TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
September 3, 2013

The Tippecanoe County Commissioners met on Tuesday, September 3, 2013 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President John L. Knochel, and Commissioner Thomas P. Murtaugh. Also present were: Attorney David W. Luhman, Auditor Jennifer Weston, Commissioners' Assistant Frank Cederquist, and Recording Secretary Tillie Hennigar.

President Byers called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Commissioner Knochel moved to approve the minutes of the regular meeting held August 19, 2013, second by Commissioner Murtaugh; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS

- Commissioner Knochel moved to approve the accounts payable vouchers for August 20, 21, 22, 23, 28, 29, 30 and September 3, 2013 as submitted without exception, second by Commissioner Murtaugh; motion carried.

PETITION FOR VACATION OF A PLATTED EASEMENT, ORDINANCE 2013-27-CM

Attorney Joe Bumbleburg requested a public hearing date in approximately 30 days to hear the Petition for Vacation of a Platted Easement in Winding Creek Subdivision.

- Commissioner Murtaugh moved to hold a public hearing on the vacation of platted easement on October 7, 2013 at 10:00 a.m. during the regular scheduled meeting, second by Commissioner Knochel; motion carried.

AREA PLAN COMMISSION – Sallie Fahey

Rezone Z-2543 James A. & Anita Wood (A to GB) ORDINANCE 2013-28-CM: Petitioners are requesting rezoning of property located on the west side of Old SR 25 N, north of its intersection with **Gushwa Drive, more specifically 3128 Old SR 25, Fairfield 2 (SW) 23-4**

- Commissioner Murtaugh moved to hear Rezone Z-2543, James A. and Anita Wood, A to GB, Ordinance 2013-28-CM, second by Commissioner Knochel.

Attorney Dan Teder with Reiling Teder & Schrier said he represents the petitioner and Mr. Wood is present. The request is from A to GB zoning for the site which is on Old State Road 25, just east of the Tippecanoe Shrine Club. Unanimous approval was received from the Area Plan Commission (APC). Mr. Wood has been in business for 26 years and at the location for approximately 17 years. Mr. and Mrs. Wood work in the business along with seven full time employees. Initially, it was zoned as a home occupation under the old Ordinance, followed by a Special Exception and subdivided into three lots. The business and the home were located on one lot but the home was moved to another lot. The area surrounding the business is the Wood's residence, the Wood's rental property, and the Shrine Club. The Shrine Club is zoned GB and they support the rezone request. Other businesses in the area include IMI,

Ordinance 2013-28-CM passed 3-0.

RESOLUTION 2013-26-CM - AMENDED PLAN FOR SIA – MC CARTY EDA

Attorney Luhman said Resolution 2013-26-CM approves a declaratory resolution, which was adopted by the Redevelopment Commission, amending the McCarty Lane Southeast Industrial Expansion Economic Development Area. The TIF district has a development plan which has been updated twice. This update is to include the latest County projects - the extension and reconstruction of CR 550 S from Concord to US 52; reconstruct and approve several regulated drains and stormwater systems; reconstruction widening of CR 550 S from CR 450 to US 52 and CR 575 E from US 52 to 450 S; full extension on Concord Rd. from the Lafayette City limits to CR 450 S; full extension on CR 450 S from Concord to CR 450 E; and upgraded sidewalks, ditching, widening, and resurfacing on a number of roads. The Resolution also includes replenishing the County Local Road and Street Revolving Fund as money is received from the projects. The Redevelopment Commission approved the Resolution on July 29, 2013. It was submitted to APC on August 21, 2013 where they adopted their resolution confirming compliance of the plans. It was approved by a vote of 9-yes, 0-no and certified to the Board of Commissioners.

- Commissioner Knochel moved to approve Resolution 2013-26-CM as presented, second by Commissioner Murtaugh; motion carried.

HIGHWAY – Opal Kuhl

PE Services for Geotechnical and Pavement Design – Lindberg Road Improvements from Strand Associates, Inc.

PE Services for Geotechnical and Pavement Design – Klondike Road Improvements from Strand Associates, Inc.

Highway Director Kuhl said design was started a couple of years ago for Lindberg and Klondike Roads. As the projects became larger, a decision was made to make them Federal Aid projects. Contracts are already in place with Earth Exploration; they are just being expanded to add the services for the Federal Aid requirements. As a Federal Aid project, the County qualifies for 80% reimbursement on the construction. The amount for Lindberg Road is $9,601.00 and the amount for Klondike Road is $12,574.10.

- Commissioner Knochel moved to approve the services and contract additions as presented, second by Commissioner Murtaugh; motion carried.

Bridge #63 Extra Work Agreement #1 from Rieth-Riley Construction Co., Inc.

Director Kuhl said extra work agreement #1 in the amount of $5444.40 is for additional rip rap and grading on Bridge #63. Bridge #63 is the one just completed on 275 S, off of SR 25 W.

- Commissioner Knochel moved to approve agreement #1 for Bridge #63 as presented, second by Commissioner Murtaugh; motion carried.

Bridge #63 Extra Work Agreement #2 from Rieth-Riley Construction Co., Inc.

GRANTS – Laurie Wilson
Permission to Accept Grant

Grant Facilitator Wilson requested permission to accept a grant for TEMA from the Indiana Department of Homeland Security in the amount of $6,923. The grant will be used for the Emergency Medical Services element to participate in the September, 2013 full scale exercise at Muscatatuk.

- Commissioner Knochel moved to approve permission to accept the grant for TEMA as presented, second by Commissioner Murtaugh; motion carried.

Grant Facilitator Wilson requested permission to accept a grant for the Drug Free Coalition from the Indiana Criminal Justice Institute in the amount of $7,718. The grant will be used for the Enforcing Underage Drinking Laws project, a media literacy program presented to sixth grade at Lafayette Sunnyside Middle School. The grant will also offer *responsible seller training*, free of charge, for local establishments selling alcohol for off-premises consumption. The county is a pass-through agency for the grant.

- Commissioner Knochel moved to approve permission to accept the grant for the Drug Free Coalition as presented, second by Commissioner Murtaugh; motion carried.

Permission to Apply for Grant

Grant Facilitator Wilson requested permission to apply for a grant for the Sheriff's Department in the amount of $3,900 from the SIA Foundation for Project Lifesaver. The grant will pay for ten participants in 2014.

- Commissioner Knochel moved to approve permission to apply for the grant as presented, second by Commissioner Murtaugh; motion carried.

ASSESSOR – Linda Phillips
New Positions

Assessor Phillips requested approval for new positions which will be an important part of cyclical reassessment. The last reassessments were completed by contractor Tyler Technologies; costing $1.8 million. Each year, 25% will be completed for four years; then the process starts over. The reassessment is not optional; it is a state law. The least expensive way to complete the reassessments is in-house with our own employees. Utilizing Assessor employees requires hiring two new employees; one would be a Reassessment Team Leader at a COMOT IV level; the second would be a COMOT I Reassessment Team Member. Both positions have been approved by the Personnel Committee. Other than the two new hires, the reassessments will be completed by current staff and part time employees. Assessor Phillips said her original plan called for four full time staff members but she believes it can be accomplished with two full time and part time. Budget projections through 2020 were provided for the project. The project and the two new positions can be funded with the reassessment levy as it exists.

- Commissioner Murtaugh moved to approve the new positions for the Assessor as presented, second by President Byers; motion carried.

HUMAN RESOURCES – Shirley Mennen

DEPARTMENT	POSITION	STATUS	GRADE	VACANT SINCE
Area Plan	DRAFTSPERSON / PLANNING TECH	FT	C4	Dec 2010
Area Plan	BOOKKEEPER/SECRETARY 3	FT	C2	May 2011
Assessor	MAPPING SPECIALIST	PR	P3	Feb 2011
~~Cary Home~~	~~YOUTH DEVELOPMENT SPECIALIST~~	~~FT~~	~~P1~~	Created RPT in 2013.
Clerk	CHILD SUPPORT DEPUTY CLERK 2	FT	C2	June 2010
Court Services	CERTIFIED INSTRUCTOR	FT	P3	Feb 2010
Extension	PROGRAM ASSISTANT	FT	P1	Dec 2010
Highway	DISTRICTMAN	FT	T3	2010 or 2011
Highway	TRUCK DRIVER	FT	T3	last term 2012
~~Maintenance~~	~~CUSTODIAN~~	~~FT~~	~~T1~~	Funding approved
MITS	SYSTEM COORDINATOR	FT	P2	Oct 2010
Prosecutor	SECRETARY 2	FT	C2	Nov 2010
Sheriff	SYSTEMS ADMINISTRATOR - 911	FT	P4	Mar 2006
Villa	DISHWASHER	FT	T1	Feb 2010

- Commissioner Knochel moved to approve the elimination of the unfilled and unfunded positions as presented, second by Commissioner Murtaugh; motion carried.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

Commissioners' Assistant Cederquist said there are several refrigeration units at the County Health Department. Occasionally, those units need service and the Health Department would like to use Gary VanLaere as a service person. His wife, Elisabeth VanLaere is a public health nurse with the Health Department and has signed a Conflict of Interest Disclosure Statement.

- Commissioner Knochel moved to approve the Conflict of Interest Statement as presented, second by Commissioner Murtaugh; motion carried.

APPOINTMENT TO HUMAN RELATIONS COMMISSION

Commissioner Knochel moved to approve the appointment of Susan Delong to the Human Relations Commission, second by Commissioner Murtaugh; motion carried.

UNFINISHED/NEW BUSINESS

President Byers reported the following:

- Budget hearings start Tuesday, September 10, following the Council meeting.
- The US 231 ribbon cutting ceremony will take place on September 13 at 9:30 a.m.
- A recent press release titled *Top Ratings for Cost of Doing Business, Growth in Jobs, and the Number of Highly Educated Residents* placed Lafayette first in Indiana and eighth in the nation in **Fortunes 2013 Best Place for Small Business** ranking.

REPORTS ON FILE

The following reports will be on file in the Commissioner's Office:

Clerk of Circuit Court
Treasurer
Central Mail and Duplicating
Public Library
Wabash River Heritage Corridor Commission