

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
February 15, 2016

The Tippecanoe County Commissioners met on Monday, February 15, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President Tracy A. Brown and Commissioner Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, and Recording Secretary Tillie Hennigar. Commissioners' Assistant Paula Bennett was absent.

PLEDGE OF ALLEGIANCE

President Byers called the meeting to order and led the Pledge of Allegiance.

PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS and PAYROLL

- Commissioner Murtaugh recommended the claims from February 1, 2016 through February 15, 2016 and also payroll from February 12, 2016 be approved, without exception, second by Commissioner Brown; motion carried.

HIGHWAY - Opal Kuhl

Petition for Vacation of a Public Way – The State of Indiana and the Department of Natural Resources to Vacate a Portion of Swisher Road

Notice of Hearing on a Petition to Vacate a Public Way

Highway Director Kuhl said the Petition for Vacation of a Public Way is for a portion of Swisher Road, at Prophetstown State Park. Currently, the road to be vacated goes straight in with a conveyor belt under Swisher Road for the gravel pit. Jason Getz, Prophetstown State Park property manager, stated the entrance road to the park will change as a result of the vacation; the gravel quarry will mine the section of Swisher Road.

- Commissioner Murtaugh moved to set the public hearing for the Petition to Vacate a Public Way for the March 7, 2016 Commissioners' meeting, second by Commissioner Brown; motion carried.

2016 Fee Schedule – H. Stewart Kline and Associates, Inc.

Director Kuhl presented the 2016 Fee Schedule from H. Stewart Kline and Associates, stating they are utilized for on-call work of minor, miscellaneous projects. The hourly rates remain the same as last year. President Byers read the following rates:

Registered Engineers	\$100.00/hr. to \$160.00/hr.
Engineers in Training	\$ 60.00/hr. to \$ 90.00/hr.
Engineering Technicians & Drafters	\$ 40.00/hr. to \$ 80.00/hr.
Secretarial / Clerical	\$ 35.00/hr. to \$ 50.00/hr.
Expenses	Cost + 10%
Outside Services	Cost + 15%

- Commissioner Brown moved to approve the 2016 Fee Schedule from H. Stewart Kline and Associates as presented, second by Commissioner Murtaugh; motion carried.

LPA-Consulting Contract – Tippecanoe County and Butler, Fairman & Seufert, Inc. for Concord Road at CR 430 South Intersection Improvements

Director Kuhl presented an LPA Consulting Contract with Butler, Fairman & Seufert, Inc. for the project to improve the intersection at Concord Road and CR 430 South. The project is part of the Highway Safety Improvement Program (HSIP) which means it will be a 90/10 split. The contract covers surveying; environmental, design; utility coordination; geotechnical; and right-of-way engineering. The total is \$225,355.

- Commissioner Murtaugh moved to approve the LPA Consulting Contract with Butler, Fairman & Seufert for the County Road 430 South intersection project, second by Commissioner Brown; motion carried.

LPA-Consulting Contract – Tippecanoe County and H. Stewart Kline & Associates, Inc. for CR 500 North west of North River Road Improvements

Director Kuhl presented an LPA Consulting Contract with H. Stewart Kline & Associates, Inc. for the project to improve the intersection of CR 500 North and North River Road. The contract is for the right-of-way services portion of the agreement in the amount of \$86,180. The project is part of the Highway Safety Improvement Program (HSIP); the County will be reimbursed 90%.

- Commissioner Murtaugh moved to approve the LPA Consulting Contract with H. Stewart Kline and Associates for improvements to County Road 500 North as presented, second by Commissioner Brown; motion carried.

Continuation Certificate – Tri-County Telephone Company d/b/a TDS Telecom to work in all County's right-of-way in the amount of \$5,000

Director Kuhl presented a Continuation Certificate from Tri-County Telephone Company d/b/a TDS Telecom for work in the public right-of-way in the amount of \$5,000.

- Commissioner Brown moved to approve the Continuation Certificate for Tri-County Telephone in the amount of \$5,000 as presented, second by Commissioner Murtaugh; motion carried.

Continuation Certificate – West Point Telephone Company, Inc. d/b/a TDS Telecom in the amount of \$5,000 to work in all County's right-of-way

Director Kuhl presented a Continuation Certificate from West Point Telephone Company for work in the public right-of-way in the amount of \$5,000.

- Commissioner Brown moved to approve the Continuation Certificate for West Point Telephone in the amount of \$5,000 as presented, second by Commissioner Murtaugh; motion carried.

COMMUNITY CORRECTIONS - Dave Heath
DOC Grant

Community Corrections Director Heath said the DOC grant is an annual grant. In July, 2015 an additional \$5 million was made available for Community Corrections counties. Tippecanoe County submitted a request for \$169,000; \$122,000 was approved. Those funds allowed the hiring of an

additional Case Manager and Surveillance Officer. The grant base went from \$933,000 to \$1,056,000. For 2016/2017, \$20 million is available for the counties; Tippecanoe County asked for \$300,922 for four additional Correction Officers. The Work Release Facility will go from the current maximum of 60 to 120.

GRANTS – *Sharon Hutchison*

Permission to Apply for Grant

Grant Facilitator Hutchison requested permission to apply for a grant for the Coroner's Office in the amount of up to \$1,000 to support the Safe Sleep educational materials for new parents in Tippecanoe County. This application will be through the Bauer Family Resources Community Partners for Child Safety.

- Commissioner Brown moved to approve permission to apply for a grant for the Coroner's Office as presented, second by Commissioner Murtaugh; motion carried.

HEALTH – *Craig Rich*

ORDINANCE 2016-03-CM Amending County Code: Health Department Fees - 2nd Reading

- Commissioner Murtaugh moved to hear Ordinance 2016-03-CM on 2nd reading, second by Commissioner Brown.

Health Director Rich said the Ordinance updates some of the Health Department fees for accreditation. He has not received any feedback from the fee changes.

President Byers invited public comment in favor of or opposed to the Ordinance. There were none.

Auditor Plantenga recorded the vote:

Byers	Aye
Brown	Aye
Murtaugh	Aye

Ordinance 2016-03-CM passed 3-0 on second and final reading.

AUDITOR - *Bob Plantenga*

Agreement to Provide Professional Consulting Services with Maximus

Auditor Plantenga requested approval of the Maximus agreement; an annual agreement to do the cost allocation plan. The benefit is they look at the IV-D Court for reimbursements. Hundreds of thousands of dollars are returned for the small amount of the contract which is less than \$12,000.

- Commissioner Brown moved to approve the three year agreement for professional consulting services with Maximus in the amount of \$11,600 per year, second by Commissioner Murtaugh; motion carried.

BOARD OF ELECTIONS and VOTER REGISTRATION - *Miranda Bilodeau*

Approval of the Poll Worker Contract & Oath for the 2016 Primary Election Cycle

Republican Co-Chairperson Bilodeau stated the Board of Elections requires approval for the 2016 Poll Worker Contract and Oath. The Vote Center Supervisor and the Lead Judge will receive a \$10.00 increase from the 2015 election cycle.

- Commissioner Murtaugh moved to approve the Poll Worker Contract and Oath for the 2016 Primary Election Cycle as presented, second by Commissioner Brown; motion carried.

PROFESSIONAL SERVICES AGREEMENT for TRANSLATOR

- Commissioner Brown moved to approve the Professional Services Agreement with Dawn Ramey for translation services. The agreement is for one year, expiring January 18, 2017. Ms. Ramey's fee is \$100 per hour with a two hour minimum, second by Commissioner Murtaugh; motion carried.

RESOLUTION 2016-09-CM – ASSIGNMENT OF TAX SALE CERTIFICATES TO THE CITY OF LAFAYETTE

Attorney Masson stated the process is for properties that don't sell at the Tax Sale. The Commissioners receive a certificate which can be assigned to a political subdivision where the property is located. The Board of Commissioners elected to assign three properties to the City of Lafayette. The City of Lafayette will adopt a similar Resolution and acquire the tax sale lien rights. Commissioner Murtaugh read the addresses of the three properties.

EXHIBIT "A"			
Tax Sale Certificates			
Assigned from Tippecanoe County Commissioners to City of Lafayette			
Sale ID	Parcel Number	Address	Owner
791500051	79-07-29-189-001.000-004	210 Ellsworth	Cook, Clarence Dewayne
791500055	79-07-29-303-012.000-004	1217 Wabash Ave	Toman, Roy and Alice
791500078	79-07-30-476-008.000-005	1704 Wabash Ave	Warthan, Henry

- Commissioner Murtaugh moved to approve Resolution 2016-09-CM as presented, second by Commissioner Brown; motion carried.

UNFINISHED/NEW BUSINESS – none

REPORTS ON FILE

The following reports will be on file in the Commissioners' Office:

- Parks and Recreation Board
- Public Library
- Treasurer

PUBLIC COMMENT

Extension Office Director Crabtree introduced Veronica Jalamo, Community Wellness Coordinator for Tippecanoe County. Ms. Jalamo has been with the Extension Office as a Nutrition Education Program (NEP) Assistant, is from the area and is familiar with the various agencies. She will network with the

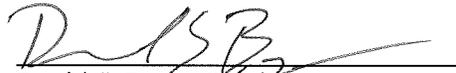
various agencies, including the Health and Parks Departments, to coordinate healthy wellness type of activities. The position is funded with federal funds; allowing the position to change from a NEP.

Director Crabtree announced an upcoming family business workshop, *'Keeping Your Business In Your Family'* will be held at Purdue University on March 3 and 4, 2016.

As there were no other public comments, Commissioner Murtaugh moved to adjourn.

Meeting adjourned at 10:22 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE


David S. Byers, President


Tracy A. Brown, Vice-President


Thomas P. Murtaugh, Member

ATTEST:


Robert A. Plantenga, Auditor 03/07/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant

