

# Tippecanoe County Board of Commissioners Meeting Minutes

Monday, October 15, 2018

10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Bob Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

## II. APPROVAL OF MINUTES from the special meeting to award bids for the Fairgrounds on Monday, September 24, 2018, and the regular meeting on Monday, October 1, 2018.

- Commissioner Byers moved to approve the two sets of minutes as distributed, second by Commissioner Brown. Motion carried.

## III. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett presented:

Claims from October 5, 2018 through October 15, 2018, including payroll from October 5, 2018 and recommended approval without exception.

- Commissioner Brown moved to approve the Accounts Payable and Payroll as presented, second by Commissioner Byers. Motion carried.

## IV. TREASURER - Jennifer Weston

**Ordinance 2018-21-CM** to amend the Tippecanoe Code Section 34.20, card Program Policies and Procedures (effective 11/1) on 2<sup>nd</sup> reading.

- Commissioner Byers moved to approve Ordinance 2018-21-CM on second reading, second by Commissioner Brown.

President Murtaugh asked if there was any public comment. Hearing none he called for the vote.

Auditor Bob Plantenga recorded the following votes:

President Murtaugh	Yes
Commissioner Byers	Yes
Commissioner Brown	Yes

Ordinance 2018-21-CM passed, 3-0, on second reading.

## V. TRAVEL POLICY

President Murtaugh thanked Treasurer Weston and stated that revisions have been under review for several years. Treasurer Weston said that the policy now includes updates for card programs, travel day and handling of receipts.

- Commissioner Brown moved to approve the policy as distributed, second by Commissioner Byers. Motion carried.

## VI. YOUTH SERVICES – Rebecca Humphrey presented and recommended:

A. Contract with Lafayette School Corporation for after school transportation services not to exceed \$10,019.

- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

- B. Permission to apply for ICJI's Title II funding to continue the Back on Track and Teen Court programs up to \$30,000.
- Commissioner Byers moved to approve applying for the funds as presented, second by Commissioner Brown. Motion carried.

**VII. GRANTS** – Sharon Hutchison presented and recommended the following:

- A. Permission to Apply for a CBDG Planning Grant for the development of a Master Utility Planning Study. The grant will evaluate the wastewater, storm water and drinking water needs in the Buck Creek, Colburn, Americus area of Tippecanoe County and allow engineers to present recommendations to area residents. A contract with Kleinpeter Consulting Group for grant administration was signed on August 20, 2018 and the application will be submitted to the Indiana Office of Community of Rural Affairs (OCRA) by the end of October.
- Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.
- B. Permission to Accept Grant for:
1. TEMA and LEPC for the 2019 HMEP-LEPC Emergency Preparedness Grant in the amount of \$8,092 for Hazmat training and conferences. The 20% match will be provided by the salary from participant departments.
    - Commissioner Byers moved to accepting the grant as presented, second by Commissioner Brown. Motion carried.
  2. TEMA for the 2018 Emergency Management Performance Grant Salary Reimbursement in the amount of \$76,144.40 with a match of \$62,951.33 met by 50% of the salary and benefits to the three employees.
    - Commissioner Brown moved to accepting the grant as presented, second by Commissioner Byers. Motion carried.
  3. Prosecutor's Office for an amendment to the High for the Tech Crime Unit's 2017 JAG grant released by the Bureau of Justice Assistance and CJI for an amount not to exceed \$150,738. The grant has been modified by CJI to reflect the additional funds.
    - Commissioner Byers moved to accept accepting the grant as presented, second by Commissioner Brown. Motion carried.
  4. Community Corrections amendment to the Temporary Assistance for Needy Families FY 18 grants for an additional of \$5,907 to cover approved expenses.
    - Commissioner Brown moved to accept accepting the grant as presented, second by Commissioner Byers. Motion carried.

**VIII. COMMUNITY CORRECTIONS** – Jason Huber presented and recommended:

Agreement to purchase a whole-body scanning system for \$149,000 that will be paid for by user fees.

- Commissioner Brown moved to approve the agreement to purchase as presented, second by Commissioner Byers. Motion carried.

**IX. MAINTENANCE**

- A. A fire Inspection Agreement with Brenneco for the Villa in the amount of \$1,340 annually.
- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.
- B. An agreement with Mid-America Elevator for repairs to the freight elevator in the County Office Building in the amount of \$19,937.
- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

**X. RATIFYING BLANKET BOND FOR TIPPECANOE COUNTY – Zack Beasley**

The Indiana Department of Transportation is requiring this bond for County work in state right-of-way for 1% (\$10,000) of the \$1 million bond amount. The Surveyor stated that he will continue to work with INDOT for alternative ways to provide surety.

- Commissioner Byers moved to ratify the bond as presented, second by Commissioner Brown. Motion carried.

**XI. LAND SURVEYING AGREEMENT WITH TBIRD**

A boundary survey of the County Extension office in the amount of \$16,800.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

**XII. UNFINISHED/NEW BUSINESS**

Karen Mitchell introduced Amanda Galloway, the new Community Development Educator.

**XIII. REPORTS ON FILE**

- Central Mail and Duplicating
- Tippecanoe County Treasurer
- Tippecanoe County Park Board
- Tippecanoe County Library
- Clerk of the Court
- Crystal Creek Boarding Kennel

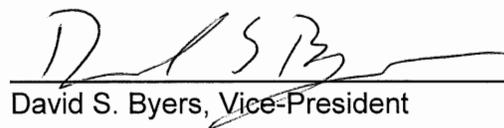
**XIV. PUBLIC COMMENT - None****XV. ADJOURNMENT**

Commissioner Brown moved to adjourn, and Commissioner Byers adjourned the meeting.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE



Thomas P. Murtaugh, President



David S. Byers, Vice-President



Tracy A. Brown, Member

ATTEST:



Robert A. Plantenga, Auditor 11/5/2018

Minutes prepared by John Thomas, Recording Secretary