

**TIPPECANOE COUNTY COUNCIL MEETING
COUNTY OFFICE BUILDING – TIPPECANOE ROOM
TUESDAY, JANUARY 10, 2017
8:30 A.M.**

The Tippecanoe County Council met Tuesday, January 10, 2017 in the Tippecanoe Room of the County Office Building at 8:30 a.m. Council members present were President David R Williams, Vice President John Basham, Kathy Vernon, Bryan Metzger, Vicki Burch, and Roland Winger. Others present were Auditor Robert A. Plantenga, Attorney Doug Masson, and Recording Secretary Caitlin Thomas. Councilmember Kevin Underwood was absent.

Pledge of Allegiance

President Williams called the meeting to order and led the pledge of allegiance.

Election of Officers

Attorney Masson opened the floor to nominations for Council President. Councilmember Williams nominated Councilmember Basham, second by Councilmember Winger. Attorney Masson closed the floor to nominations and called for a vote. All ayes.

Attorney Masson opened the floor to nominations for Council President. Councilmember Williams nominated Councilmember Metzger, second by Councilmember Burch. Attorney Masson closed the floor to nominations and called for a vote. All ayes.

President Basham thanked the Council for their vote of confidence and Councilmember Williams for his years of service as President.

Auditor's Financial and Encumbrance Report

Auditor Plantenga stated the financial statement is the almost same as the December statement since there were no appropriations that month. The end of year general fund uncommitted balance was \$52,913.36 and the COIT fund uncommitted balance was \$320,035.18. The county finished the property tax settlement from November and that accounts for the increase in the balance. The property tax collections totaled now \$22,775,196, which is 101% of what the county budgeted and is still under the levee. License excise is now at \$1.97 million, which is 107% over the budget.

He pointed out the public defender commission is at \$617,000, but the county budgeted \$742,000. Last year we received three quarterly payments from the state. When the State Board of Accounts completes an audit and there is a fee, we pay it out of the County General and that money is deducted from settlement. The examination of records amount of \$87,300 is paying ourselves back for that fee. The tax refund line is when the assessment is lowered after people pay their taxes. We pay that out of County General and then deduct it from the settlement. That balance is \$1.1 million that was put in there, but that is not true revenue. That brings us to 102% of what we budgeted for the year.

The County General Fund finished 2016 with a cash balance of \$8.6 million. That is down from where we started because when we did the budget we estimated what percent of expenditures would be spent. That was accurate, but the decrease is almost identical to the amount of additional appropriations approved in 2016. The county pays the Sheriff's personnel out of the COIT share and it has a balance of \$2.1 million. This will be folded into the general fund as the year goes on. CUM Bridge has a balance of \$822,000. Fund 1188 is at \$287,000. The court services funds lost some in Substance Abuse and gained some in Violence and Community. There were also three pay periods in the month of December so we did good holding our balances there. In the Jury Pay Fund 2584, the balance has been going down over the last few years so we need to try to maintain that if not build it back up a little. Out of Fund 4505

TIF Capital Projects Southeast, we keep half the money and half the money is deposited into fund 4505 for the City's use. Fund 4710 is the health insurance fund and has a balance of \$1.4 million.

Auditor Plantenga pointed out the transfers in the consent agenda are for 2016. Some funds spent more than their appropriations and so these transfers will cover those deficits. The salary statements are for employees who did not see a pay rise in 2017; it was a small pay cut. This brings them back to where they were in 2016. The county does have a little bit of surplus Social Security in each budget. That is not from non-use, but more from the fact that our health insurance is pre-taxed and we do not factor that in when we calculate the Social Security.

The 2017 Financial Report could change a small amount in February, but the starting balance is \$8,632,700.77. Miscellaneous revenue is \$20 million and projected COIT transfer is \$1.8 million. Property tax estimate is \$23,286,000. Deducting the Estimated Circuit Breaker Credits, which is \$750,000, our total available is \$53,404,949.77. After you deduct the budget, encumbrances, and the minimum balance, the uncommitted funds balance is \$1,321,654.77.

The COIT fund beginning balance is \$2,170,819.29 and uncommitted funds balance is \$668,516.29. He pointed out we have a \$1.3 million dollar uncommitted fund balance, but if we moved over the \$1.5 million minimum balance for the COIT fund, that would be negative. Though the report says there will be \$1.8 million transferred from COIT there will be about \$2.1 million that will be transferred.

Auditor Plantenga presented the 2016 Encumbrances to the Council.

Treasurer's Report

Treasurer Weston stated that with settlements processed, the December balances were more in line with a typical month. The interest rates were increased another quarter percent and those increases will be reflected on the January report. The Centier balance was \$15,016,700.65. The 1st Source Bank balance was \$5,005,165.25. The balance at Lafayette Bank and Trust was \$27,026,537.18. Total interest earned in December \$61,748.93. Of that earned interest, \$32,477.49 went to the general fund. From January to December, the interest rates went from .59% to .6% and the weighted average went from .59% to .62%. We were at 170% of original budget, but with the revised budget, we are at 99.7%.

Public Comment (Agenda Items)

None.

Consent Agenda

Attorney Masson recommended there be a motion to add the encumbrances as presented by the auditor to the consent agenda.

- Councilmember Metzger moved to add the encumbrances to the consent agenda, second by Councilmember Vernon. Motion carried.
- Councilmember Vernon moved to approve the consent agenda as amended, second by Councilmember Burch. Motion carried.

Approval of Meeting Minutes
Regular Meeting – December 13, 2016

Sheriff –General Fund 1000			
Transfer	\$	1,100	Buildings & Property to Office Supply General

Highway – Cum Bridge Fund 1135

Transfer	\$ 43,389	Repair & Heavy Equipment to Construction & Bridges
	\$ 2,878	Repair & Vehicle Equipment to Construction & Bridges
	\$ 2	Other Professional Services to Construction & Bridges

Highway – Revolving Fund 4880

Transfer	\$ 34,956	Other Professional Services to Bridges
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MITS – Cum Cap Fund 1138

Transfer	\$ 29,999	Vehicle & Equipment to General M & E
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Additional Appropriations:**Superior Court 6**

Court Interpreter Fund 9549

Appropriation	\$ 15,540	Translator
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- Councilmember Winger moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Superior Court 4

General Fund 1000

Appropriation	\$ 3,306	Pauper Attorney
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- Councilmember Winger said that we generally budget low for this. He anticipates we will see more Pauper cases in 2017.
- Councilmember Winger moved to approve the appropriation, second by Councilmember Burch. Motion carried.

Prosecutor – Pat Harrington

ICJI – HTCU Fund 8271

Grant Appropriation	\$ 50,000	Full Time
	\$ 57,538	Travel & Mileage
	\$ 18,922	Software
	\$ 126,460	<i>Total Requested</i>

- Prosecutor Harrington said this will go to the high tech crime unit. It will allow their department to hire a full time civilian employee, to be fully funded through the grant. Councilmember Winger asked how they will approach the fact that this is a new grant position and making sure the employee will be aware of that. Prosecutor Harrington stated that they have been working to increase the funding throughout the state and this is the first state. They authorized an increase in our grant to hire this additional Investigator.
- Councilmember Winger moved to approve the grant appropriation, second by Councilmember Burch. Motion carried.

2017 Salary Statement

\$ 44,214	APS Investigator-PAT III – New Position
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- Councilmember Winger moved to approve the salary statement, second by Councilmember Burch. Motion carried.

Public Defender – Amy Hutchison

Commissioner FYI

Commissioner Murtaugh reported that the 111 building is essentially complete. We are still waiting on the furniture but Commissioner Brown has been worked diligently to get that as soon as possible. They are taking their time with the safety testing to ensure it is done properly.

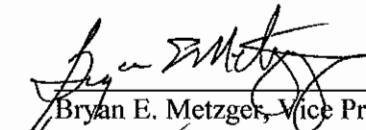
Public Comment

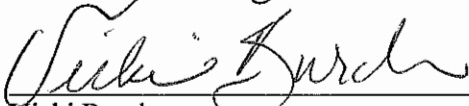
None.


Councilmember Winger moved to adjourn, second by Councilmember Burch. President Basham adjourned the meeting at 9:16 a.m.

TIPPECANOE COUNTY COUNCIL

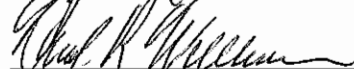
absent
John R. Basham II, President


Bryan E. Metzger, Vice President


Vicki Burch


Kevin L. Underwood


Kathy Vernon


David R. Williams

absent
Roland K. Winger

ATTEST:


Robert A. Plantenga, Auditor 2/14/2017

Minutes prepared by Caitlin Thomas, Auditor Office Assistant