

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
July 18, 2016

The Tippecanoe County Commissioners met on Monday, July 18, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President Tracy A. Brown and Member Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett and Recording Secretary Tillie Hennigar.

PLEDGE OF ALLEGIANCE

President Byers called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

July 5, 2016

- Commissioner Murtaugh moved to approve the minutes from the July 5, 2016 regular meeting, second by Commissioner Brown; motion carried.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett

Commissioners' Assistant Bennett recommended claims from July 7, 2016 through July 18, 2016, including payroll from July 15, 2016 be approved without exception.

- Commissioner Murtaugh moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Brown; motion carried.

ORDINANCE 2016-10-CM - VACATION OF PUBLIC WAY (Easement and Drainage) – R. W. GROSS & ASSOCIATES, INC. - Second Reading

- Commissioner Murtaugh moved to hear Ordinance 2016-10-CM on second reading, second by Commissioner Brown.

Bob Gross, R.W. Gross and Associates stated he is here to answer questions but has nothing to add to the information presented at the previous meeting.

President Byers invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote:

Byers	Aye
Brown	Aye
Murtaugh	Aye

Ordinance 2016-10-CM passed 3-0 on second and final reading.

SHERIFF- Barry Richard

Approval of New Positions for 2017

Sheriff Richard, accompanied by Major Charlie Williams said their proposal is for additional manpower based on the five year strategic plan of growth in personnel. All the information, studies, and surveys substantiate the need as presented in the binder which was given to the Commissioners and Council members at their last meeting.

Commissioner Brown stated the list he has includes two Deputies, a Communication Officer, two Jail Deputies, a Secretary, and a Courthouse Security Officer. Sheriff Richard replied the list is incorrect; their request is for two Deputies, two Correctional Officers, a Dispatcher, and an Administrative Assistant/Secretary for the Detectives – a total of six.

President Byers said money is tight throughout the county and asked Sheriff Richard to prioritize two or three from the list. Sheriff Richard stated none of the personnel requests would be made if they weren't needed to better serve the community and better the department. The requests are a need; not a want. His understanding is the Commissioners would approve the positions and Council would approve funding at a later date. If the focus remains on the request and justification of the six positions; the process will move along and funding issues can be addressed with Council.

Commissioner Murtaugh said we don't want to create positions that will never be funded. He directed a question to Auditor Plantenga saying as far as process, if positions are in the budget but haven't been created; can positions be created after budget hearings? Auditor Plantenga said normally at budget hearings if the position hasn't been created, the Council has not funded and it would come as an additional appropriation once the position is created. It is easier to create the position and fund at the same time. If a position is created that is not funded this year, the position would stay there as unfunded. He continued to say there are other requests for the General Fund. Requests are up 8% over what was approved last year and funding is relatively flat, making it difficult to set priorities; there will have to be other adjustments made.

Commissioner Murtaugh said if three positions were created today and the Council decided to fund two, one could be eliminated and recreated at a later date. Sheriff Richard said from the experience last year, the Council prefers positions be created prior to budget hearings. Commissioner Murtaugh agreed and explained his thoughts are if the Council funded the position at budget time, the position could be created after the budget period. The position could be posted after budget hearings; returning for an additional appropriation would not be necessary. President Byers stated approval is still necessary from both Commissioners and Council.

Commissioner Brown said he had a conversation with the Sheriff and staff regarding the possibility of funding part time positions, minus the benefits, for cost savings; an option that has been done before. Commissioner Murtaugh asked if there have been discussions of entering into contracts with other counties or taking in Federal inmates to increase revenue to offset the positions. Sheriff Richard said the need and request stems from the type of current sentencing, the environment, and the seriousness and severity of the inmates crime. The inmate population is a little over 400 with a capacity of 500. The addition of personnel is detrimental to the morale and work environment for our current employees. President Byers said if an additional \$100,000 a month could be collected, it would be easier to approve adding people. There are other Counties looking for a place to house prisoners and his understanding is the less violent prisoners can be selected.

Sheriff Richard said they are aware of how important the revenue stream is. He will be going to the Council to increase the fees for the Sheriff Sale; the increase will help offset the clerical positions. Commissioner Brown said the Sheriff Sale revenue is over \$100,000. Sheriff Richard said that money would be put toward additional personnel. Auditor Plantenga said some of it would be a one-time

moving of money which would help in year one but the revenue source would not be there in year two. Sheriff Richard said the increase in fees will generate an additional \$15,000 to \$20,000 annually.

Commissioner Murtaugh asked Sheriff Richard if he could prioritize the positions in regard to need. Sheriff Richard said the road Deputies come first, followed by the Administrative Assistant for the Detectives. Currently there are six Detectives – there have been as many as eight in the past. The Assistant would lighten the workload and avoid the need to pull a Deputy off the road. The position could be funded by the revenue stream. Commissioner Murtaugh said the Sheriff Sale revenue goes into the General Fund; it is revenue already budgeted. Attorney Masson said a proposal will raise the Sheriff Sale fees from \$140 to \$200.

Commissioner Murtaugh stated this will be a continuing discussion and probably a lengthy discussion at budget hearings also. His suggestion in regard to the jail deputies would be to take a good look at how to increase revenue by housing and offering some type of proposal.

- Commissioner Murtaugh moved to approve the two Deputy positions for the 2017 budget cycle, second by Commissioner Brown; motion carried.

The Bailiff, Maintenance, and Custodial for the 111 North 4th Street will be created at a later date.

HEALTH- Craig Rich

Change Part Time Position to Full Time Position for 2017

Health Department Administrator Rich requested moving a part time position to a full time position. Earlier this year, fees were increased for tattoos and swimming pools in anticipation of the move. An employee is planning to retire and the part time person needs shifted to a full time Environmentalist. There are over 700 restaurants with 50 opened or preparing to open in 2016. The increase in cost is \$42,000; currently they have brought in \$43,000 from the increased fees.

- Commissioner Murtaugh moved to approve moving the part time position to a full time Environmentalist position for 2017 as presented, second by Commissioner Brown; motion carried.

JUVENILE ALTERNATIVES- Rebecca Humphrey

MOU with Lafayette School Corporation for Truancy Mediation Services

MOU with West Lafayette School Corporation for Truancy Mediation Services

MOU with Tippecanoe School Corporation for Truancy Mediation Services

Youth Services Director Humphrey presented the annual Memorandum of Understanding for Truancy Mediation Services with the local school corporations. The schools send referrals and financially support the work of Juvenile Alternatives.

Attorney Masson stated he is on the West Lafayette School Board and his intent is to abstain from any action that comes before the Board.

- Commissioner Brown moved to approve the three MOUs for Truancy Mediation Services for the Lafayette School Corporation, West Lafayette School Corporation, and the Tippecanoe School Corporation, second by Commissioner Murtaugh; motion carried.

MAINTENANCE- Tony Dildine

Community Corrections Exterior Repair

Commissioner Brown said there are some issues with the exterior on the south side of the Community Correction building. A proposal was received from Building Services Inc. in the amount of \$14,812.

- Commissioner Brown moved to approve the proposal from Building Services in the amount of \$14,812 for Community Corrections exterior repair as presented, second by Commissioner Murtaugh.

GRANTS- Sharon Hutchison

Permission to Apply for Grant:

Grant Facilitator Hutchison requested permission to apply for the following grants:

Health: \$65,427.73 from the Indiana State Department of Health for the Local Health Department Trust Account (LHDTA).

- Commissioner Murtaugh moved to approve permission to apply for the grant for the Health Department as presented, second by Commissioner Brown; motion carried.

Health: \$72,672 from Indiana State Department of Health for the Local Health Maintenance Fund (LHMF).

- Commissioner Brown moved to approve permission to apply for the grant of \$72,672 for the State Department of Health LHMF as presented, second by Commissioner Murtaugh; motion carried.

TEMA: \$11,620 from Indiana Department of Homeland Security (IDHS) for funds to cover the software licenses for units to be used to monitor air quality during HAZMAT situations or in possible large scale outdoor events such as Taste of Tippecanoe or Purdue home football games.

- Commissioner Murtaugh moved to approve permission to apply for the \$11,620 grant for TEMA from IDHS as presented, second by Commissioner Brown; motion carried.

UNFINISHED/NEW BUSINESS - none

REPORTS ON FILE

The following reports will be on file in the Commissioners' office:

- Crystal Creek Boarding Kennel (2)
- Public Library
- Treasurer

PUBLIC COMMENT

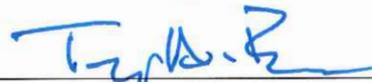
As there were no public comments, Commissioner Murtaugh moved to adjourn.

Meeting adjourned at 10:22 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



David S. Byers, President

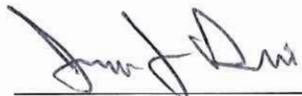


Tracy A. Brown, Vice-President



Thomas P. Murtaugh, Member

ATTEST:

 CHIEF DEPUTY AUDITOR

Robert A Plantenga, Auditor 08/01/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant

