

- Councilmember Kemper moved to approve the transfer of \$6,515 from Workers Comp to Supplies in Fund 881 and the transfer of \$7,000 from Miscellaneous to Full Time, \$1,700 from Miscellaneous to Social Security, and \$1,300 from Miscellaneous to Retirement in Fund 882, seconded by Councilmember Michael; motion carried.

HIGHWAY: Executive Director Opal Kuhl**Excise Sur Tax Fund 105****Additional Appropriation: \$530,000**

410,000 Materials
120,000 Infrastructure-Paving

Wheel Tax Fund 106**Additional Appropriation: \$31,000**

31,000 Materials

Ms Kuhl said they estimated revenue totaling \$1.2 from Wheel Tax (Excise Sur Tax & Wheel Tax) from which they plan to spend approximately \$763,000. Of the estimated \$480,000 of Local Road & Street money they expect to spend approximately \$258,000 on chip & seal and resurfacing. She reported on the number of miles of projects accomplished that amount to 70% more because of Excise Sur Tax and Wheel Tax funds:

12.06 miles: roads resurfaced
10.00 miles: converted from gravel to chip & seal
10.50 miles: chip & seal overlay added to chip & seal roads
3.63 miles: subdivision roads
All dust control

- Councilmember Michael moved to approve the appropriation of \$410,000 for Materials and \$120,000 for Infrastructure-Paving in Excise Sur Tax Fund 105, seconded by Councilmember Kemper; motion carried.
- Councilmember Michael moved to approve the appropriation of \$31,000 for Materials in Wheel Tax Fund 106, seconded by Councilmember Kemper; motion carried.

Cum Bridge Fund 011

<u>Salary Statement</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full time	Inspection Technician II	1,527.07	
		1,616.79	37,727
	Inspection Technician I	1,363.48	
		1,443.68	33,686

Motor Vehicle Highway Fund 101

<u>Salary Statement</u>	<u>Position</u>	<u>Rate</u>	<u>Salary</u>
Full time	Technical Services Coord	1,796.64	
		1,363.48	43,119
	Inspection Technician II	1,443.68	33,686

Ms Kuhl noted a correction in Motor Vehicle Highway (MVH) Fund 101. Inspection Technician II should be Inspection Technician I.

Ms Kuhl requested approval of Salary Statements for the reclassification of four (4) positions due to the expertise required to perform the duties. In her opinion, if road work is well inspected, the Highway Department should not have to return to a subdivision for twenty (20) years. Salaries for the two Inspection Technician positions in Cum Bridge Fund 011 will take effect when they are filled because they are currently vacant. Since the two positions in Motor Vehicle Highway Fund 101 are filled, she would like the new salaries to become effective August 15, 2005.

- Councilmember Kemper moved to approve the Salary Statement for a Technical Services Coordinator and an Inspection Technician I in MVH Fund 101 effective August 15, 2005, seconded by Councilmember Michael; motion carried.
- Councilmember Kemper moved to approve the Salary Statement for an Inspection Technician II and an Inspection Technician I in Cum Bridge Fund 011, seconded by Councilmember Murtaugh; motion carried.

E-911: Fund 176: Sheriff William "Smokey" Anderson**Reduction of Appropriations: \$554,500**

40,000 Full Time Employee
15,000 Overtime
10,000 Office Supplies
50,000 E-911 Payment #1
150,000 E-911 Payment #2
280,000 Capital Outlay-Equip-Misc
9,500 Health Insurance

Sheriff Anderson explained that these line items in the E-911 Fund 176 were over appropriated because ample funding was available in prior years. However, due to higher costs, they will be operating with a lower cash balance that cannot support the budget. He said this action will make budgeting for 2006 easier.

- Councilmember Byers moved to approve the \$554,500 Reduction of Appropriation in E-911 Fund 176, seconded by Councilmember Murtaugh; motion carried.

COMMUNITY CORRECTIONS: Juvenile Alternatives Director Cindy Loper**JEDIS/BEAMES Fund 203:**

(Juvenile Educational Day Reporting Intensive Services/Behavioral Education Adjustment Mediation for Elementary Students)

Appropriation of Budget	\$134,279
Salary Statement	\$ 90,820

Ms Loper requested appropriation of DOC (Department of Corrections) Funds for the JEDIS/BEAMES Grant that runs from July 1, 2005 thru June 30, 2006.

- Councilmember Byers moved to approve the Appropriation of Budget for JEDIS/BEAMES Fund 203 and the Salary Statement for the grant year July 1, 2005 thru June 30, 2006, seconded by Councilmember Murtaugh; motion carried.

COMMISSIONERS: Romney Rehab Grant Fund 792: Grant Coordinator Christine Chapman

Appropriation of Budget: \$32,500

32,500 Contracts/Misc

Mrs. Chapman requested approval of the planning grant for a sewer system in the unincorporated Town of Romney.

- Councilmember Underwood moved to approve the Appropriation of Budget in the amount of \$32,500 for Romney Rehab Grant Fund 792, seconded by Councilmember Kemper; motion carried.

PROSECUTOR: Domestic Violence Program Fund 255: Grant Coordinator Christine Chapman

Appropriation of Budget: \$67,290

67,290 General Operating/Misc

This program is for education and outreach.

- Councilmember Michael moved to approve the Appropriation of Budget in the amount of \$67,290 for Domestic Violence Program Fund 255, seconded by Councilmember Kemper; motion carried.

HEARTFORD HOUSE: Children's Advocacy Grant Fund 625: Grant Coordinator Christine Chapman

Appropriation of Budget: \$31,287

31,287 General Operating/Misc

This grant will be used to improve Multi-Disciplinary Team investigative response to alleged child abuse victims in Tippecanoe County.

- Councilmember Kemper moved to approve the appropriation of Budget in the amount of \$31,287 for Children's Advocacy Grant Fund 625, seconded by Councilmember Underwood; motion carried.

FYI: Commissioner John Knochel

The Department Head luncheon will be held at Noon Wednesday, August 10th in the Tippecanoe Room. There will be a media panel.

PUBLIC COMMENT

None.


SCHEDULED MEETINGS: Tippecanoe Room, County Office Building

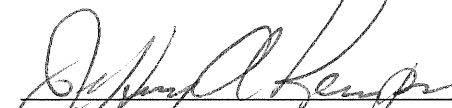
- 2006 Budget Hearings will begin at 8:00 A.M., Monday, August 22, 2005 and continue until completed.
- A Special County Council Public Hearing will be held at 7:00 P.M., Wednesday, September 7, 2005 regarding the 2006 Budget.
- The next regularly scheduled County Council meeting will be held at 1:00 P.M. followed by the Council's Public Hearing at 2:00 P.M. on Tuesday, September 13, 2005.

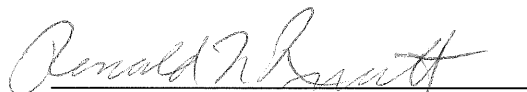
ADJOURNMENT


- Councilmember Byers moved to adjourn, seconded by Councilmember Michael; motion carried.

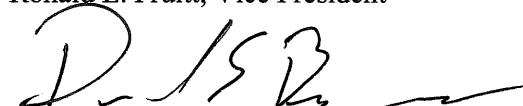
TIPPECANOE COUNTY COUNCIL

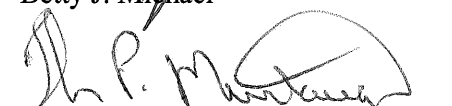

Kathy Vernon, President



Jeffrey A. Kemper



Ronald L. Fruitt, Vice President


Betty J. Michael


David S. Byers


Thomas P. Murtaugh

Attest: 
Robert A. Plantenga, Auditor


Kevin L. Underwood