

# Tippecanoe County Board of Commissioners Meeting Minutes

Monday, August 20, 2018  
10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

## I. PLEDGE OF ALLEGIANCE

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

## II. APPROVAL OF MINUTES from Monday, August 6, 2018

- Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.

## III. ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett presented:

Claims from August 7, 2018 through August 20, 2018, including payroll from August 10, 2018 and recommended approval without exception.

- Commissioner Brown moved to approve the Accounts Payable and Payroll as presented, second by Commissioner Byers. Motion carried.

## IV. RESOLUTION 2018-25-CM, Support for creating a new Tippecanoe County court

Judge Randy Williams stated there has been much discussion about the space needs at the courthouse and the increase in caseloads of the courts. It has been 20 years since a new court was added, and the number of cases filed thus far is already 106% of last year's annualized rate. Court staff has already analyzed and divided the cases between the courts for the best use of resources. Using state guidelines, Tippecanoe County should have 15 courts to handle Tippecanoe County's case load. The judges feel it is time to add another court and want to testify before the states interim study committee on the Courts and the Judiciary in September. This would be the first of many steps in the process and a new court would not be added until 2021 at the earliest. The Tippecanoe County Council passed a similar resolution last week.

There was discussion between the Commissioners expressing appreciation to the judges for championing the cause and planning ahead so there is time to find the finances and space for the new court

- Commissioner Byers moved to approve the Resolution as presented, second by Commissioner Brown. Motion carried.

## V. HIGHWAY – Stewart Kline presented and recommended the following:

- A. The bids that were opened last meeting for the Tippecanoe County Culvert WAB002 Replacement Project have been reviewed and he recommended awarding the bid to Reith-Riley for \$181,183.93.

- Commissioner Brown moved to award the bid as recommended, second by Commissioner Byers. Motion carried.
- B. Supplemental Agreement #1 with the Indiana Department of Transportation (INDOT) to increase the Project Coordination Contract for safety improvements at North River Road and CR500 North. The agreement is for a time adjustment that moves the letting date to January 2020.
- Commissioner Byers moved to approve the supplemental agreement as presented, second by Commissioner Brown. Motion carried.
- C. Warranty Deed on the Concord/CR430 South safety project for Parcel 1 that is owned by Wea Development, LLC., in the amount of \$1,300.
- Commissioner Brown moved to approve the deed as presented, second by Commissioner Byers. Motion carried.
- D. Warranty Deed on the Concord/CR430 South Project for Parcel 5 that is owned by Zechariah Worley and Emily Spray, in the amount of \$9,700.
- Commissioner Byers moved to approve the deed as presented, second by Commissioner Brown. Motion carried.
- E. Temporary Highway Easement Grant on the Concord/CR430 South Project for Parcel 5A that is owned by Zechariah Worley and Emily Spray, in the amount of \$400.
- Commissioner Brown moved to approve the temporary easement grant as presented, second by Commissioner Byers. Motion carried.
- F. Street Acceptance in Oak Ridge Subdivision, Section One, Phase One for: Bullock Court for a length of 350.62', Crocus Drive for a length of 209.36', Daffodil Drive for a length of 344.36', Gainsboro Drive for a length of 2,190.57', Maize Drive for a length of 277.03'.
- Commissioner Byers moved to accept the streets for maintenance as presented, second by Commissioner Brown. Motion carried.
- G. Three Year Subdivision Street Maintenance Bond in Oak Ridge, Section One, Phase One in the amount of \$70,718.00.
- Commissioner Brown moved to approve the bond as presented, second by Commissioner Byers. Motion carried.
- VI. BOARD OF ELECTIONS** – Cheryl Crabill, Brian Mangus, and Christa Coffey presented and recommended the following:
- A. The list of 2018 General Vote Center Sites. They are the same as the sites used in the May primary.
- Commissioner Brown moved to approve the General Vote Center Sites as presented, second by Commissioner Byers. Motion carried.
- B. The list of 2018 Early Voting Locations and Times. One site has been added at the Crock Leadership Center and schools will be utilized again.
- Commissioner Brown moved to approve the Early Voting Locations as presented, second by Commissioner Byers. Motion carried.
- C. The proposed Poll Worker Contract. The contract is the same as previous contracts.
- Commissioner Byers moved to approve the Poll Worker Contract as presented, second by Commissioner Brown. Motion carried.

**VII. COMMUNITY CORRECTIONS** – Jason Huber presented and recommended the following:

- A. Lexipol Agreement for the development of standard operating procedures for the Community Corrections Department. The contract is for \$16,152 with an annual subscription fee of \$9,007 after that and be funded by user fees.
- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.
- B. MobileMoney, Inc. contract for the placement of ATMs at the work release facility and the Community Corrections lobby.
- Commissioner Byers moved to approve the contract as presented, second by Commissioner Brown. Motion carried.
- C. Public Recognition of:
- Deputy Chris Black has graduated from the Hazardous Devices School and is now an FBI certified bomb technician which brings the bomb squad to full staffing, and
  - Award Presentation to four officers for their life saving efforts of a Community Corrections participant on August 6. Recognized were; Kyle Turner, Maura Leuck, Evan Tislow and Nick Taylor

**VIII. YOUTH SERVICES** – Rebecca Humphrey presented and recommended the following for the Juvenile Detention Alternative Initiative:

- A. Community Engagement contract with a Lafayette Police Department officer. The agreement isn't yet available but will be approved by Attorney Masson before being circulated later for signature.
- Commissioner Byers moved to approve the contract to be shown, second by Commissioner Brown. Motion carried.
- B. Teaching the Teen Brain Train the Trainer contract with Oliver Education Solutions.
- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.
- C. Substance Abuse Assessments contract with Buck Black Mental Health Services for youth who cannot otherwise afford the assessments.
- Commissioner Byers moved to approve the contract as presented, second by Commissioner Brown. Motion carried.
- D. Parent/Child Mediation Services contract with Counseling Partners for direct referrals from the intake center with a 24-hour response.
- Commissioner Byers moved to approve the contract as presented, second by Commissioner Brown. Motion carried.
- E. School Justice Partnership (in conjunction with Jefferson High School) contracts with Jacqueline Vega, Kala Villinski, Melanie McGuire and Michael Dodaro for after-school math and English tutoring of freshman and sophomore students in need.
- Commissioner Brown moved to approve the contracts as presented, second by Commissioner Byers. Motion carried.

**IX. DLZ SECURITY ELECTRONICS CONTRACT.** Commissioner Brown presented and recommended the contract that will help the County through the RFP process to identify needed upgrades to video surveillance at the jail. It will include the placement and number of cameras as well as other technology improvements in storage and management. The contract is Not to Exceed \$37,000.

- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

**X. GRANTS** - Sharon Hutchison presented and recommended the following:

- A. Permission to Apply for a PoliceOne.com Grant for the Sheriff's Department to fund two Stalker LIDAR Radar Speed Detection Units for \$4,590. The application is the first step in seeking financial support from the manufacture or other possible grants available to the department.
- Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.
- B. Memorandum of Understanding with Kleinpeter Consulting Group for grant administration services for an upcoming Master Utility Planning Study using CDBG funds. The upcoming planning grant will evaluate the wastewater, storm water and drinking water needs in the Buck Creek, Colburn, Americus area of Tippecanoe County and allow engineers to present recommendations to area residents.
- Commissioner Brown moved to approve the MOU as presented, second by Commissioner Byers. Motion carried.

**XI. APPLICATION TO VILLA** for Stacy Dausch

- Commissioner Byers moved to approve the application as presented, second by Commissioner Brown. Motion carried.

**XII. UNFINISHED/NEW BUSINESS**

- A. Commissioner Brown presented and recommended a Letter to Proceed with Trane USA Inc. to conduct an Energy Audit of county facilities.
- Commissioner Brown moved to approve the Letter to Proceed as presented, second by Commissioner Byers. Motion carried.
- B. President Murtaugh announced that Kent Kroft is the new director of the Department of Information Technology. Kent said that the "Know Before Training" of County Employees has been very successful with the national click-thru rate of 12% and the County's is only 5%.
- Commissioner Byers moved to appoint Kent Kroft as the new DOIT Director as presented, second by Commissioner Brown. Motion carried.

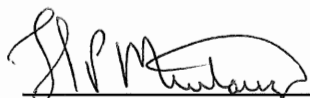
**XIII. REPORTS ON FILE**

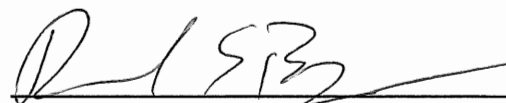
- Tippecanoe County Treasurer
- Clerk of the Tippecanoe County Circuit Court
- Tippecanoe County Public Library
- Tippecanoe County Crystal Creek Boarding Kennel

**XIV. PUBLIC COMMENT** - None

Commissioner Byers moved for adjournment and President Murtaugh adjourned the meeting.

BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE

  
\_\_\_\_\_  
Thomas P. Murtaugh, President

  
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David S. Byers, Vice-President

  
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Tracy A. Brown, Member

ATTEST:

  
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Robert A Plantenga, Auditor 9/4/2018

Minutes prepared by John Thomas, Recording Secretary