

TIPPECANOE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
October 3, 2016

The Tippecanoe County Commissioners met on Monday, October 3, 2016 at 10:00 a.m. in the Tippecanoe Room in the County Office Building. Commissioners present were: President David S. Byers, Vice President Tracy A. Brown and Member Thomas P. Murtaugh. Also present were: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Tillie Hennigar.

PLEDGE OF ALLEGIANCE

President Byers called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

September 6, 2016

September 19, 2016

- Commissioner Murtaugh moved to approve the minutes from September 6, 2016 and September 19, 2016 as presented, second by Commissioner Brown; motion carried.

PRESENTATION of ACCOUNTS PAYABLE VOUCHERS and PAYROLL - Paula Bennett

Commissioners' Assistant Bennett recommended the claims from September 23, 2016 through October 3, 2016, including payroll from September 23, 2016 be approved without exception.

- Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Murtaugh; motion carried.

AREA PLAN - Sallie Fahey

Z-2666 MARIA ISABEL TRUJILLO VARELA (A to GB), ORDINANCE 2016-22-CM

- Commissioner Murtaugh moved to hear Z-2666 Maria Isabel Trujillo Varela, A to GB Ordinance 2016-22-CM, second by Commissioner Brown.

Susie Debernardi, daughter of the petitioner spoke on behalf of petitioner Maria Isabel Trujillo Varela saying they are requesting rezoning of 0.42 acres from Agriculture to General Business. The property is located on the west side of CR 400 W, just north of the Lindberg intersection, Wabash 9 (SE) 23-5. This land contains a garage, which is used as a personal mechanical operation. Commissioner Murtaugh noted there is a required buffer yard between a general business and the neighboring property. Ms. Debernardi said they would have no problem with meeting the requirements. They don't want it to be a business but her father does work there. If it were to become a business in the future, the present buffer meets the requirements.

President Byers invited public comment in favor of or opposed to the Ordinance.

Joan Jackson – 2243 N 400 W, West Lafayette – Ms. Jackson stated she lives directly across the road. This garage has been around for a long time and has been transferred through several deaths. At one point it was neglected and trespassers were using it. The current occupant has taken steps to bring the property back into use. She said notification letters were sent to adjacent owners; none are opposed to the zoning change.

Auditor Plantenga recorded the vote.

Byers	Aye
Brown	Aye
Murtaugh	Aye

Ordinance 2016-22-CM passed 3-0.

HIGHWAY - Opal Kuhl

Change Order #1 – Tippecanoe County Bridge #165 Project – Yates Construction, Inc.

Highway Executive Director Kuhl presented Change Order #1 for Bridge #165 located on Burnett Road. A decision was made to switch from Gabions to a block wall for ease of future maintenance. The increase in the contract is \$20,000.

- Commissioner Murtaugh moved to approve Change Order #1 for Bridge #165 in the amount of \$20,000 as presented, second by Commissioner Brown; motion carried.

3 Year Construction Maintenance Bond – Infrastructure Systems, Inc. in the amount of \$5,000 for work in the right-of-way on Soldiers Home Road

Director Kuhl presented a Maintenance Bond in the amount of \$5,000 for Infrastructure Systems.

- Commissioner Brown moved to approve the Maintenance Bond for Infrastructure Systems, Inc. in the amount of \$5,000 as presented, second by Commissioner Murtaugh; motion carried.

Local Roads and Bridges Matching Grant Agreement – Tippecanoe County and Indiana Department of Transportation (INDOT)

Director Kuhl presented a grant agreement with INDOT explaining it is the new SB 67 funds distributed by the State. The funds will be used for a project on CR 350 South just east of US 52. Once the agreement is signed, bids can be obtained and the Highway Department will complete construction. INDOT will inspect once construction is complete. The amount from INDOT is \$721,062.50, which is the maximum. Changes to the contracted amount are the responsibility of the county; any remaining funds would be returned.

- Commissioner Brown moved to approve the Local Roads and Bridges Matching Grant Agreement in the amount of \$721,062.50 as presented, second by Commissioner Murtaugh; motion carried.

BOARD OF ELECTION AND REGISTRATION - Christa Coffey, Brian Mangus, Miranda Bilodeau
Salary Statement Update

Chairwoman Bilodeau requested approval of a change in salary for election workers. The Election Mechanics are those who come in the day of the election to assist with tabulation. Their work is more time intensive than other poll workers and they would like to pay them \$15.00 per hour instead of \$11.00 an hour. Also, \$15.00 per hour is requested for the Interim Republican Co-Director who will be taking on her responsibilities when she goes on maternity leave. Auditor Plantenga noted the request for the Co-Director should go through the Council. The Mechanics are on contract; the Commissioner approval is correct for them.

- Commissioner Murtaugh moved to approve the updated Salary Statement for the Board of Election and Registration as presented, second by Commissioner Brown; motion carried.

SUPERIOR COURT 3**Sponsorship Agreement for National Adoption Day Heart Gallery November 14-18, 2016, Courthouse 3rd floor Rotunda**

CASA Director Coleen Connor said this is the 4th annual Adoption Day and it is hoped at least eleven children will be adopted. The Heart Gallery is a State movement to display children who are up for adoption. The display will be located in the Courthouse rotunda. Attorney Masson reviewed the agreement and it is in appropriate form.

- Commissioner Brown moved to approve the Sponsorship Agreement for National Adoption Day Heart Gallery on November 14 through 18, 2016 as presented, second by Commissioner Murtaugh; motion carried.

CASA- Coleen Connor**Approval to Expend Grant Funds**

Director Connor said VOCA grants are now on a two year cycle. This year she extended it out as a continuation and also requested funding for a new position for the next fiscal year. They have been notified of an award of \$176,000 and she is seeking approval to spend those funds.

- Commissioner Murtaugh moved to approve the acceptance of the two year VOCA Grant for \$176,000 as presented, second by Commissioner Brown; motion carried.

Approval of New Full Time Positions

Director Connor requested two new full time positions – a Staff Advocate and a Volunteer Coordinator.

- Commissioner Murtaugh moved to approve the full time positions as presented, second by Commissioner Brown motion carried.

Approval of Changing Regular Part Time Position to Full Time

Director Connor requested the current regular part time Staff Advocate move to full time; eliminating the part time position. She also requested the part time Volunteer Coordinator move to full time.

- Commissioner Murtaugh moved to approve the position changes as noted, second by Commissioner Brown; motion carried.

GRANTS - Sharon Hutchison**Permission to Accept**

Grant Facilitator Hutchison requested permission to accept a grant for LEPC in the amount of \$11,500 from the Indiana Department of Homeland Security (IDHS) 2016 Hazardous Materials Emergency Preparedness (HMEP) Grant program. The funds will be used to send HAZMAT team members to various conferences over the next 12 months. The matching funds will come from the department's salaries of those attending the conferences.

- Commissioner Brown moved to approve permission to accept the \$11,500 from IDHS for the HMEPG grant as presented, second by Commissioner Murtaugh; motion carried.

Prosecutor Harrington requested permission to accept an \$182,000 two year continuation VOCA grant from the Indiana Criminal Justice Institute (ICJI) for Victim Services. Ms. Hutchison said the matching is \$72,700 but \$45,500 will be allotted from already budgeted funds. The grant will run from October 1, 2016 thru September 30, 2018.

- Commissioner Murtaugh moved to approve acceptance of the \$182,000 for the Prosecutor as presented, second by Commissioner Brown; motion carried.

Prosecutor Harrington said at the last meeting he received approval for Enhanced Enforcement Drug Mitigation (EEDM) grant. The amount requested was \$59,000; it should have been \$71,579.

Permission to Apply

Grant Facilitator Hutchison requested permission to apply for a grant for Youth Services of no more than \$7,000 for Safe Place Coordination through the Indiana Youth Services Association. The grant will continue to provide funding for this project.

- Commissioner Brown moved to approve permission to apply for the grant for Youth Services as presented, second by Commissioner Murtaugh; motion carried.

CHANGE ORDERS FOR 111 N. 4TH STREET PROJECT

Commissioner Brown said there are three change orders for the project: Shepard Construction in the amount of \$1,826 to add power to floor areas in rooms 104 and 117; \$6,375 from Blackmore & Buckner Roofing to replace roof blocking, caulking, and to relocate roof curbs; and \$7,325 from Eberhardt Heating & Cooling for ductwork to the roof and realigning ductwork in the basement area.

- Commissioner Brown moved to approve the change orders as presented, second by Commissioner Murtaugh; motion carried.

APPLICATION(S) TO VILLA

The two applications (Halsema and Verwers) were previously presented for approval at the September 19, 2016 meeting. They were removed from the agenda.

UNFINISHED/NEW BUSINESS

President Byers reminded everyone the Indiana Bicentennial torch relay will be winding its way through the county on October 12th. The kick-off will be at 8:30 a.m. in Loeb Stadium with the torch passing the Courthouse at approximately 10:30. He encouraged everyone to come out and be supportive.

REPORTS ON FILE

The following reports will be on file in the Commissioners' Office:

- Crystal Creek Boarding Kennel
- Building Commission

PUBLIC COMMENT – none

As there were no public comments, Commissioner Brown moved to adjourn.

Meeting adjourned at 10:22 a.m.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



David S. Byers, President

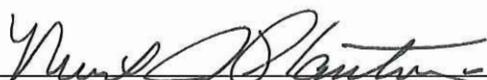


Tracy A. Brown, Vice-President



Thomas P. Murtaugh, Member

ATTEST:



Robert A. Plantenga, Auditor 10/17/2016

Minutes prepared by Tillie Hennigar, Auditor Administrative Assistant