

**TIPPECANOE COUNTY COUNCIL**  
**REGULAR MEETING**  
*July 10, 2012*

The Tippecanoe County Council met Tuesday, July 10, 2012 at 8:30 a.m. in the Tippecanoe Room of the County Office Building. Councilmembers present were: President Roland K. Winger, Vice-President David R. Williams, Andy Gutwein, Jeffrey A. Kemper, and Kevin L. Underwood. Others present were: Auditor Jennifer Weston, Attorney David Luhman, and Secretary Tillie Hennigar.

President Winger called the meeting to order and led the Pledge of Allegiance.

**AUDITOR'S FINANCIAL REPORT** – Jennifer Weston

Auditor Weston reported a *revised* beginning net balance of \$1,680,007.08. Additional appropriations requests have been granted in the amount of \$55,904.00. Deducting the miscellaneous expenditures of \$10,467.18, the uncommitted funds balance is \$1,613,635.90.

Beginning Net Balance	\$1,680,007.08
Total Additional Appropriations	\$ 55,904.00
Total Budget Reductions	\$ 0.00
Miscellaneous Expenditures (to date)	\$ <u>10,467.18</u>
<b>Uncommitted Funds</b>	<b>\$1,613,635.90</b>

The agenda today includes a request from Superior Court IV for \$1,650. Their account balance is \$52.82.

During the last meeting, Rebecca Humphrey provided an update on revenue. Looking at revenue through 50% of the year, total collections are 57.8%, due to the extra income tax distribution. Looking at miscellaneous revenue only, collected budget is 55.9%.

On behalf of the Council, President Winger welcomed Auditor Weston back and extended his thanks to Dawn Rivera for filling in during her absence.

President Winger said the report on revenue and the collection percentages was appreciated. The Council will continue to review each department as budget time approaches. Focusing attention on that aspect is creating positive outcomes.

**TREASURER'S REPORT** – Bob Plantenga

Treasurer Plantenga said the interest summary is from the May bank statements. The General Fund interest for May was \$54,048.15, compared to April at \$33,691.89 and \$26,132.62 in March, due to property tax collections. The General Fund interest should also reflect a large amount in June. Most funds remain similar to prior months, however, distribution has now been made and some funds will show an increase in June. As of today, interest earned for the General Fund is \$220,600 out of a budget of \$456,900. Some interest rate decline is anticipated for the second half of the year. Lafayette Savings Bank interest will decrease from 1.39% to 0.50%. As of yesterday, \$8 million was moved from Lafayette Savings Bank to Lafayette Bank & Trust, earning 0.60%. At the end of May, Lafayette Bank & Trust had a balance of \$96,868,696.49; last week the balance was approximately half of that amount, due to property taxes being distributed.

**PUBLIC COMMENT** (Agenda Items)

President Winger asked for public comments on the agenda items. There were none.

**CONSENT AGENDA**

Regular Meeting Minutes – June 12, 2012

Court Services – Substance Abuse/MH Fund 575

Transfers	\$ 10,000	Department / Educational to Salaries & Wages / Part Time
	\$ 3,000	Office Expense / Office Supplies to Salaries & Wages / Part Time

- Councilmember Williams moved to approve the Consent Agenda as presented, second by Councilmember Kemper; motion carried.

**SUPERIOR COURT VI**

**General Fund 001**

**Additional Appropriation \$1,650**

\$ 1,650 Court Expense / Law Book Subscriptions

- Councilmember Gutwein moved to approve the additional appropriation request as presented, second by Councilmember Kemper; motion carried.

**PROSECUTOR**

**FSSA Adult Protective Services Grant “B” Fund 252**

In the absence of Prosecutor Harrington, Councilmember Kemper said the grant appropriation request is for adult protective services. Grant Facilitator Laurie Wilson said it is a very successful continuation grant which the prosecutor has had for several years. The grant assists with the investigation of complaints, among other services, for the aging population. Auditor Weston said the request of \$122,660 is the same amount approved last year.

**Grant Appropriation \$122,660**

\$ 87,653	Salaries & Wages / Full Time Employee
6,706	Social Security
7,452	Retirement / PERF
660	Utilities / Cellular Telephone
19,689	Insurance Benefit / Health
300	Insurance Benefit / Long Term Disability
200	Insurance Benefit / Life

- Councilmember Kemper moved to approve the grant appropriation request for Fund 252 as presented, second by Councilmember Gutwein; motion carried.

**PROBATION**

### **2012 Amended Salary Statement**

Chief Probation Officer Scott Angstadt requested an amended salary statement for the Administrative Assistant position. Detention costs are going down but electronic surveillance costs are increasing. The duties for the person in the Administrative Assistant position are expanding with the addition of aiding in surveillance of electronic monitoring. To provide an incentive to stay, the request is to increase the rate of pay from \$11.00 per hour up to \$12.50 per hour.

President Winger said he and Commissioner Murtaugh met with Judge Rush, Scott, Meagan, and Rebecca recently and discussed how to handle juvenile services and the changes for services required by the state that comes through approximately every six months. President Winger said the goal is to show that the programs are all inter dependent and he is supportive of the request.

### **2012 Amended Salary Statement**

Up to \$12.50/hour    Administrative Assistant

- Councilmember Gutwein moved to approve the salary statement as presented, second by Councilmember Underwood; motion carried.

### ***JUVENILE ALTERNATIVES***

#### **Truancy Mediation "B" Fund 204**

Youth Services Executive Director Rebecca Humphrey said the request is for approval of the budget and salary statement for the juvenile portion of the Community Corrections grant. One significant change is the Truancy Mediation Assistant was moved out of the Department of Correction (DOC) grant and replaced with the Day Reporting Coordinator. It is the same amount of pay and does not affect the General Fund. In working with the 2013 budget, it will be cleaned up to provide a clearer view of residential and non-residential services.

### **Grant Appropriation \$26,064**

\$ 19,185	Salaries & Wages / Full Time Employee
\$ 1,468	Social Security
\$ 1,727	Retirement / PERF
\$ 3,341	Insurance Benefit / Health
\$ 61	Insurance Benefit / Long Term Disability
\$ 42	Insurance Benefit / Life
\$ 240	Insurance Benefit / Workers Compensation

- Councilmember Williams moved to approve the Truancy Mediation "B" Fund 204 grant appropriation as presented, second by Councilmember Underwood; motion carried.

#### **JA Project Income "A" Fund 547**

At the request of Auditor Weston, Director Humphrey explained why the salary statements and the budget differ. The budget is what the DOC approved; the salary statements are reality. When applying for the grant through the DOC, the request was for the full-time Receptionist and Secretary to come out of user fees. The user fees will not support the Truancy Mediation Coordinator and a full-time Receptionist and Secretary. The Secretary and Receptionist positions were reduced to part-time in order for the User Fees Fund to support the positions instead of requesting additional funds from the General Fund. A transfer will be done to fix the budget.

**Annual Appropriation \$49,177**

\$ 30,272	Salaries & Wages / Full Time Employee
\$ 2,316	Social Security
\$ 2,724	Retirement / PERF
\$ 6,000	Maintenance / Maintenance & Repair
\$ 7,264	Insurance Benefit / Health
\$ 132	Insurance Benefit / Long Term Disability
\$ 91	Insurance Benefit / Life
\$ 378	Insurance Benefit / Workers Compensation

- Councilmember Williams moved to approve the Project Income "A" Fund 547 annual appropriation as presented, second by Councilmember Underwood; motion carried.

**Juvenile Grant "A" Fund 641**

**Grant Appropriation \$246,637**

\$ 128,046	Salaries & Wages / Full Time Employee
\$ 9,796	Social Security
\$ 11,524	Retirement / PERF
\$ 1,150	Office Expense / Office Supplies
\$ 7,584	Garage / Miscellaneous
\$ 1,000	Departmental / Miscellaneous
\$ 2,288	General Operating/Postage
\$ 5,072	Utilities / Cellular Phone
\$ 900	Insurance / Miscellaneous
\$ 3,500	Automotive Expense / Maintenance
\$ 3,000	Training Cost / Travel & Training
\$ 66,873	Insurance Benefit / Health
\$ 488	Insurance Benefit / Long Term Disability
\$ 337	Insurance Benefit / Life
\$ 3,484	Insurance Benefit / Unemployment
\$ 1,595	Insurance Benefit / Workers Compensation

- Councilmember Williams moved to approve the Juvenile Grant "A" Fund 641 grant appropriation as presented, second by Councilmember Underwood; motion carried.

### **Juvenile Alternatives 2012/2013 Salary Statements**

- Councilmember Williams moved to approve the salary and wages proposal for Truancy Mediation “B” for a Coordinator in the amount of \$17,509, second by Councilmember Underwood. President Winger added the two part-time and hourly employees for a Truancy Case Manager and a Part-Time Secretary, up to \$12 per hour; motion carried.
- Councilmember Williams moved to approve the salary statement for Juvenile Alternatives Fund 547 for a Truancy Mediation Coordinator in the amount of \$20,553 and two part-time positions for a Truancy Case Manager and a Secretary, up to \$12 per hour, second by Councilmember Underwood; motion carried.
- Councilmember Williams moved to approve the salary statement for positions funded by Juvenile Alternatives DOC grant Fund 641 in the amount of \$128,046, second by Councilmember Underwood; motion carried.
- Councilmember Williams moved to approve the salary statement for Juvenile Alternatives General Fund for a Truancy Mediation Assistant in the amount of \$31,709, second by Councilmember Underwood; motion carried.

### ***COMMUNITY CORRECTIONS***

#### **Project Income “A” Fund 215**

Executive Director Dave Heath said the requests for Community Corrections are the annual grant appropriations for the fiscal year beginning July 1. The amounts remain approximately the same as the previous year. The Project Income “A” Fund 215 request is in the amount of \$2,056,392. The grant represents approximately 30% of Community Corrections total funding; the project income represents approximately 70%.

#### **Annual Appropriation \$2,056,392**

\$ 49,228	Salaries & Wages / Appointed Official
\$ 964,609	Salaries & Wages / Full Time Employee
\$ 25,631	Salaries & Wages / Part Time Regular
\$ 51,894	Salaries & Wages / Part Time
\$ 83,489	Social Security
\$ 91,549	Retirement / PERF
\$ 23,920	Departmental / Miscellaneous
\$ 340,270	Contracts / Miscellaneous
\$ 405,520	Insurance Benefit / Health
\$ 3,927	Insurance Benefit / Long Term Disability
\$ 2,713	Insurance Benefit / Life
\$ 13,642	Insurance Benefit / Workers Compensation

- Councilmember Williams moved to approve the Community Corrections Project Income “A” Fund 215 as presented, second by Councilmember Underwood; motion carried.
- Councilmember Williams moved to approve the salary statement for Community Corrections Income “A” Fund 215 as presented in the amount of \$1,034,476, second by Councilmember Underwood; motion carried.

#### **Adult Grant “A” Fund 217**

##### **Grant Appropriation \$925,069**

\$ 445,219	Salaries & Wages / Full Time Employee
\$ 34,059	Social Security
\$ 37,844	Retirement / PERF
\$ 49,769	Departmental / Miscellaneous
\$ 161,998	Contracts/Miscellaneous
\$ 187,774	Insurance Benefit / Health
\$ 1,680	Insurance Benefit / Long Term Disability
\$ 1,161	Insurance Benefit / Life
\$ 5,565	Insurance Benefit / Workers Compensation

- Councilmember Williams moved to approve the Adult Grant “A” Fund 217 grant appropriation in the amount of \$925,069, second by Councilmember Underwood; motion carried.
- Councilmember Williams moved to approve the salary statement for positions funded by Grant “A” Fund 217 as presented in the amount of \$445,219, second by Councilmember Underwood; motion carried.

#### **Community Transition “A” Fund 219**

##### **Grant Appropriation \$110,772**

\$ 53,308	Salaries & Wages / Full Time Employee
\$ 4,078	Social Security
\$ 4,531	Retirement / PERF
\$ 11,776	Departmental / Miscellaneous
\$ 19,598	Contracts / Miscellaneous
\$ 16,474	Insurance Benefit / Health
\$ 201	Insurance Benefit / Long Term Disability
\$ 139	Insurance Benefit / Life
\$ 667	Insurance Benefit / Workers Compensation

- Councilmember Williams moved to approve the Community Corrections Community Transition “A” Fund 219 as presented in the amount of \$110,772, second by Councilmember Underwood; motion carried.

- Councilmember Williams moved to approve the salary statement for Community Transition "A" Fund 219 for a Case Manager and Correction Officer as presented in the amount of \$53,308, second by Councilmember Underwood; motion carried.

President Winger asked Director Heath for his outlook on the financial future. Director Heath said this year is anticipated to be better financially than last year. The state will provide eight to twelve DOC inmates through the state work release program. The state provides the funding and the county provides the bed. Every Tuesday, a list is sent of the participants who are currently in the program. There are 55 on work crew; 21 in day reporting; 8 in the forensic diversion program; 307 on home detention; 2 on reentry; and 57 in work release. As the DOC and state continues with the desire to place inmates at the local level to reduce costs, the county will receive additional inmates.

### ***TEMA***

#### **2011 EOD Grant Fund 131**

Grant Facilitator Laurie Wilson said the grant appropriation request is for personal protection equipment and emergency equipment for the bomb squad in the amount of \$10,000. The grant is a joint project between TEMA and the Sheriff's Department.

#### **Grant Appropriation \$10,000**

\$ 10,000      Equipment / Emergency Equipment

- Councilmember Williams moved to approve the 2011 EOD Grand Fund 131 appropriation in the amount of \$10,000 as presented, second by Councilmember Underwood; motion carried.

#### **AHIMTA CONF 12/12 Fund 408**

Grant Facilitator Wilson said TEMA will host the grant fund of \$56,000 for the All Hazard Incident Management Team Association (AHIMTA) Conference in December, 2012. The grant will allow 133 Indiana AHIMTA members to attend the conference. It also will cover lodging for members driving more than 50 miles.

#### **Grant Appropriation \$56,000**

\$ 30,000      Training Costs / Conference Registrations  
\$ 26,000      Training Costs / Lodging

- Councilmember Williams moved to approve the grant appropriation request for Fund 408 as presented, second by Councilmember Gutwein; motion carried.

### ***MITS***

#### **EDIT Fund 301**

President Winger said the MITS department budgeted \$50,000 to replace the AS400 server with new technology. The current system is running fine, the project is not moving forward, and the budgeted amount is being returned to EDIT Fund 301.

**Reduction \$50,000**

\$ 50,000      Equipment / Software

- Councilmember Underwood moved to approve the reduction for MITS EDIT Fund 301 as presented, second by Councilmember Gutwein; motion carried.

***COMMITTEE REPORTS*** – none

***UNFINISHED/NEW BUSINESS*** – none

***COMMISSIONER FYI***

Commissioner Byers made the following announcements:

- The Courthouse limestone repair project is going great. It is on schedule and moving along with very few complaints.
- The bids for the Fairgrounds Home Economics building and Exhibit Hall air conditioning project came in about \$70,000 lower than estimated.
- Roberta Crabtree is the new Director for the Extension Office, replacing Bryan.
- The County Fair is coming up July 21-28.
- A Chinese delegation will be coming to Lafayette July 29 and 30. There is a possible get-together supper on one or both of those days.

President Winger said last Saturday he and Councilmember Williams attended the Association of Indiana Counties (AIC) legislative update in Plainfield, Indiana. The State Board of Accounts presented a number of changes affecting various responsibilities of the Council. There were discussions about the Nepotism policy, which Tippecanoe County has already adopted; uniform reporting deadlines for towns and townships; and information on school rates and levies that will be forthcoming. An extra packet has been shared with Auditor Weston and President Winger will provide information to the Council members.

Prior to the August Council meeting, the departmental budget submissions will be issued. President Winger encouraged Council members to begin scheduling meetings with department heads and officials to review the budget. Auditor Weston said department budgets are due July 20. The September Council meeting is September 11 and Auditor Weston proposed scheduling budget hearing meetings immediately following the regular meeting. President Winger said the regular meeting would be held at 8:30 on Tuesday, September 11. Following a short break after the regular meeting, the budget hearings will begin and continue on Wednesday, September 12.

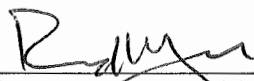
President Winger said a date should be selected and added to the calendar for the evening public hearing.





**PUBLIC COMMENT**

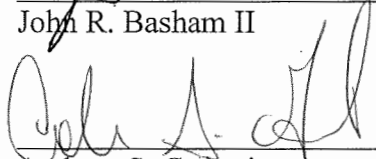
- With no public comments, Councilmember Underwood moved to adjourn.

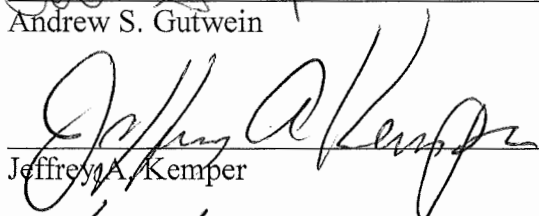
Tippecanoe County Council

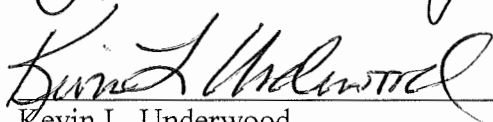
  
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Roland K. Winger, President

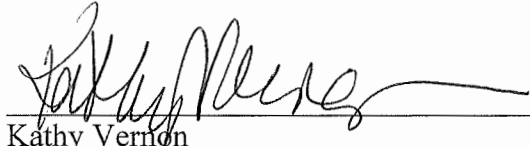
  
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David R. Williams, Vice President

  
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John R. Basham II

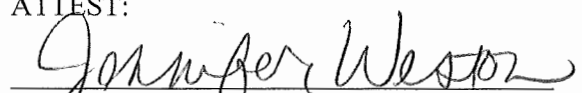
  
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Andrew S. Gutwein

  
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Jeffrey A. Kemper

  
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Kevin L. Underwood

  
\_\_\_\_\_  
Kathy Vernon

ATTEST:

  
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Jennifer Weston, Auditor      8-14-2012

