

**TIPPECANOE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR MEETING**  
*April 4, 2016*

The Tippecanoe County Commissioners met on Monday, April 4, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President Tracy A. Brown and Member Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett and Recording Secretary Tillie Hennigar.

***PLEDGE OF ALLEGIANCE***

President Byers called the meeting to order and led the Pledge of Allegiance.

***APPROVAL OF MINUTES***

March 21, 2016

- Commissioner Murtaugh moved to approve the minutes from the regular meeting held March 21, 2016 as presented, second by Commissioner Brown; motion carried.

***PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS and PAYROLL – Paula Bennett***

Commissioners' Assistant Bennett recommended the Accounts Payable Vouchers from March 23, 2016 through April 4, 2016 and also Payroll from March 24, 2016 be approved without exception.

- Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh; motion carried.

***HIGHWAY - Opal Kuhl***

**Ordinance 2016-08-CM – *Second Reading - Amending Tippecanoe County Code, Chapter 72, Schedules I, III, & IV. Traffic Schedule regarding Speed Limits, Stop Intersections and Yield Intersections***

- Commissioner Murtaugh moved to hear Ordinance 2016-08-CM on second reading, second by Commissioner Brown; motion carried.

Traffic Supervisor Mike Parks said the Ordinance does three things – 1) replaces the existing 45 mph speed limit to 50 mph on County Road 900 East from County Roads 800 North and 100 North; 2) adds Stop signs to County Road 225 West at County Road 500 North to establish a multi-way stop; and 3) adds Stop and Yield signs that were installed in subdivisions and accepted in 2015. President Byers asked Supervisor Parks if he had received phone calls or messages regarding the Ordinance. He had not.

President Byers invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote.

Byers	Aye
Brown	Aye
Murtaugh	Aye

Ordinance 2016-08-CM passed 3-0 on second and final reading.

**Warranty Deed – Klondike Road Reconstruction Project – Parcel 5 – Tippecanoe Development, LLC by merger to Abbington Development, LLC an Indiana Limited Liability Company**

Highway Director Kuhl stated the process of purchasing right-of-way has started for the Klondike Road project and the first Warranty Deed is for Parcel 5, Tippecanoe Development LLC/Abbington Development LLC in the amount of \$22,320. The Klondike Road project is a Federal Aid project with an 80/20 split; 80% Federal, 20% Local.

- Commissioner Murtaugh moved to approve the Warranty Deed for the Klondike Road Construction project Parcel 5 in the amount of \$22,320 as presented, second by Commissioner Brown; motion carried.

**Warranty Deed – Klondike Road Reconstruction Project – Parcel 22 – Nancy Burke**

Director Kuhl said the second Warranty Deed is also for Klondike Road, Parcel 22 Nancy Burke in the amount of \$68,700. The increased expense is due to a roundabout which requires more property.

- Commissioner Brown moved to approve the Warranty Deed for Klondike Road Reconstruction Parcel 22 as presented, second by Commissioner Murtaugh; motion carried.

**GRANTS - Sharon Hutchison**

Grant Facilitator Hutchison presented a contract with Praetorian Digital for up to ten users on the GrantFinder and GrantTracker Combo Subscription. The contract is a three year agreement with an annual cost of \$4,050. Attorney Masson reviewed the contract and it has been signed by the Praetorian Director.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Brown; motion carried.

**HUMAN RESOURCES - Shirley Mennen**

**Amendment to Onsite Clinic (WeCare) Medical Agreement**

Human Resources Director Mennen presented an Amendment to the WeCare Agreement saying the Clerk recently left and WeCare requested the position be changed from a Clerk to a Clerk/MA. The salary difference is a maximum of \$1.00; which is up to \$22.00 versus \$21.00. Attorney Masson reviewed the agreement.

- Commissioner Brown moved to approve the Amendment to the WeCare Agreement as presented, second by Commissioner Murtaugh; motion carried.

**MITs- Dave Sturgeon**

**Multi-Function Printer Agreement**

MITs CIO Sturgeon stated the Agreement is for a project that started three and a half years ago with the RFP and awarding the RFP to today moving forward with the printers and copiers with VanAusdall and Farrar. The equipment will replace the existing equipment and the previous vendor for all units in the County Government system. It is a five year agreement covering all the maintenance and equipment. The County will pay a per-click charge for the printers. The black and white production unit in the copy

center has been replaced with a color unit; utilizing it for jobs previously outsourced. The copiers have some advanced printing features and will currently use an external FAX machine. A FAX server is planned for future implementation.

- Commissioner Murtaugh moved to approve the Multi-Function Printer Agreement as presented, second by Commissioner Brown; motion carried.

*WIC - Alicia Keen*

**Add Full Time Position**

WIC Director Keen requested permission to hire a full time position for a Voucher Clerk and explained the various duties of the position. There has been a vacant position for the full time nutritionist since October, 2015. By making some staff adjustments such as increasing the part time nutritionists hours and decreasing the hours of a part time clinic assistant (per her request); the new position will help cover the hours as needed. Director Keen said the current budget will cover the new position and it fits within the ratio guidelines of the State office. She reviewed the current fiscal year and also 2017 to assure the changes are for long term. No additional funding is needed; however, a Salary Statement will need to be submitted to Council.

- Commissioner Murtaugh moved to approve the addition of a full time position for a WIC Voucher Clerk as presented, second by Commissioner Brown; motion carried.

***RESOLUTION 2016-15-CM – HEARING ON ESTABLISHMENT OF MAJOR BRIDGE FUND***

President Byers said the Resolution to establish a major bridge rate has been withdrawn from the agenda until a discussion can be held with the Mayors and additional numbers can be obtained.

***RESOLUTION 2016-16-CM – HAZARD WARNING FUND***

Commissioner Brown stated \$40,000 was recently appropriated by Council to maintain the 72 Warning Sirens in the County. The Resolution creates an annual perpetual fund with funds from EDIT.

- Commissioner Murtaugh moved to approve Resolution 2016-16-CM creating the Hazard Warning Fund as presented, second by Commissioner Brown; motion carried.

***APPLICATION FOR ENHANCED ACCESS TO INDIANA BMV MOTOR VEHICLE RECORDS***

Commissioner Brown said the application for enhanced access to Indiana BMV Motor Vehicle records allows access as necessary for insurance purposes to verify driver's license status for individuals who must have a license as a condition of employment. The prior contract with IN.gov and the BMV expired. The cost is \$90.00 per year which may be waived.

- Commissioner Brown moved to approve the application for enhanced access to the Indiana BMV records as presented, second by Commissioner Murtaugh; motion carried.

***CHANGE ORDER***

**111 N 4th Street Project**

President Byers said the change order is for additional ductwork removal.

- Commissioner Brown moved to approve the change order for 111 N 4<sup>th</sup> Street in the amount of \$1,150.00 as presented, second by Commissioner Murtaugh; motion carried.

President Byers said a Performance Bond and a Payment Bond was received from Eberhardt Heating and Cooling LLC. Both are for 111 N 4<sup>th</sup> St in the amount of \$480,870 each.

- Commissioner Murtaugh moved to approve the Performance and Payment Bond as presented, second by Commissioner Brown; motion carried.

### ***CHANGE ORDER***

#### **Fairgrounds Announcer's Stand and ADA Restrooms Project**

- Commissioner Brown moved to approve the change order for the Announcer's Stand and ADA Restroom project at the Fairgrounds to connect water in the amount of \$6237.33, second by Commissioner Murtaugh; motion carried.

President Byers said the project should be completed in approximately one week.

***UNFINISHED/NEW BUSINESS*** – none

### ***REPORTS ON FILE***

The following reports will be on file in the Commissioners' office:

- Building Commission
- Central Mail and Duplicating
- Parks and Recreation

### ***PUBLIC COMMENT***

Clerk Coffey reminded everyone today is last day to register to vote. Absentee voting begins tomorrow at 8:00 a.m. – the office is open 8:00 to 4:30. The Satellite sites will begin next week.

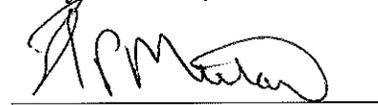
As there were no additional public comments, Commissioner Brown moved to adjourn.

Meeting adjourned at 10:19 a.m.

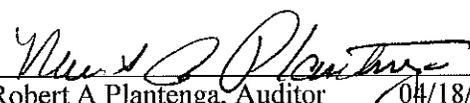
BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE

  
David S. Byers, President

  
Tracy A. Brown, Vice-President

  
Thomas P. Murtaugh, Member

ATTEST:

  
Robert A Plantenga, Auditor 04/18/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant

