TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
JANUARY 9, 2007

The Tippecanoe County Council met at 2:00 P.M. Tuesday, January 9, 2007 in the Tippecanoe Room in the County Office Building. Council members present were: President David S. Byers, Vice President Jeffrey A. Kemper, Andrew S. Gutwein, Betty J. Michael, Thomas P. Murtaugh, Kathy Vernon and Kevin L. Underwood. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

President Byers called the meeting to order and led the Pledge of Allegiance.

ELECTION OF OFFICERS

President Byers turned the meeting over to Attorney Luhman to perform the Election of Officers. Attorney Luhman asked for nominations of the office of President.

- Dave Byers nominated Jeff Kemper for President; no other nominations were received and therefore closed. Motion carried.
- Kathy Vernon nominated Tom Murtaugh for Vice President; no other nominations were received and therefore closed. Motion carried.

President Kemper welcomed the new Auditor Jennifer Weston and new Council Member Andy Gutwein.

APPROVAL OF MINUTES

- Betty Michael moved to approve minutes from the December 12, 2006 meeting, seconded by Kevin Underwood; motion carried.

AUDITOR'S FINANCIAL REPORT: Jennifer Weston

Auditor Weston reported that the 2007 beginning cash balance for the County General Funds as of January 1, 2007 was $2,866,360.56.

Financial Report	
Council Approved Projected Misc. Revenue	$17,658,994.00
DLGF Projected Property Taxes	+$16,526,581.83(99% of estimated levy)
Total available:	=$37,051,936.39
Less: Encumbrances (as of 1/8/07)	$ 911,927.00
Less: Council Approved 2007 Budget	- $34,158,101.00
Beginning Net Balance	=$ 1,981,908.39 uncommitted

Additional Appropriations

$50,532.00 (total request this meeting)

Budget Reductions

$13,148.00 (total request this meeting)

Transportation Money – APC

Councilman Murtaugh updated the council on the transportation money from the APC funds expected this month. It was noted that funds have not been received but are expected to be $8,000 more than anticipated.

TREASURER'S REPORT: Robert Plantenga

The overall interest dropped to 5.2% from 5.21% and this is November's interest report. December's report will be available in January and presented at the next meeting. Treasurer Plantenga presented a report of Interest Rates for Funds that are invested separately. General fund interest amount for November showed the highest interest amount due to retaining property taxes.

CD's Edit Land closure fund

5.13% interest
$2,000,000 CD
(12 month)

Francis Powers Trust

6 month CD
5.39%
$70,000 CD
(continually invested – interest used for Cary Home)

PARKS: Allen Nail

Additional Appropriations $ 3019

$2,655	Full Time Employee
$204	Social Security
$160	PERF

Mr. Nail informed the board that this is a reclassification of a Maintenance Technician position from LTC II to LTC III.

- Councilmember Michael moved to approve the appropriation of $3,019, seconded by Councilmember Vernon; motion carried.

Salary Statement for the Parks Department in the amount of $29,534 is also under advisement.

Salary Statement	Position	Salary
Full Time	Maintenance Technician	$29,534

- Councilmember Michael moved to approve the ordinance for the Maintenance Technician, seconded by Tom Murtaugh; motion carried.

VETERANS: Tom Murtaugh on behalf of Randy Fairchild

Councilmember Murtaugh informed the board that the staff is exploring other avenues in an effort to secure volunteers for the position before asking the Council for additional appropriations.

- Councilmember Murtaugh moved to table the motion until the next meeting, seconded by Kevin Underwood; motion carried.

EMERGENCY MANAGEMENT: ***Mark Kirby***

Additional Appropriation: $31,064

$27,333	Full Time Employee
$2,091	Social Security
$1,640	Retirement

Director Mark Kirby pointed out that payment from the General Fund will qualify this position for reimbursement of approximately 50% from the State through an EMPG grant. The person currently in this position has been instrumental in working toward making the County compliant with NIMS (National Incident Management System). Director Kirby is asking for Appropriations from the General Fund or a transfer of appropriations from within the TEMA Homeland Security Program "B" grant; however, TEMA does not have approval from the State to amend the grant for this position.

- Councilmember Vernon moved to approve the appropriation of $31,064 from the General Fund, seconded by Councilmember Underwood; motion carried.

COMMISSIONERS': ***Frank Cederquist***

General Fund 001

Reduction of Appropriations: $13,148

$11,568	Appointed Official
$885	Social Security
$695	Retirement

Commissioners' Assistant Frank Cederquist pointed out that there was a difference in salary from the previous Human Resource Director to the current Director.

- Councilmember Vernon moved to approve the reduction of appropriations for $13,148, seconded by Councilmember Byers; motion carried.

Request for Appropriations: $6,449

$5,674	Appointed Official
$434	Social Security
$341	Retirement

Commissioners' Assistant Frank Cederquist informed the Council that this request is due to the longevity of the new Commissioners' Assistant from the previous Assistant.

- Councilmember Murtaugh moved to approve additional appropriations of $6,449, seconded by Councilmember Michael; motion carried.

EDIT Reserve 302

Request for Appropriations: $1,912,855

$1,912,855	Capital Funding/Courthouse Bonds

Auditor Weston presented information regarding the Courthouse bonds payoff per a resolution adopted December 12, 2006. Auditor Weston indicated that $3.1 million had been built up in that account for the intent of early payoff.

- Councilmember Murtaugh moved to approve the request for additional appropriations in the amount of $1,912,855, seconded by Councilmember Underwood; motion carried.

SHERIFF: Tracy Brown

Donation Fund 127

Request for Appropriations: $6,859

$6,859	Miscellaneous

Sheriff Brown indicated this money represents a pass through from a grant received for surveillance equipment. This equipment is for the Special Response Team and Detectives.

Councilmember Michael moved to approve additional appropriations in the amount of $6,859, seconded by Councilmember Underwood; motion carried.

CLERK: LINDA PHILLIPS

Clerk IV - D Fund 162

Request for Appropriations: $14,459

$6,000	Salaries & Wages/Part-Time
$459	Social Security
$8,000	Equipment/Capital Outley - Misc

Clerk Phillips explained that use of these funds is extremely limited and this request is for appropriations not used in 2006. Clerk Phillips indicated that use of these funds will help the courts become paperless. It was also mentioned that if money is spent before September, $.66 on each dollar is returned and can be used as general revenue.

- Councilmember Murtaugh moved to approve additional appropriations of $14,459, seconded by Councilmember Underwood; motion carried.

Clerk Record Perpetuation Fund 160

Request for Appropriations: $15,000

$15,000	Equipment/Capital Outlay

Clerk Phillips mentioned that these are also limited use funds appropriated in 2006, in which $6,000 was additional unanticipated revenue. A new computer, microfilm machine and additional shelving will be purchased with these funds.

- Councilmember Byers moved to approve the additional appropriation in the amount of $15,000, seconded by Councilmember Vernon; motion carried.

CASA: Colleen Hamrick

Casa Donations Fund 151

Request for Appropriations: $ 200
$200 General Operating Misc.

- Councilmember Byers moved to approve the additional appropriation in the amount of $200, seconded by Councilmember Vernon; motion carried.

Auditor Weston made note that the Salary Statement should be withdrawn for CASA.

SURVEYOR: Jennifer Weston on behalf of Steve Murray

Watershed Grant Fund 246

Additional Appropriation: $210,000
$210,000 Administrative/Other Professional

Auditor Weston noted on behalf of the Surveyor that this grant was received to continue the Watershed Management Plan. Surveyor Murray indicated that Christopher B. Burke Engineering LTD will continue to perform the work set forth in the contract and grant agreement.

- Councilmember Underwood moved to approve the additional appropriations of $210,000, seconded by Councilmember Vernon; motion carried.

TIPPECANOE COUNTY PUBLIC LIBRARY: Van Phillips & Jos Holman

Capital Project Fund

Van Phillips, Chairman for the Capital Project Fund discussed the plan for the upcoming project. Mr. Phillips mentioned that the proposal is currently with the Library board and he intends on presenting the proposal at the next County Council meeting. The Library plans to use the funds requested to renovate the children's area of the library and also to make the network at the library wireless. The library is requesting $125,000 for Capital Project Plans in 2008. Mr. Phillips stated that Director Jos Holman saved $59,000 from the last grant received from the county. Their intentions are to use that amount for this project therefore the amount of request should be $66,000.

OTHER BUSINESS

President Kemper welcomed newly elected officials County Assessor Samantha Steele, Sheriff Tracy Brown and Prosecutor Pat Harrington. Also new to the county are Public Education Development Educator Jeff Nagle and Rebecca Humphrey, Director for Youth Services.

NEW BUSINESS

Attorney Luhman presented the contract for the new Sheriff to the Council. This contract is between the Sheriff and the County from the General Fund in lieu of his retaining monies from other sources. Attorney Luhman explained this form of contract is a benefit for the County and the Sheriff.

- Councilmember Byers moved to approve the compensation agreement for 2007 for $103,568, Councilmember Michael seconded; motion carried.

Youth Services Update

New Youth Services Executive Director Rebecca Humphrey presented her plan for 2007 to the Council. Director Humphrey noted that she will be a resource for County Council, Judges, community and families regarding youth services. She is currently researching youth facilities in Indiana to assist in decision making and recommendations for our youth facility in Tippecanoe County. Director Humphrey is aware of the graduation rate with our youth in the county and will be investigating options, opportunities and programming for high school students. She informed the council that she will attend monthly council meetings to update members on her progress.

Council Assignments and Appointments

President Kemper provided drafts for the Council of Assignments and Appointments. President Kemper noted that these are drafts and he would like to finalize these at the February meeting. It was asked of the Council that they review these appointments and prepare to finalize at the next meeting.

Special Prosecutor Funds

Judge Busch estimated a $10,000 expense in his court alone for Special Prosecutors due to conflicts the new prosecutor may have with certain cases. President Kemper asked Prosecutor Harrington to coordinate with Judge Busch and prepare to discuss any funds needed for a Special Prosecutor at the next meeting. President Kemper attested that he too, will be working on this matter with Judge Busch and Prosecutor Harrington.

Merit Pay Analysis

Merit pay analysis finished. Auditor Weston, previously the Commissioners' Assistant, entered an incorrect amount for an employee in the Clerk's office. Jennifer is requesting the Council approve a corrected salary statement.

- Councilmember Byers moved to approve the Salary Statement for the Deputy Clerk position as presented, Councilmember Vernon seconded; motion carried.

Fund 176 E-911

Councilmember Vernon had questions about Fund 176 E-911. In December, dispersements were $326,449 and receipts were $109,222. Councilmember Vernon was concerned about the account and if there was an anomaly. Sheriff Brown intends to review this matter and address it at the next meeting.

COMMISSIONERS' FYI

Commissioner Benson announced the next department head luncheon will be held on February 14th, 2007. She invited new prosecutor Pat Harrington to address the council. Prosecutor Harrington noted that he is currently working on a new file storage system to eliminate the abundance of paper files at the courthouse and the old jail. Also, a new software system is currently being installed. Prosecutor Harrington also made note of new positions within the prosecutor's office to include supervisors in the following areas: Child Support, Juvenile, Lower and Upper Courts and Clerical. The prosecutors' office has also established liaisons with all local law enforcement to keep abreast of any issues. Prosecutor Harrington stated that 2006 requirements/standards have not been met for child support collection yet our county will receive funding.

Next County Council Meeting will be February 13th, 2007. The Extension dinner will be held on February 25th, 2007.

- Councilmember Gutwein moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Jeffrey A. Kemper, President

Betty J. Michael

Thomas P. Murtaugh, Vice President

David S. Byers

Andrew S. Gutwein

Kevin L. Underwood

Attest: Jennifer Weston
Jennifer Weston, Auditor

Kathy Vernon
Kathy Vernon