

**TIPPECANOE COUNTY COUNCIL**  
**And**  
**TIPPECANOE COUNTY BOARD OF COMMISSIONERS**  
**Joint Meeting**

**MEETING MINUTES**

**TUESDAY, March 13, 2018**  
**8:30 a.m.**

**Tippecanoe Room, Tippecanoe County Office Building**  
**20 N 3rd Street, Lafayette, Indiana**

**Councilmembers present:** President John Basham, Vice President Bryan Metzger, David R. Williams, Roland Winger, Vicki Burch, Kevin Underwood and Kathy Vernon.

**Others present:** County Commissions Tom Murtaugh, Dave S. Byers and Tracy Brown, Attorney Matthew Salsbery, Auditor Robert A. Plantenga, and Recording Secretary John Thomas.

**I. Pledge of Allegiance**

President Basham called the meeting to order and led the Pledge of Allegiance.

**II. Auditor's Financial Report – Bob Plantenga**

The 2018 financial statement shows a General Fund beginning cash balance of \$10,222,106.09. The projected miscellaneous revenue, property taxes and deductions for circuit breakers leaves total funds available of \$57,565,593.09. When deducting encumbrances, the 2018 Budget and minimum balances established by Council the beginning net balance is \$1,651,827.09.

Thus far in 2018 Council has granted additional appropriations of \$51,443 and a budget reduction of \$38,389 leaving a current balance of \$1,638,773.09. Today there are additional appropriations of \$143,534 with \$100,000 in reductions.

The 2017 Revenue Summary shows that Account 0410 now includes the commissary reimbursement to support the deputy's wages. The Total Charges for Services is at 19.3% received and the county is a little less than 17% through the year.

The cash balances show: 1) the General Fund at \$6,584,141.34, 2) the Rainy Day fund (1186) reflecting the final transfer back from the Court Services fund (2581), 3) the County Elected Officials Training fund (1217) may need additional appropriations if a proposed state law changes July 1st, 4) the Adult Probation Administrative fund (2000) now has a healthy balance, 5) the Court Services (2580 & 2581) have good balances, and 6) the Self Insurance fund (4710) gained again last month which is the 23 month in a row with greater revenues than costs.

**III. Treasurer's Report – Jennifer Weston**

Treasurer Weston stated the Account Balances and Interest Rates handout shows little changes for 1<sup>st</sup> Source and Centier. An account was opened with Staley Credit Union to collect property tax payments this year. The total interest for the month of February was \$128,650.20. February and August are typically the highest months for investment returns. The distribution of funds mirrors Bob's presentation.

**IV. Public Comment (on Agenda Items) - None**

**V. Resolution 2018-12-CL**, Endorsing the Amendment of the Tippecanoe County Cumulative Capital Tax Capital Improvement Plan.

- Councilmember Williams moved to approve **Resolution 2018-12-CL**, endorsing the amendment of the Tippecanoe County Cumulative Capital Tax Capital Improvement Plan as presented, second by Councilmember Burch. Motion carried.

**VI. Resolution 2018-13-CL** Endorsing the Adoption of the Resolution Modifying the Tippecanoe County Capital Improvement Plan for Local Income Tax Additional Revenue Allocated for Economic Development Purposes.

- Councilmember Williams moved to approve **Resolution 2018-13-CL**, endorsing the adoption of the resolution modifying the Tippecanoe County Capital Improvement Plan for Local Income Tax Additional Revenue Allocated for Economic Development Purposes as presented, second by Councilmember Burch. Motion carried.

**VII. Resolution 2018-14-CL** Statement of Benefit ~ Ludo Fact USA, LLC (SB-1 / PP) approving the application for Personal Property Tax Deductions.

Kim Murry from the Greater Lafayette Commerce introduced Butch Huber from Ludo Fact who updated the Council on their plans for expansion.

- Councilmember Williams moved to approve **Resolution 2018-14-CL**. Statement of Benefit ~ Ludo Fact USA, LLC (SB-1 / PP) approving the application for Personal Property Tax Deductions as presented, second by Councilmember Burch. Motion carried.

**VIII. Consent Agenda**

- Councilmember Burch moved to approve the consent agenda as distributed, second by Councilmember Underwood. Motion carried.

**-Prosecutor-ICAC Grant Fund 8198**

Transfer	\$ 6,700	Travel & Reimbursement to Mach & Equip / General
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**-Probation-DOC Grant Fund 9512**

Transfer	\$ 1,016	Full Time
	\$ 187	Social Security
	\$ 532	PERF Retirement
	\$ 482	Worker's Comp
	\$ 2,500	Other Professional Services
	\$ 15,133	Health Insurance
	\$ 5	LTD Insurance
	\$ 13	Life Insurance
		to General Refunds

**-CASA-CASA's for Kids Fund 9107**

Transfer	\$ 1	Minor Equipment to Part Time
	\$ 383	Software to Part Time
	\$ 16	Software to Social Security

**IX. Additional Appropriations:**

**-Superior Court 3**

General Fund 1000 - Will be offset by a reduction in the Public Defender's office.

Appropriation	\$ 100,000	Pauper Council
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Councilmember Winger stated that this \$100,000 is offset by the reduction from the Public Defender and he anticipates 2 or 3 additional before the end of the year.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

**-Superior Court 4**

General Fund 1000

Appropriation \$ 3,800 Pauper Council

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**-Superior Court 6**

General Fund 1000

Appropriation \$ 1,395 Pauper Council

\$ 3,339 Pauper Council

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**-Superior Court 5 – Judge McVey**

General Fund 1000 - This will shift to a quarterly basis.

Appropriation \$ 35,000 Pauper Council,

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**-Public Defender – Amy Hutchison**

General Fund 1000

Reduction \$ 100,000 Pauper Council

- Councilmember Winger moved to approve the reduction as presented, second by Councilmember Burch. Motion carried.

PD User Fees Fund 1200 - A possible position upgrade will eliminate the overtime appropriation if the position becomes exempt.

Appropriation \$ 1,262 Overtime

\$ 96 Social Security

\$ 142 PERF Retirement

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**-Prosecutor – Pat Harrington**

Infraction Deferral Fund 2561

Appropriation \$ 10,000 Transcriptionist

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

Law Enforcement Fund 4266 - For training and equipment for the high-tech crime unit.

Appropriation \$ 27,500 Travel & Mileage

\$ 20,000 General Mach & Equip

\$ 5,000 Other Supplies

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

HTCU Fund 8271 - For an employee with the high-tech crime unit.

Grant Appropriation \$ 25,323 Full Time

\$ 2,177 Overtime

\$ 2,104 Social Security

\$ 3,080 PERF Retirement

\$	4,377	Health Insurance
\$	119	LTD Insurance
\$	70	Life Insurance

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**-Clerk – Christa Coffey**

Clerk Record Perpetuation Fund 1119

Appropriation	\$	922	Part Time
	\$	69	Social Security

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**-Juvenile Alternatives – Linda Tedder**

JDAI Performance Fund 9214

Grant Appropriation	\$	3,500	Food
	\$	4,300	Other Supplies
	\$	19,200	Other Professional Services
	\$	12,450	Travel & Mileage

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

**-Community Corrections – Jason Huber**

Community Corrections Fund 1122

Reduction	\$	100,000	Full Time
	\$	50,000	Part Time
	\$	29,501	Health Insurance

- Councilmember Williams moved to approve the reduction as presented, second by Councilmember Metzger. Motion carried.

**-TEMA – William “Smokey” Anderson**

LEPC Fund 1152 – From the State for hazardous material training and equipment.

Appropriation	\$	940	Other Professional Services
	\$	4,000	Travel & Mileage
	\$	4,500	Mach & Equip / Safety
	\$	4,000	Training

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

LEPC HMEP Fund 8431 – From the State for hazardous material training.

Grant Appropriation	\$	5,410	Training
	\$	6,380	Travel & Mileage

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

**-2018 Salary Statement – Health \$ Up to \$18 Part Time Environmentalist**

- Councilmember Underwood moved to approve the salary as distributed, second by Councilmember Williams. Motion carried.

**-2018 Salary Statement – Health \$ Up to \$12 Part Time Grant Public Relations**

- Councilmember Underwood moved to approve the salary as distributed, second by Councilmember Williams. Motion carried.

## X. Committee Reports

- Councilmember Burch stated that the Redevelopment Commission met and voted to capture all the 2019 TIF funds, and the Federal Government Committee met with our congressmen as well as representatives from AMTRAK, US Chamber of Commerce, Organization for International Investment and C-SPAN.
- President Basham stated that Romney had a public meeting last night and expects a ground breaking on March 19<sup>th</sup>.

## XI. Unfinished/New Business - None

- 2018 County Council Assignments - Park Board & West Lafayette Public Library Board
  - Councilmember Williams moved to appoint Opal Kuhl to the Park Board, second by Councilmember Winger. Motion carried.
  - Councilmember Williams moved to appoint Bryan Hubbard to the West Lafayette Library Board, second by Councilmember Burch. Motion carried.

## XII. Commissioner FYI

State legislative update:

- Generally good except for the uncertainty about the Quarry bill.
- Community Mental Health Clinics bill passed.
- Councilmember Williams stated that the proposed Public Safety special LOIT tax would help and urged anyone interested to contact their state senators and representatives.

The Courthouse scuffling is down, and the project is almost complete.

**Joint County Council / Commissioners Meeting** to discuss the Fairground Project was called to order and briefly recessed.

**Commissioner's President Murtaugh called the Commissioners meeting to order.**

- Commissioner Byers moved for the Commissioners to consider the Termination and Release Agreement for the Romney Regional Sewer District, second by Commissioner Brown. Motion carried.

Commissioner Byers described how the Sustainability Study was recently refining. The projected increase in costs are related to insurance and the anticipated new public safety employees. There is a public safety income tax option available that could be used for police, fire, brick and mortar and possible court employees. It does require two of the three jurisdictions in the community to approve and he has reached out to the two mayors. A rate of 0.10% (with maximum of 0.25%) would generate \$1.9 million and would average \$35 per person.

Two major issues are being considered today: The Sustainability Analysis and the Fairgrounds Project. The sustainability analysis is driven by the additional employees and additional appropriations (which are mostly state mandated). Greg Guerrettaz, with Financial Solutions Group, distributed a summary of Department heads request for new employees in the next five years. There was discussion of the need for a new court and how it could possibly be funded by a Public Safety LOIT. The biggest financial challenge is personnel and how to fund it either by raising more revenues, so the general fund doesn't decrease or use more of EDIT for personnel.

The other potential investment needed is jail expansion and it will come with additional personnel and capital needs. Commissioner Brown briefed the Council on the status of the discussions: They have talked to an architect about general expansion options. The current jail bonds will be paid off in 2021 and there was discussion of possibly bonding for the expansion with a ground breaking in 2020. A

Public Safety Income Tax could possibly be used for jail construction. The income tax in the County is low and the County hasn't used other available taxing options. The County is the 8<sup>th</sup> or 9<sup>th</sup> largest county in the state and has the 73<sup>rd</sup> lowest taxes. The County has been very financially conservative and could gradually move the income tax up a little at a time and still be among the lowest tax counties. Now is still the best time to do the fairgrounds and the jail projects, but the County needs to manage funds carefully and may want to start reviewing them monthly.

Mr. Guerrettaz summarized the 4 issues for today: 1) a roadmap for the number of personnel that may be needed in the future, 2) The Sustainability Analysis that shows a lot of financing tools available, 3) The revised Fairground financial analysis that was sent out last week. It now proposes pushing phase 3 construction into the future and possibly fund it with cash or possibly another bond. This reduces the bond costs from \$22m to \$18.5m (\$3.3m). 4) Today's proposed Amendment to Ordinance 2018-06-CL that allows the issuance of bonds in two or more series if needed with the second series, for Phase 3, not needed for possibly a couple years.

The YMCA, and other projects (e.g., fairgrounds cash and reserve, community corrections, and training) worth \$17m, are still included in the Sustainability analysis for EDIT funds. There was discussion of the several options for funding and scheduling the needed improvement and their potential impact on running the County Fair. From a Fair management standpoint construction of just Phase 1 and 2 is workable in the short term but not the long term. Commissioner Murtaugh proposed meeting with the two mayors to discuss the LOIT issue. The funds would be distributed to all jurisdictions like the EDIT distribution. There will be an impact on the general fund and the Council needs to manage the needs and income to insure it is as minimal as possible.

**President Basham called the Council meeting back to order.**

**-Ordinance 2018-06-CL ~ Proposed Amendment #1**

- Councilmember Williams moved to approve **Amendment #1 to Ordinance 2018-06-CL** which adds the possibility to sell multiple series of bonds as presented, second by Councilmember Underwood. A voice vote was taken. The motion carried.

**-Ordinance 2018-06-CL ~ An ordinance of Tippecanoe County Authorizing the Issuance and Sale of Bonds on Second Reading.**

- Councilmember Williams moved to approve **Ordinance 2018-06-CL**, an ordinance of Tippecanoe County Authorizing the Issuance and Sale of Bonds on Second Reading as amended, second by Councilmember Underwood.

Auditor Bob Plantenga recorded the following roll call vote:

Basham	Ayes
Metzger	Ayes
Burch	Ayes
Underwood	Ayes
Vernon	Ayes
Williams	Ayes
Winger	Ayes

Ordinance 2018-06-CL, as amended, passed unanimously on second reading.

**XIII. Public Comment**

Councilmember Winger asked what else the bond money could be used for if there were savings in construction of the project. There was discussion that it could only be used for other non-operating project related improvements.

Consideration of Ordinance 2018-07 CL was advertised March 1<sup>st</sup> for second reading, but inadvertently omitted from the agenda. Attorney Salsbery felt it appropriate to open the public hearing for public comment.

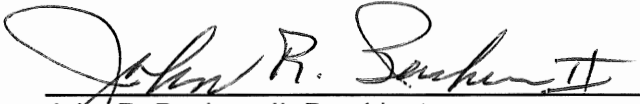
- Councilmember Winger moved to delay the vote on the Ordinance until the next Council meeting, second by Vernon. The motion carried.

There was consensus that the Budget/Revenue group (Councilmembers Williams, Metzger and Basham) still meet.


**XIV. ADJOURNMENT**

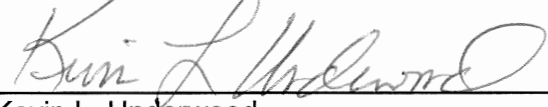
- Councilmember winger moved to adjourn, second by Councilmember Burch. The Council meeting was adjourned by President Basham.
- Commissioner Brown moved to adjourn the Commissioners meeting, second by Commissioner Byers. Motion carried.


**TIPPECANOE COUNTY COUNCIL**

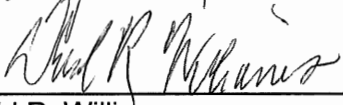
  
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 John R. Basham II, President

  
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 Bryan E. Metzger, Vice President

  
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 Vicki Burch

  
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 Kevin L. Underwood

  
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 Kathy Vernon

  
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 David R. Williams

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 Roland K. Winger

ATTEST:

  
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 Robert A. Plantenga, Auditor 4/10/2018

Minutes prepared by John Thomas, Recording Secretary