

Tippecanoe County Board of Commissioners Meeting Minutes

Monday, May 7, 2018

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Thomas P. Murtaugh, Vice President David S. Byers and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES from Monday, April 16, 2018

- Commissioner Brown moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.

III. PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL – Paula Bennett

The claims from April 18, 2018 through May 7, 2018, including payroll from April 20 and May 4, 2018 were recommended for approval without exception.

- Commissioner Byers moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Brown. Motion carried.

IV. PURDUE EXTENSION –The new Executive Director, Karen Mitchell introduced herself.

V. RECEIPT OF BIDS FOR SALE OF REAL PROPERTY

Attorney Masson, stated the ¼ ac parcel appraised for \$400 and there was only one bid: Clay Johnson who bid \$1,600 plus closing costs. He recommended that the bid be accepted and authorize the President to sign the transfer documents.

- Commissioner Brown moved to approve the sale and authorize the President to sign the transfer documents as presented, second by Commissioner Byers. Motion carried.

VI. AREA PLAN

ORDINANCE 2018-12-CM. Attorney Dan Teder, representing the land owner, requested a rezone of 32.4 acres from R1 to R1B, located on the east side of CR 250 E (Concord Road) 1600' south of its intersection with Veterans Memorial Parkway and adjacent to Benjamin Crossing PD, in Wea 10 (SE) 22-4. APC unanimously recommended approval of Z-2720, Tippecanoe Development II, LLC.

Auditor Plantenga recorded the vote:

Commissioner Murtaugh	Yes
Commissioner Byers	Yes
Commissioner Brown	Yes

Ordinance 2018-12-CM passed with a vote of 3-0.

VII. COMMUNITY CORRECTIONS – Jason Huber requested an additional position and changing a part time position to full time. These have been reviewed by the Personnel Committee, Commissioner Byers and the appropriate County Council representatives. The part time to full time is for the CIP case manager at the jail whose work load has increase and would be paid by transferring existing funds. The new position is for a part time intake secretary to speed up the transfer on inmates from jail to Community Corrections. Funds for the position would come from user fees.

- Commissioner Byers moved to approve the additional positions as presented, second by Commissioner Brown. Motion carried.

Jason invited Tippecanoe County employees to the two events next week featuring a nationally acclaimed drug addiction speaker.

VIII. HIGHWAY – Stewart Kline

Warranty Deed for the County Road 450 South/430 South Project, Parcel 1, Peabody Farms, Inc. purchased for \$6,633.38.

- Commissioner Brown moved to accept the deed as presented, second by Commissioner Byers. Motion carried.

Warranty Deed for the County Road 450 South/430 South Project, Parcel 7 & 7A, Kristy D. Taylor for \$1,100.

- Commissioner Byers moved to accept the deed as presented, second by Commissioner Brown. Motion carried.

Temporary Highway Easement Grant for the County Road 450 South/430 South Project, Parcel 7B, Kristy D. Taylor for \$800.

- Commissioner Brown moved to accept the temporary easement as presented, second by Commissioner Byers. Motion carried.

Permit to Close or Block a County Road for the Lions Club Car Show May 12, 2018, 6:00am-2:00pm in West Point.

- Commissioner Byers moved to accept the Permit to Close or Block County Roads as presented, second by Commissioner Brown. Motion carried.

Permit to Close or Block a County Road for the Race for Hope on June 9, 2018, from 8:00 am to 10:00 am. For CR 550 East, 50 North, and Shady Creek Drive.

- Commissioner Brown moved to accept the Permit to Close or Block County Roads as presented, second by Commissioner Byers. Motion carried.

1 Year Maintenance Bond for JCI Bridge Group, Inc. for the Bridge #244 & 504 Replacement Contract in the amount of \$440,568.35.

- Commissioner Byers moved to accept the bond as presented, second by Commissioner Brown. Motion carried.

Performance Bond for JCI Bridge Group, Inc. for the Bridge #244 & 504 Replacement Contract in the amount of \$440,568.35.

- Commissioner Brown moved to accept the bond as presented, second by Commissioner Byers. Motion carried.

Payment Bond for JCI Bridge Group, Inc. for the Bridge #244 & 504 Replacement Contract in the amount of \$440,568.35.

- Commissioner Byers moved to accept the bond as presented, second by Commissioner Brown. Motion carried.

3 Year Construction Maintenance Bond for Schomburg & Schomburg Construction, Inc. for the Romney Regional Sewer Driveway in the amount of \$5,000.

- Commissioner Brown moved to accept the bond as presented, second by Commissioner Byers. Motion carried.

3 Year Construction Maintenance Bond for Midwest Trenchless Services, LLC. for work in all County Rights-of-Way in the amount of \$5,000.

- Commissioner Byers moved to accept the bond as presented, second by Commissioner Brown. Motion carried.

3 Year Construction Maintenance Bond for Peterman Heating, Cooling, & Plumbing, Inc. for work in all County Rights-of-Way in the amount of \$5,000.

- Commissioner Brown moved to accept the bond as presented, second by Commissioner Byers. Motion carried.

Continuation Certificate for Hack Excavating, Inc. for work in all County Rights-of-Way in the amount of \$5,000.

- Commissioner Byers moved to accept the continuation certificate as presented, second by Commissioner Brown. Motion carried.

IX. HEALTH DEPARTMENT – Craig Rich, Amanda Balser and Candy Jordan

There were two updates on the Gateway to Hope. A decision on the type of Mobile Unit to purchase should be made in June and both drivable and trailer units are still under consideration. There were a total of 60 participants tested in April including 51 Hep C tests (with 35 positive) and 47 HIV tests. There were 9 participants in Tuesdays mobile clinic. The department now has a one-minute test for HIV in addition to the 20-minute test.

The Hepatitis A rates in Tippecanoe County are not yet at outbreak levels and the Department continues to monitor the situation closely. The Department will be sponsoring shot clinics with the Cities, initially for at risk public employees (fire, police jail, and community corrections). President Murtaugh received a HepA shot.

The department has received Narcan kits and will be distributing them to local police departments.

X. MITS – Dave Sturgeon requested a departmental name change

- Commissioner Byers moved to hear Ordinance 2018-13-CM to change the name of the MITS Department, second by Commissioner Brown.

ORDINANCE 2018-13-CM to change the name of the Department to the Department of Information Technology on first reading. It includes name changes for departmental positions as well as committee titles.

Auditor Plantenga recorded the vote:

Commissioner Byers	Yes
Commissioner Brown	Yes
Commissioner Murtaugh	Yes

Ordinance 2018-13-CM passed on first reading with a vote of 3-0.

- Commissioner Byers moved to suspend the rules and hear the ordinance on second reading, second by Commissioner Brown. Motion carried.
- Commissioner Byers moved to hear Ordinance 2018-13-CM on second reading, second by Commissioner Brown.

Auditor Plantenga recorded the vote:

Commissioner Brown	Yes
Commissioner Murtaugh	Yes
Commissioner Byers	Yes

Ordinance 2018-13-CM passed on second reading with a vote of 3-0.

- XI. PROBATION** – Dave Hullinger presented an updated and amended the drug-testing contract with Sentinel Services.
- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.
- XII. YOUTH SERVICES** – Rebecca Humphrey presented an addendum with the Department of Child Services for Community-Based Services.
- Commissioner Byers moved to approve the addendum as presented, second by Commissioner Brown. Motion carried.
- XIII. WIC** – Alicia Keen presented a Termination of Lease notification for the West Lafayette WIC clinic location with Purdue Research Foundation.
- Commissioner Brown moved to approve the lease termination as presented, second by Commissioner Byers. Motion carried.
- XIV. GRANTS** – Sharon Hutchison

Permission to Apply for the following Grants:

Health Department: Emerging Leaders in Public Health from the Kresge Foundation to support concept development and implementation of transformative change.

- Commissioner Byers moved to give permission to apply for the grant as presented, second by Commissioner Brown. Motion carried.

Health Department: Gateway to Hope Recovery Coach from Tippecanoe County Drug Free Coalition in the amount of \$7,400.

- Commissioner Brown moved to give permission to apply for the grant as presented, second by Commissioner Byers. Motion carried.

HTCU: Thru the Coverdell Grant program seeking funds to cover a Purdue Grad Student to complete certification for Crime Scene Investigator (CSI) and Certification in Forensic examination in the sum of \$115,983. This will assist in the backlog of evidence in the county cases as well as the everyday backlog with the Opioid related cases.

- Commissioner Byers moved to give permission to apply for the grant as presented, second by Commissioner Brown. Motion carried.

TCPWQ & TCSWMD/Surveyor: Funds for Recycling Market Development Program thru Indiana Department of Environmental Management (IDEM) with a 50% match from the TCSWMD, to increase education and collection efforts as well as efforts to reach the state's recycling goals.

- Commissioner Brown moved to give permission to apply for the grant as presented, second by Commissioner Byers. Motion carried.

TCPWQ/Surveyor: Funds from the Wabash River Heritage Corridor Commission in the amount of \$1,000 to assist with the Wonders on the Wabash (WOW) program educating 6th grade students with the hands-on program teaching the importance of water quality and the impact on the environment.

- Commissioner Byers moved to give permission to apply for the grant as presented, second by Commissioner Brown. Motion carried.

Permission to Accept Grants funds:

Health Department: The Department was recently awarded Narcan Kits for the Gateway to HOPE program at no charge. They will be distributed locally with 150 to Boiler Works, 125 to LPD and the Sheriff Department will receive 85.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

TCPWQ /SURVEYOR (Water Quality): \$4,000 from American Water for purchasing supplies to support the WOW program.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

Prosecutor: Pat Harrington presented the States' Adult Protective Services grant in the amount of \$286,032 for July 1, 2018 thru June 30, 2019 that covers salaries and benefits for an 8-county area.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Brown. Motion carried.

MOU/Contract

Cary Home: Contract with Amanda Guzman as attorney for the Youth Court program funded by an ICJI Grant (thru December 31, 2018) and not to exceed \$4,500

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Brown. Motion carried.

XV. TIPPECANOE VILLA Applications

- Commissioner Byers moved to accept the applications for Elizabeth P Zissa and Mark Eugene Peek to the Villa, second by Commissioner Brown. Motion carried.

XVI. PROPOSED 2019 EMPLOYEE COMPENSATION – Bob Plantenga presented the *Estimated 2019 Salary Increase Cost* analysis that was distributed last meeting which shows the impacts of a 1, 2 and 3 percent pay increase. If a 2% salary increase is adopted it would consume about 61% of the expected increase in property taxes for 2019. Approximately 75% of the General Fund Budget goes to personal services with little increase in health insurance anticipated this year. A recommendation is needed from the Commissioners prior to submission to County Council for approval. The salary statements would then be created and distributed to the departments for their return by the end of June.

- Commissioner Byers moved to recommend a 2.0% pay raise, second by Commissioner Brown. Motion carried.

XVII. UNFINISHED/NEW BUSINESS

-Electronic Communication Policy will be considered in June.

-The Letter of Engagement, not to exceed \$14,680, with Waggoner, Irwin, Schelle & Assoc. for reviewing job position descriptions, was presented for the Commissioners information.

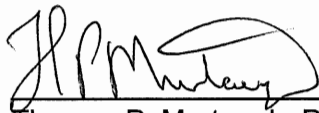
XVIII. REPORTS ON FILE

- Tippecanoe County Public Library
- Tippecanoe County Building Commission
- The Wabash River Heritage Corridor Commission

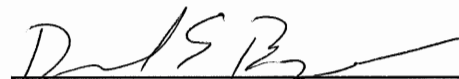
XIX. PUBLIC COMMENT

Mr. Tim Clark with the City of West Lafayette returned a painting of the Courthouse that the County gave to the City in the early 1970s. It was painted by Phil Rest and hung in the old City Hall.

Commissioner Byers moved to adjourn. President Murtaugh adjourned the meeting.

**BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE**

Thomas P. Murtaugh, President



David S. Byers, Vice-President



Tracy A. Brown, Member

ATTEST:



Robert A. Plantenga, Auditor 05/21/2018

Minutes prepared by John Thomas, Recording Secretary