

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, April 1, 2019

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President David S. Byers, and Vice President Tracy A. Brown. Tom Murtaugh was absent.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary John Thomas.

- I. **PLEDGE OF ALLEGIANCE** – President Byers called the meeting to order and lead the Pledge of Allegiance.
- II. **APPROVAL OF MINUTES** from Monday, Mach 18, 2019.
 - Commissioner Brown moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS AND PAYROLL** – Paula Bennett
The claims from March 20, 2019 through April 1, 2019, including payroll from March 22, 2019 were recommended for approval without exception.
 - Commissioner Brown moved to approve the Accounts Payable Vouchers and Payroll as presented, second by Commissioner Byers. Motion carried.
- IV. **BUILDING COMMISSION** – Mike Wolfe
ORDINANCE 2019-08-CM Amending the building code fees.
 - Commissioner Brown moved to consider ORDINANCE 2019-08-CM, second by Commissioner Byers.

This amends the fee structure for the Building Commission to change three fees and create one new fee. The changes increase the 1 and 2 family permit fees (from 12¢ per square foot to 17¢), the accessory building fee (from 12¢ per square foot to 15¢) and the class I structures (from 22¢ per square foot to 24¢). The new fee is for inspections of transient rental units of \$100 for the life of the property owner. The last time fees were changed was in 2010. President Byers called for the vote on first reading:

 - Auditor Plantenga recorded the vote:

Commissioner Byers	Yes
Commissioner Brown	Yes

Ordinance 2019-08-CM passed on first reading with a vote of 2-0.
President Byers stated that the second reading will be heard on May 6th.
- V. **AREA PLAN** – Sallie Fahey
ORDINANCE 2019-09-CM Amending the Unified Zoning Ordinance.
 - Commissioner Brown moved to consider ORDINANCE 2019-09-CM, second by Commissioner Byers.

The amendment was requested by the Building Commissioner and authorizes and establishes a procedure that will allow the Department to issue citations for some zoning violations. This will help enforce the zoning ordinance and reduce court costs for violations of land use (e.g., illegal junk yards, day care and kennels) and development standards (e.g., filling in the flood plain, fences, reader boards and home occupations). The amendment was recommended by the Area Plan Commission.
President Byers called for the vote:

 - Auditor Plantenga recorded the vote:

Commissioner Byers	Yes
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Commissioner Brown Yes
Ordinance 2019-09-CM passed with a vote of 2-0.

VI. HIGHWAY – Stewart Kline

- A. Amended Agreement with the Indiana Department of Transportation for bike/pedestrian facilities along Old US 231 and in the area of McCutcheon High School. The project has been delayed because of the limited federal funding.
- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.
- B. Interlocal Cooperative Agreement with the Indiana Department of Transportation for the installation of a pipe at SR 25 and East County Line Road. This is a state project that will reimburse the County for installing a pipe at an estimated cost of \$150,000.
- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.
- C. Amendment #6 with Strand and Associates for Design Consulting Services on the Lindberg Road Project, with a not-to-exceed amount of \$34,900. The project is now ready for letting and the plans need to be updated.
- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.
- D. Warranty Deed for the CR 500 N and CR 50 W Intersection signalization project from Zachary S and Megan L Bolyard (Parcel 3) for \$10,600.
- Commissioner Brown moved to approve the deed as presented, second by Commissioner Byers. Motion carried.
- E. Three Year Construction Maintenance Bond for Indiana Fiber Network, LLC for \$5,000 to install cable on Old SR 25.
- Commissioner Brown moved to approve the bond as presented, second by Commissioner Byers. Motion carried.

VII. RESOLUTION 2019-07-CM – Doug Masson.

RESOLUTION 2019-07-CM Transfers real estate in Washington Township (near CR 800 N and the railroad tracks) to Washington Township for transfer to an adjoining property owner.

- Commissioner Brown moved to approve the transfer as presented, second by Commissioner Byers. Motion carried.

VIII. HEALTH DEPARTMENT – Craig Rich and Amanda Balsler

- A. **Resolution 2019-08-CM** Authorizing a Special Purchasing Method
Attorney Masson stated that the mobile clinic trailer is a very specialized piece of equipment and LDV Custom Specialty Vehicles is the only vendor in the Midwest and one of only a few national vendors, thus warranting a sole source purchasing method. The specifications are attached, and the next step is a purchase agreement for \$159,939.
- Commissioner Brown moved to approve the special purchasing method as presented, second by Commissioner Byers. Motion carried.
- B. **Ordinance 2019-10-CM for Private Sewage Disposal Systems.**
- Commissioner Brown moved to consider ORDINANCE 2019-10-CM, second by Commissioner Byers.
- Craig Rich stated that this allows the Health Department to use civil penalties when enforcing the sewage disposal ordinance. The Department started using this enforcement method in their Food ordinance and found that it increases compliance and decreases costs. President Byers called for the vote on first reading:
- Auditor Plantenga recorded the vote:

Commissioner Byers	Yes
Commissioner Brown	Yes

 Ordinance 2019-10-CM passed on first reading with a vote of 2-0.
President Byers stated that the second reading will be on May 6th.
- C. **Ordinance 2019-11-CM for Vector Control.**
- Commissioner Brown moved to consider ORDINANCE 2019-11-CM, second by Commissioner Byers. Motion carried.

Craig Rich stated that this allows the Health Department to use civil penalties when enforcing the vector control ordinance.

President Byers called for the vote on first reading:

- Auditor Plantenga recorded the vote:

Commissioner Byers	Yes
Commissioner Brown	Yes

Ordinance 2019-11-CM passed on first reading with a vote of 2-0.

President Byers stated that the second reading will be on May 6th.

D. AIM Grant

Amanda Balsler requested permission to apply for a grant to purchase specialty bags that neutralize prescription drugs and can then be thrown in the trash.

- Commissioner Brown moved to give permission to apply for the grant as presented, second by Commissioner Byers. Motion carried.

E. New Position

Craig Rich requested a new position for a full-time disease intervention specialist that will be funded from an Indiana Department of Health grant. The personnel committee has approved the new position as well as keeping the existing half time disease specialist position.

- Commissioner Brown moved to approve the new full-time position as presented, second by Commissioner Byers. Motion carried.

IX. COMMUNITY CORRECTIONS – Kelly Morehouse

New Positions

Two new positions were requested for a Coordinator (Pat 3) and an Assistant Coordinator (Pat 4) for the Comprehensive Opioid Abuse Site-Based Program grant (COAP) project. They will be funded by an Indiana Family and Social Services Administration grant for three-year).

- Commissioner Brown moved to approve the new positions as presented, second by Commissioner Byers. Motion carried.

X. GRANTS – Sharon Hutchison

Permission to Apply for Grants:

A. For Community Corrections from the Indiana Office of Court Services for a Justice Partners Addictions Response Training Grant in partnership with the Division of Mental Health and Addiction. This would provide training to address substance use and other mental health disorders for a maximum of \$60,000. The Department would use the funds in conjunction with the COAP Pre-Trial grant the County has received.

- Commissioner Brown moved to grant permission to apply as presented, second by Commissioner Byers. Motion carried.

B. For Community Corrections from the DRUG FREE COALITION for \$7,800 to fund a Peer Recovery Coach for 6 hours of service a week.

- Commissioner Brown moved to grant permission to apply as presented, second by Commissioner Byers. Motion carried.

C. For the HEALTH Department from the Indiana State Department of Health for the Hospital Preparedness Program & Public Health Emergency Preparedness division of the County Health Department. The \$25,000 grant will be used for payroll and the purchase of equipment.

- Commissioner Brown moved to grant permission to apply as presented, second by Commissioner Byers. Motion carried.

Permission to Accept Grants funds:

For Community Corrections from the Indiana Family and Social Services Administration, Division of Mental Health and Addiction for the COAP grant over the next three years. The \$853,346 will fund two positions and other necessary functions of the program through 2021.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

XI. ACCEPTANCE OF CONTRACT FOR THE FAIRGROUNDS PROJECT – David Byers

Tecton Construction Management recommended accepting the Shepler Construction Co. bid for the purchase of the Coliseum building.

- Commissioner Brown moved to accept the contract as presented, second by Commissioner Byers. Motion carried.

XII. CONTRACT FOR VENDING SERVICES – David Byers

A contract with the Indiana Family and Social Services Administration, Division of Disability and Rehabilitative Services for vending services in Tippecanoe County buildings for all vending machines in public areas.

- Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

XIII. UNFINISHED/NEW BUSINESS – None

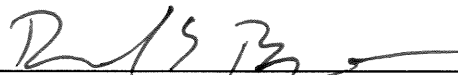
XIV. REPORTS ON FILE

- Tippecanoe County Building Commission
- Crystal Creek Boarding Kennel
- Health Department

XV. PUBLIC COMMENT – None

Commissioner Brown moved to adjourn. President Byers adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE



David S. Byers, President



Tracy A. Brown, Vice-President

Absent

Thomas P. Murtaugh, Member

ATTEST:



Robert A Plantenga, Auditor 04/15/2019

Minutes prepared by John Thomas, Recording Secretary