

# Tippecanoe County Board of Commissioners

## Meeting Minutes

Monday, November 19, 2018  
10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, and Member Tracy A. Brown.  
Commissioner Byers was absent.

Also present: Attorney Doug Masson, Auditor Bob Plantenga, and Recording Secretary John Thomas.

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

### II. APPROVAL OF MINUTES from the Monday, November 5, 2018.

- Commissioner Brown moved to approve the minutes as distributed, second by President Murtaugh. Motion carried.

### III. ACCOUNTS PAYABLE VOUCHERS – Commissioner Brown presented the Claims from November 6, 2018 through November 19, 2018 and recommended approval without exception.

- Commissioner Brown moved to approve the Accounts Payable as presented, second by President Murtaugh. Motion carried.

### IV. HIGHWAY – Stewart Kline presented and recommended:

#### A. Ordinance 2018-25-CM (first reading) amends the Tippecanoe County Code Chapter 72, Schedules I & III, Traffic Schedules regarding Speed Limits and Stop Intersections.

- Commissioner Brown moved to approve the Ordinance, second by President Murtaugh.

The Ordinance amends the County Code to set speed limits on CR 300E and 400S. President Murtaugh asked if there were any questions or comment from the Commission or the public. Hearing none he called for the vote.

Auditor Bob Plantenga recorded the following votes:

President Murtaugh	Yes
Commissioner Brown	Yes

Ordinance 2018-25-CM passed, 2-0, on first reading.

#### B. Awarding of 2019 Bids to Ceres Solutions for Gasoline and Diesel Fuel, and to Milestone and Reith Riley for Rental of Equipment.

- Commissioner Brown moved to accept the bid as submitted, second by President Murtaugh. Motion carried.

#### C. Warranty Deed from Jack M. and Tammy S. Ricks for Parcel 9 on the CR 450 South/CR 430 South Project in the amount of \$2,300.

- Commissioner Brown moved to approve the deed as submitted, second by President Murtaugh. Motion carried.

- D. Supplemental Agreement #3 with Beam, Longest and Neff LLC, for three years of environmental monitoring and reporting on the River Road at River Bend project to ensure compliance with IDNR requirements in the amount of \$11,000.
- Commissioner Brown moved to approve the supplement as submitted, second by President Murtaugh. Motion carried.

**V. HEALTH DEPARTMENT** – Craig Rich presented and recommended:

**Ordinance 2018-24-CM** amending the Health Department's Fees to incorporate the new TB testing fees.

- Commissioner Brown moved to hear the Ordinance, second by President Murtaugh.

The Ordinance adds the TB testing to the list of the Health Department's Fees. President Murtaugh asked if there was any questions or comment from the Commission or the public. Hearing none he called for the vote.

Auditor Bob Plantenga recorded the following votes:

Commissioner Brown	Yes
President Murtaugh	Yes

Ordinance 2018-24-CM passed, 2-0, on second and final reading.

**VI. HUMAN RESOURCES** – Shirley Mennen presented and recommended the following New Positions:

A. Sheriff Department

- One new Deputy position – Protective Occupation, Law Enforcement (POLE) Merit
- Five new Jail Deputy positions – POLE II Non-Merit
- One new Courthouse Security Officer – POLE III Non-Merit
- One new Communication Officer – POLE II Non-Merit

- Commissioner Brown moved to approve the new positions as presented, second by President Murtaugh. Motion carried.

B. Prosecutor Department

- Four new Deputy Prosecutors

- Commissioner Brown moved to approve the new positions as presented, second by President Murtaugh. Motion carried.

C. Public Defenders Department

- One new full time Public Defender
- Two new regular part time Public Defenders

- Commissioner Brown moved to approve the new positions as presented, second by President Murtaugh. Motion carried.

D. Maintenance Department

- One new Custodian – Labor, Trades and Crafts I

- Commissioner Brown moved to approve the new position as presented, second by President Murtaugh. Motion carried.

E. Community Corrections Department

- Two new Correctional Officers – POLE II Non-Merit

- Commissioner Brown moved to approve the new positions as presented, second by President Murtaugh. Motion carried.

**VII. GRANTS** – Sharon Hutchison presented and recommended the following:

A. Permission to Apply for the following Grants:

1. From the Indiana Supreme Court to the Tippecanoe Circuit Court in the amount of \$75,000 for the Adult Guardianship Office to supplement Wabash Center Guardianship program and the MOU with Judge Persin in the Circuit Court.
  - Commissioner Brown moved for permission to apply as presented, second by President Murtaugh. Motion carried.
2. From the National Environmental Health Association and Public Health Internship Program for a student intern to spend ten weeks in the County health department. The \$4,000 stipend goes directly to the student with no cost to the county.
  - Commissioner Brown moved for permission to apply as presented, second by President Murtaugh. Motion carried.

B. Permission to Accept the Following Grant:

- A Comprehensive Opioid Abuse Site-based Program (COAP3) grant in the amount of \$871,132 (for three years) in partnership with the Indiana Family and Social Services Administration and the Magistrate. Magistrate Dan Moore stated that this is to start pre-trial mental health and opioid evaluations at the jail to determine the need for addiction and mental health services and coordinate those with referral programs early in the process. There is no match from the County for this grant program. There was discussion that the money should be available January first and that additional time will be needed to get the program up and running.
- Commissioner Brown moved to grant permission to accept as presented, second by President Murtaugh. Motion carried.

C. MOU/Contract:

1. Two contracts with Tippecanoe County Youth Services for tutoring services to be paid from the Juvenile Detention Alternatives Initiative fund (9213), working with the Lafayette School Corporation, for up to two hours per day and up to 40 youth daily, through June 30, 2019.
  - Commissioner Brown moved to approve the contracts as submitted, second by President Murtaugh. Motion carried.

**VIII. FAIRGROUNDS PHASE 2 DESIGN PROPOSAL** – CHA Consulting, Inc.

This is an addendum to their original Fairgrounds agreement that includes design of the Coliseum, site work, parking areas, security (fencing and cameras) and construction oversight for Phase 2 and 3. The contract is for \$1,525,371.

- Commissioner Brown moved to approve the agreement addendum as presented, second by President Murtaugh. Motion carried.

**IX. APPOINTMENTS**– President Murtaugh recommended the following:

Theresa Sheets Witkoske to the Convention and Visitors Bureau Board of Directors for a three-year term that begins immediately.

- Commissioner Brown moved to appointment Theresa Sheets Witkoske as presented, second by President Murtaugh.

**X. UNFINISHED/NEW BUSINESS - None**

**XI. REPORTS ON FILE**

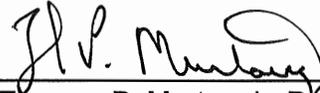
- Tippecanoe County Public Library
- Central Mail and Duplicating
- Clerk of the Circuit Court
- Tippecanoe County Treasurer

**XII. PUBLIC COMMENT - None**

**XIII. ADJOURNMENT**

Commissioner Brown moved to adjourn, and President Murtaugh adjourned the meeting.

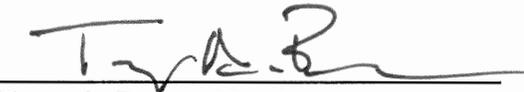
BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE



Thomas P. Murtaugh, President



David S. Byers, Vice-President



Tracy A. Brown, Member

ATTEST:



Robert A. Plantenga, Auditor 12/03/2018

Minutes prepared by John Thomas, Recording Secretary