TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
February 2, 2015

The Tippecanoe County Commissioners met on Monday, February 2, 2015 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President Thomas P. Murtaugh, Vice President David S. Byers and Commissioner Tracy A. Brown. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Tillie Hennigar.

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES
January 20, 2015

- Commissioner Byers moved to approve the minutes of the regular meeting held January 20, 2015, second by Commissioner Brown; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL

- Commissioner Byers moved to approve the accounts payable vouchers for January 20 through February 2, 2015 and payroll vouchers for January 30, 2015 as submitted without exception, second by Commissioner Brown; motion carried.

HIGHWAY *– Opal Kuhl*
ORDINANCE 2015-04-CM – ***First and Second Readings***
Vacation of Right-of-Way for a portion of Railroad Street in Colburn, Indiana

Highway Director Kuhl said Ordinance 2015-04-CM is to vacate a public right-of-way in the town of Colburn. The public hearing was at the last meeting on January 20; today, the first and second reading vote is requested.

- Commissioner Byers moved to hear Ordinance 2015-04-CM Vacation of Right-of-Way on first reading, second by Commissioner Brown.

President Murtaugh invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote.

Murtaugh	Aye
Byers	Aye
Brown	Aye

Ordinance 2015-04-CM passed 3-0 on first reading.

- Commissioner Byers moved to suspend the rules and hear the Ordinance 2015-04-CM on second reading, second by Commissioner Brown; motion carried.

- Commissioner Byers moved to hear Ordinance 2015-04-CM Vacation of Right-of-Way on second reading, second by Commissioner Brown.

Auditor Plantenga recorded the vote.

Byers	Aye
Brown	Aye
Murtaugh	Aye

Ordinance 2015-04-CM passed 3-0 on second and final reading.

Street Acceptance – Orchard 4 Planned Development, Melrose Place – 219.97'
3 Year Maintenance Bond – Milestone Contractors - $9,650

Director Kuhl requested approval of street acceptance for Melrose Place in Orchard Park, Phase 4. The street has passed all inspections. Along with the street acceptance is a 3 year Maintenance Bond with Milestone Contractors.

- Commissioner Byers moved to accept the street of Melrose Place and the 3 year Maintenance Bond as presented, second by Commissioner Brown; motion carried.

Street Acceptance – Robert's Ridge, Phase Two, Argyle Drive–335.49'; Delmonico Drive–939.59'; Regatta Drive–909.57'
3 Year Maintenance Bond for Street, Curbs, Underdrains, and Storm Sewer – Fairfield Contractors, Inc. for Robert's Ridge, Phase Two in the amount of $41,245

Director Kuhl requested approval of street acceptance for three streets, Argyle, Delmonico, and Regatta in Robert's Ridge and the 3 year Maintenance Bond with Fairfield Contractors.

- Commissioner Byers moved to accept the three streets and the 3 year Maintenance Bond as presented, second by Commissioner Brown; motion carried.

Continuation Certificate – Milestone Contractors, L.P. - $5,000

Director Kuhl requested approval of a Continuation Certificate for Milestone Contractors for work in the County Road right-of-ways.

- Commissioner Byers moved to approve the Continuation Certificate from Milestone Contractors for work in the right-of-way, second by Commissioner Brown; motion carried.

***PROSECUTOR** – Pat Harrington*
New Position

Prosecutor Harrington requested approval of a new position for Child Support in the 4-D office. Federal Incentive money is currently in two different funds in the amount of $262,000. Federal Law requires it be spent on Child Support related matters to supplement a project; it can't be used to support existing issues. Currently, there are over 300 outstanding writs; about 45 are issued each month. Current staff handles 5,400 cases per year, collecting approximately $11.5 million per year.

Prosecutor Harrington said $86 - $87 million has been collected since he became Prosecutor. The new position will be paid from the fund; it will not come from the General Fund nor will any taxpayer dollars be used. It will be a Comot III. With benefits at the highest rate, it will be $51,506 a year; the salary will be $33,963. On average, $75,000 to $80,000 a year is received in the fund; the salary would be self-supporting. He has a letter in support of the new position from the Indiana Prosecuting Attorneys Council from the Director in charge of Child Support policy. The goal for the position is to verify the writs (a civil order for attachments) are still accurate, locate the 300 individuals, and combine the position with a current position of Child Support Investigator (a law enforcement officer). They will work with local law enforcement and bring the individual into court immediately. A hearing for the individual may occur within 24 hours. There is no other case worker or individual holding this position. Currently, the writ is issued and goes to law enforcement but no one is trying to find the individual; the reason the number of writs continue to grow. The program will also identify the top 50 persons who are delinquent in child support – once located and verified; the writ will be issued. The program is modeled after Johnson County. The City of Franklin has been experimenting with it for two or three years, with extreme success.

Prosecutor Harrington said the funding source has been funded every year for several years. Also, the Federal Government evaluates each County every year and one of the criteria is "how are you doing collecting delinquencies"? The more collected; the more incentive money received which could improve the bottom line.

- Commissioner Brown moved to approve the new position for a 4-D Case Manager at the Comot III level for the Prosecutor's Office as presented, second by Commissioner Byers; motion carried.

MITS/SHERIFF *– Dave Sturgeon/Charlie Williams*
Position Changes

MITS Chief Information Officer Sturgeon and Deputy Sheriff Major Williams said the Network Administration position is currently funded through the jail. The person in the position (Brad Alexander) is leaving and the Network Administration position will become a PC Technician. The vacant position provides the opportunity to integrate the two positions for efficiency while also saving approximately $20,000 in annual salary. Major Williams thanked Commissioner Brown for providing input and assistance. The PC Tech will be located at the jail, reporting to 911/Major Williams and integrated with MITS.

- Commissioner Byers moved to eliminate the position of Network Administrator at the jail and create a PC Technician as presented, second by Commissioner Brown; motion carried.

SHERIFF *– Barry Richard*
Requests for Proposals for Jail Medical Services

Sheriff Richard said Requests for Proposals (RFP) have been received for Jail Medical Services. Attorney Masson reviewed the RFP process, saying the State statute states "the proposals are to be opened so as to avoid disclosure of contents during the process of the negotiation". A *Register of Proposals* will be prepared, including a copy of the RFP; a list of those the RFP was sent to; a list of all the proposals received, including the names, addresses, and the dollar amount of the offer.
Attorney Masson opened the following Requests for Proposals:

Advanced Correctional Healthcare	**3922 West Baring Pl**	**Peoria IL**
Correct Care Solutions	**1283 Murfreesboro Rd Suite 500**	**Nashville TN**
Quality Assurance Correctional Care	**707-709 West University Ave**	**Muncie IN**

Attorney Masson recommended the bids be taken under advisement for compliance.

- Commissioner Brown moved to take the RFPs under advisement for compliance, second by Commissioner Byers; motion carried.

CONTRACT with GRANT TRAINING CONSULTANT

President Murtaugh introduced and welcomed Sharon Hutchison, the new Grant Facilitator who started today. The former Grant Facilitator Laurie Wilson will be returning to provide some training for Sharon. The proposal from Ms. Wilson is for a minimum of 15 hours at $50 per hour for training. Two days of training has been planned.

- Commissioner Brown moved to approve the contract with Laurie Wilson for grant training consultant as presented, second by Commissioner Byers; motion carried.

FIRE ALARM MONITORING AGREEMENT

President Murtaugh said an agreement with Brenneco Fire Protection fire alarm monitoring at 111 North 4th Street was approved at the December 30, 2014 Commissioner meeting. The previous agreement will be voided as it required two phone lines and monitoring of those phone lines. The new agreement remains with Brenneco but will have an IP line requiring less maintenance. The agreement cost will be much less at $54.00 per month.

- Commissioner Byers moved to void the previous agreement with Brenneco and accept the new agreement with Brenneco for fire alarm monitoring as presented, second by Commissioner Brown; motion carried.

ENGAGEMENT LETTER with REILING, TEDER, AND SCHRIER

President Murtaugh stated the Commissioners have an Engagement Letter with Reiling, Teder and Schrier for legal services in regard to representing the County for the Rogers Group pending suit. Attorney Masson said Reiling, Teder and Schrier have land use expertise and experience with litigation and the County will utilize them for the defense on the case.

- Commissioner Brown moved to approve the Letter of Engagement with Reiling, Teder and Schrier in regard to legal services in the matter of the Rogers Group lawsuit, second by Commissioner Byers; motion carried.

UNFINISHED/NEW BUSINESS

President Murtaugh said the Tippecanoe County Treasurer is terminating a contract with Premier Credit of North America which was entered into in October, 2007. Attorney Masson said the contract is between the Treasurer and Premier and the language is through the Treasurer; no action is necessary from the Commissioners.

Commissioner Byers said former Commissioner Knochel held the Power of Attorney as the County representative with the U.S. Department of Agriculture and the Farm Service Agencies (FSA). Commissioner Byers volunteered to accept the Power of Attorney. Attorney Masson said a motion was necessary to designate Commissioner Byers as the Power of Attorney in order to execute documents on behalf of the Board of Commissioners in matters related to FSA.

- Commissioner Brown moved to approve the designation of Commissioner Byers as Power of Attorney for matters related to Farm Service Agencies, second by Commissioner Byers; motion carried.

REPORTS ON FILE

The following reports will be on file in the Commissioner's Office:

- Building Commission
- Central Mail and Duplicating (Annual Report)
- Crystal Creek Boarding Kennel
- Clerk of Circuit Court

PUBLIC COMMENT

West Lafayette Police Chief Jason Dombkowski, Deputy Chief Chris Leroux, and Captain Gary Sparger presented an award of recognition to former Sheriff Tracy Brown in appreciation of his years of service. Commissioner Brown said it has been an honor; the greatest part of being County Sheriff was the people he got to work with. It is a rarity to have organizations that work so closely and well together in law enforcement – that does not happen in all communities.

As there were no other public comments, Commissioner Byers moved to adjourn.

Meeting adjourned at 10:25 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Thomas P. Murtaugh, President

David S. Byers, Vice President

Tracy A. Brown, Member

ATTEST:

Robert A Plantenga, Auditor 02/16/2015

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant