TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
September 11, 2007

The Tippecanoe County Council met at 2:00 p. m. Tuesday, September 11, 2007 in the Tippecanoe Room in the County Office Building. Council members present were: President Jeffrey A. Kemper, Vice President Thomas P. Murtaugh, Andrew S. Gutwein, David S. Byers, Betty J. Michael, Kevin Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

President Kemper called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Byers moved to approve minutes from the August 14, 2007 meeting, second by Councilmember Vernon; motion carried.

AUDITOR FINANCIAL REPORT – Jennifer Weston

Financial Report

Uncommitted Funds as of January 2007	$ 1,981,908.39
YTD Council Approved Appropriations as of July	$ 526,761.00
YTD Council Approved Reductions	+$ 13,148.00
YTD Miscellaneous Expenditures	$ 8,546.85
Uncommitted Funds available:	$ 1,459,689.37

TREASURER'S REPORT – Bob Plantenga

Treasurer Plantenga reported interest rates are the same as last month. The 2007 Tax Sale will be held in October and will generate additional revenue for the county.

TREASURER – Bob Plantenga

Treasurer Plantenga presented a salary statement for approval. He confirmed the Head Cashier position was vacated in March 2007 and later determined that the duties could be redistributed. Most of the duties were combined with the Bankruptcy Deputy and after approval from the Reclassification Committee the job was classified at a COMOT III.

Salary Statement: $27,586
$27,586 Bankruptcy Deputy

- Councilmember Michael moved to approve the salary statement as submitted, second by Councilmember Murtaugh; motion carried.

NEW DIRECTIONS – Ketch Sapp & Stan Setlak

Ketch Sapp and Stan Setlak from the Board of Directors at New Directions Treatment Facility reported the center is requesting financial assistance. The facility is currently experiencing financial difficulty due to a reduction in federal funding for drug and alcohol treatment centers. In an effort to reduce expenses,

ten employees have been laid off and the center has increased their prices. Mr. Sapp confirmed New Directions is the only facility in the area to treat drug and alcohol addicts and if the center were to close a number of residents would return to jail. Several community partners are working together in an effort to keep the center open and Mr. Sapp requested helped from the county council.

President Kemper implied timing was an issue for funding, but the council may be able to assist in the future. He suggested the agency research grant opportunities with Grant Coordinator Laurie Wilson.

SUPERIOR COURT 3 – Loretta Rush

General Fund 001

Judge Rush requested additional appropriations for secure detention. She reduced her request for institutional care from $175,000 to $100,000 due to changes made in day reporting. Additional part time funds were requested by Judge Rush to assist with the large case load in Juvenile Court.

Additional Appropriation: $178,500

$175,000	Institutional Care
$3,232	Part Time
$268	Social Security

- Councilmember Byers moved to approve the additional appropriation in the amount of $100,000 for Institutional Care, $3,232 for Part Time, $268 for Social Security; second by Councilmember Michael; motion carried.

Juvenile Drug Court Grant Fund 515

Youth Services Director Rebecca Humphrey requested appropriations on behalf of the Coalition for a Safe and Drug Free Tippecanoe. $4,000 will be used for drug screens and $1,609 for drug court incentives.

Additional Appropriation: $5,609

$5,609	Office Expenses/Operating

- Councilmember Murtaugh moved to approve $4,000 for drug screens and $1,609 for incentives from Fund 515, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 4

General Fund 001

Transfer: $130

$130	Travel/Training to Office Supplies

- Councilmember Underwood moved to approve the transfer as stated, second by Councilmember Gutwein; motion carried.

PROSECUTOR – Pat Harrington

IV-D Prosecutor Incentive Fund 256

Prosecutor Pat Harrington requested additional part time funds for the continuation of the paperless storage project.

Transfer: $18,000

$3,000	Equip/Hardware to Part Time
$12,000	Admin/General Fund Support to Part Time
$1,623	Equip/Office to Part Time
$1,377	Equip/Office to Social Security

- Councilmember Murtaugh moved to approve the transfer as stated, second by Councilmember Michael; motion carried.

Prosecutor Drug Enforce Fund 257

The Prosecutor received grant funds from the Coalition for a Safe and Drug Free. These funds will be used to purchase equipment for the Drug Task Force.

Additional Appropriation: $15,563

$1,365	Office Expenses/Supplies
$14,198	Equip/Data Processing

- Councilmember Vernon moved to approve the additional appropriation as stated, second by Councilmember Underwood; motion carried.

PROSECUTOR – Pat Harrington

The position was re-evaluated and reclassified as a COMOT II.

Salary Statement: $25,522

$25,522	Bad Check Clerk/NSF Clerk

- Councilmember Vernon moved to approve the salary statement as submitted, second by Councilmember Underwood; motion carried. Councilmember Michael abstained.

PROSECUTOR – Pat Harrington

This position was re-evaluated and reclassified as a COMOT III.

Salary Statement: $29,120

$29,120	Secretary/Legal Assistant IV-D

- Councilmember Vernon moved to approve the salary statement as submitted, second by Councilmember Underwood; motion carried.

CORONER

General Fund 001

Transfer: $1,615
$1,500 Autopsies to Part Time
$115 Autopsies to Social Security

The transfer request for $115 was withdrawn.

- Councilmember moved to approve $1,500 from Autopsies to Part Time, second by Councilmember Underwood; motion carried.

JUVENILE ALTERNATIVE – Tammy Patrick

JAMS Grant Fund 211

Director Tammy Patrick requested approval for a grant appropriation to fund a part time therapist and also a parenting group.

Grant Appropriation: $5,100
$5,100 Contract/Other Professional

- Councilmember Underwood moved to approve the grant appropriation as stated, second by Councilmember Gutwein; motion carried.

CARY HOME

General Fund 001

Youth Services Director Rebecca Humphrey requested a transfer of funds that remain from the JAMS Coordinator position. Her request for laptop computers, ancillary equipment, and wireless communications will enable the truancy mediation staff to assist more children.

Transfer: $11,775
$6,959 Full Time to Office Supplies
$1,000 Full Time to Professional Services
$3,816 Full Time to Utilities

- Councilmember Murtaugh moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

COALITION FOR A SAFE & DRUG FREE TIPPECANOE COUNTY

Drug Free Coalition Incentive Grant Fund 616

Director Humphrey requested a grant appropriation for a five year project. The first year will be planning and each year thereafter will be evidenced-based programming.

Grant Appropriation: $115,000
$1,500 Office Supplies
$600 Office Equipment

$1,500	Printing Supplies
$690	Utilities/Internet Access
$9,610	Travel/Training
$2,000	Utilities/Cell Phone
$6,000	Capital/Data Processing Hardware
$93,100	Other Professional Services

- Councilmember Michael moved to approve the appropriation as requested, second by Councilmember Murtaugh; motion carried.

COURT SERVICES – Cindy Houseman

Violence in the Community Fund 576

Director Houseman requested appropriation of funds for Drug and Alcohol screens and to move funds to Fund 575.

Additional Appropriation: $57,934

$19,934	Drug/Alcohol Screens
$38,000	Miscellaneous

- Councilmember Murtaugh moved to approve the appropriation as stated, second by Councilmember Michael; motion carried.

HEALTH DEPARTMENT

General Fund 001

Director Cripe requested a transfer for office supplies.

Transfer: $4,250

$750	Full Time to Office Supplies
$3,500	Full Time to Printed Forms

- Councilmember Michael moved to approve the transfer as stated, second by Councilmember Murtaugh; motion carried.

Emergency Preparedness "B" Fund 476

The request from Fund 476 is for a two month contract extension.

Additional Appropriation: $9,300

$8,167	Contractual
$1,133	Miscellaneous

- Councilmember Michael moved to approve the additional appropriations as requested, second by Councilmember Underwood; motion carried.

Tobacco Settlement Fund 762

Director Cripe requested appropriations for part time nurses, an environmentalist, and vaccines.

Additional Appropriation: $60,656

$35,000	Part Time
$2,700	Social Security
$22,956	Medical Supplies

- Councilmember Michael moved to approve the additional appropriation as stated, second by Councilmember Underwood; motion carried.

TEMA – Mark Kirby

Emergency Management Gifts Fund 424

Director Kirby requested an additional appropriation for district training and meetings.

Additional Appropriation: $410

$410	Training/Meetings

- Councilmember Vernon moved to approve the appropriation as requested, second by Councilmember Michael; motion carried.

MITS – Diane Hawkins

Cumulative Capital Development Fund 010

Director Hawkins requested a transfer of funds from full time to consultants to perform the duties of the Database Administrator. This position has been open for a long period and Director Hawkins has been unable to fill the position.

Transfer: $58,500

$58,500	Full Time to Contracts/Consultants

- Councilmember Underwood moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

SHERIFF – Tracy Brown

General Fund 001

Sheriff Tracy Brown requested an appropriation of funds from a January 2007 training exercise. For this exercise, the general fund covered overtime costs. The grant money was received and deposited into the general fund. Sheriff Brown is requesting funds be appropriated back to the departments overtime account.

Additional Appropriation: $3,572

$3,572	Overtime

- Councilmember Murtaugh moved to approve the additional appropriations as requested, second by Councilmember Michael; motion carried.

Inmate Medical Fund 319

Sheriff Brown requested appropriations for inmate medical bills.

Additional Appropriation: $12,856
$12,856 Inmate Medical Co-Pay

- Councilmember Murtaugh moved to approve the appropriation as stated, second by Councilmember Michael; motion carried.

COMMISSIONERS – Frank Cederquist

General Fund 001

Transfer: $200
$200 Travel/Training to Uniform/Clothing

This request was withdrawn.

Cumulative Capital Development Fund 010

Commissioner's Assistant Frank Cederquist reported funds are needed for repairs on the Community Corrections building. Maintenance Director Mike Haan reported these repairs are imperative to the structure of the building and need to be finished before winter.

Additional Appropriation: $30,000
$30,000 Maintenance/Repair

- Councilmember Murtaugh moved to approve the appropriation as stated, second by Councilmember Michael; motion carried.

EDIT Fund 301

These funds will allow the Sheriff's Department to purchase tasers for most deputies. Approximately $18,000 additional is needed to purchase tasers for the entire department.

Transfer: $29,773
$29,773 Radio Lease/Sheriff to Emergency Equipment

- Councilmember Murtaugh moved to approve the transfer as requested, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 1

Jury Pay Fund 550

Additional Appropriation: $10,000
$10,000 Court Expenses/Jury

- Councilmember Murtaugh moved to approve the appropriation as requested, second by Councilmember Michael; motion carried.

ORDINANCE FOR APPROPRIATIONS AND TAX RATES 2008: 2ND READING

- Councilmember Michael moved to hear and approve the Ordinance for Appropriations and Tax Rates for 2008 on second reading, second by Councilmember Murtaugh.

BUDGET 2008 – CHANGES

Diversion Fee Fund 260

Councilmember Vernon reported an Investigator position was inadvertently removed from the General Fund and Prosecutor Harrington is requesting it be added back to the fund in the amount of $37,333.

Township Trustee Assessors

Auditor Weston recommended reinstating salaries and budgets for Jackson Township Trustee and Sheffield Township Trustee for the Elected Official and the Chief Deputy. These townships will be performing Personal Property assessing duties and should be compensated. She proposed Tippecanoe Township remain unchanged from the budget set at budget hearings, as Tippecanoe Township Trustee, Bill Jones, sent a letter to the county confirming his choice to relinquish these duties to the County Assessor. It was decided to set the compensation in accordance with a Trustee/Assessor as performing Personal Property duties since the compensation for an elected official cannot be changed for the year it is fixed; however, the budget could be set low. If the Trustee/Assessor decides to perform Personal Property duties, he could seek an additional appropriation.

Reassessment

County Assessor Samantha Steele reported that the Reassessment budget was reduced as well as divided between all townships assessors. The Sales Disclosure Fund was also reduced and divided between township assessors. She estimates tax collections will be on time in 2008.

Revised budgets of the assessors as requested by the council.

Account Number & Description	2008 Original Request	2008 Revised Request	2008 Final Request
Reassessment			
County Assessor			
281-0510-411.11-10 Full Time Employee	166,184	156,107	156,107
281-0510-411.12-10 Part Time - Regular	24,241	24,241	24,241
281-0510-411.12-20 Part Time - Other	100,000	83,000	57,000*
281-0510-411.12-50 Board Members	10,000	10,000	10,000

281-0510-411.13-10 Overtime	0	0	0
281-0510-411.14-10 Additional Pay	0	0	10,000
281-0510-411.15-10 Social Security	22,983	20,912	19,688
281-0510-411.16-10 PERF	10,802	10,147	10,912
* Personal Services	334,210	304,407	287,948
281-0510-412.20-10 Office Supplies	20,150	20,150	20,150
281-0510-413.30-20 Postage	27,000	27,000	25,000
281-0510-413.30-60 Software	35,000	35,000	8,000
281-0510-413.32-10 Travel & Training	7,000	5,000	5,000
281-0510-413.36-10 Maintenance & Repair	1,788	1,788	1,788
281-0510-413.43-35 Consultant	180,000	130,000	130,000
281-0510-413.43-90 Contracts / Misc	0	0	0
* Other Services & Charges	250,788	198,788	169,788
281-0510-414.62-90 Capital Outlay Misc	20,000	20,000	0
*** County Assessor	625,148	543,345	477,886
Fairfield			
281-0610-411.11-10 Full Time Employee	0	0	0
281-0610-411.12-20 Part Time - Other	15,400	17,000	17,000
281-0610-411.15-10 Social Security	1,179	1,301	1,301
281-0610-411.16-10 PERF	0	0	0
* Personal Services	16,579	18,301	18,301
281-0610-413.43-35 Consultant	70,000	0	0
* Other Services & Charges	70,000	0	0
*** Total Fairfield Assessor	86,579	18,301	18,301
Wabash			
281-0620-411.11-10 Full Time Employee	0	26,788	26,788
281-0620-411.12-20 Part Time - Other	13,000	0	0
281-0620-411.15-10 Social Security	995	2,050	2,050
281-0620-411.16-10 PERF	0	1,742	1,742
* Personal Services	13,995	30,580	30,580
281-0620-413.43-35 Consultant	25,000		0

* Other Services & Charges	25,000	0	0
281-0620-414.62-90 Equipment - Misc	0		0
* Capital Outlay	0	0	0
*** Total Wabash Assessor	38,995	30,580	30,580
Wea Assessor			
281-0630-411.12-20 Part Time - Other	11,000	0	0
281-0630-411.15-10 Social Security	842	0	0
* Personal Services	11,842	0	0
281-0630-413.43-35 Consultant	20,000		
* Other Services & Charges	20,000	0	0
281-0630-414.62-90 Equipment - Misc	5,000		
* Capital Outlay	5,000	0	0
*** Total Wea Assessor	36,842	0	0
281-9410-411.17-10 Health	35,440	53,160	53,160
281-9410-411.17-20 Long Term Disability	548	822	822
281-9410-411.17-30 Life	372	558	558
281-9410-411.17-50 Workers Compensation	3,000	6,402	4,500
281-9410-411.17-40 Unemployment	7,142	4,000	2,000
281-9410-411.17-60 Flex	480	0	0
** Health Insurance	46,982	64,942	61,040
**** Total Reassessment	834,546	657,168	587,807

Sales Disclosure Fund

County Assessor			
285-0510-411-12-20 Part Time - Other	15,000	15,000	7,000
285-0510-411.13-10 Overtime	0	0	0
285-0510-411-15-10 Social Security	1,148	1,148	536
285-0510-413.30-60 Software	14,000	0	0

285-0510-413.30-90 Miscellaneous (State Share)	20,000	20,000	20,000
285-0510-413.32-10 Travel & Training	15,000	15,000	8,000
285-0510-414.62-90 Equip - Misc	20,000	0	0
* County Assessor	85,148	51,148	35,536
Fairfield			
285-0610-411-12-20 Part Time - Other	17,600	17,600	17,600
285-0610-411-15-10 Social Security	1,347	1,347	1,347
* Fairfield Assessor	18,947	18,947	18,947
Wabash			
285-0620-411-12-20 Part Time - Other	17,600	9,000	0
285-0620-411-15-10 Social Security	1,347	689	0
* Wabash	18,947	9,689	0
Wea			
285-0630-411-12-20 Part Time - Other	11,000	11,000	11,000
285-0630-411-15-10 Social Security	842	842	842
* Wea Assessor	11,842	11,842	11,842
**** Sales Disclosure	134,884	91,626	66,325

*The Council cut the County Assessor's part time budget from $62,000 to $57,000.

EDIT Fund

Commissioner's Assistant Frank Cederquist recommended $100,000 be added to the EDIT Fund budget for 2008 to purchase servers and a network for 911.

Welfare

Auditor Weston clarified the Welfare budget was reduced by $500,000 and the levy also reduced by $500,000.

Public Comment

None

Auditor Weston recorded the vote:

Kemper	Yes
Murtaugh	Yes
Michael	Yes

Gutwein	Yes
Byers	Yes
Vernon	Yes
Underwood	Yes

Ordinance for Appropriations and Tax Rates passes 7-0 on second and final reading.

ORDINANCE 2007-34-CL: 2008 SALARY ORDINANCE

- Councilmember Murtaugh moved to approve Ordinance 2007-34-CL on first reading, second by Councilmember Michael;

Auditor Weston recorded the vote:

Kemper	Yes
Murtaugh	Yes
Michael	Yes
Gutwein	Yes
Byers	Yes
Vernon	Yes
Underwood	Yes

Ordinance 2007-34-CL passes 7-0 on first reading.

- Councilmember Michael moved to suspend the rules and hear Ordinance 2007-34-CL on second and final reading, second by Councilmember Underwood; motion carried.

- Councilmember Vernon moved to hear and approve Ordinance 2007-34-CL on second reading, second by Councilmember Underwood;

Auditor Weston recorded the vote:

Kemper	Yes
Murtaugh	Yes
Michael	Yes
Gutwein	Yes
Byers	Yes
Vernon	Yes
Underwood	Yes

Ordinance 2007-34-CL passes 7-0 on second and final reading.

2008 SALARY STATEMENTS

- Councilmember Vernon moved to approve the 2008 salary statements as submitted, second by Councilmember Underwood; motion carried.

RESOLUTION 2007-17-CL: CONFIRMS MENTAL RETARDATION FOR 2008 FUNDING

Attorney Luhman confirmed this resolution establishes the tax rate for Community Mental Retardation Centers. The rate is set at .01 per $100 net assessed valuation.

- Councilmember Michael moved to approve Resolution 2007-17-CL, second by Councilmember Murtaugh; motion carried.

RESOLUTION 2007-18-CL: CONFIRMS 2008 FUNDING OF COMMUNITY MENTAL HEALTH

Attorney Luhman confirmed this resolution establishes funding for Community Mental Health in the amount of $824,013. He added the rate is determined by Department of Local Government Finance and is based on the county's assessed valuation.

- Councilmember Murtaugh moved to approve Resolution 2007-18-CL, second by Councilmember Gutwein; motion carried.

RESOLUTION 2007-19-CL: CONFIRMS & RATIFIES 2008 SALARY OF COUNTY CORONER

Attorney Luhman confirmed this resolution determines the County Coroners salary for 2008 in the amount of $26,360.

- Councilmember Gutwein moved to approve Resolution 2007-19-CL, second by Councilmember Michael; motion carried.

RESOLUTION 2007-20-CL: CONFIRMS & RATIFIES 2008 SALARY OF COUNTY SURVEYOR

Attorney Luhman confirmed this resolution determines the salary of the County Surveyor in the amount of $83,147 for 2008.

- Councilmember Vernon moved to approve Resolution 2007-20-CL, second by Councilmember Underwood; motion carried.

OTHER BUSINESS

None

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Humphrey reported Tippecanoe County is one of three counties that will receive federal grant funds from the Indiana Juvenile Justice Task Force for re-entry services for youth.

COMMISSIONERS FYI

Commissioner Benson and other county officials recently attended a training session with the Association of County Commissioners regarding HB 1478. In the Commissioner's Office, a quilt and an original plat of Lafayette are on display to celebrate the 250th birthday of Marquis DeLafayette. The Healing Fields is on display at Tecumseh Middle School with a program open to the public starting at 7 p.m. She invited all Department Head's to the quarterly luncheon held on September 12, 2007 in the Tippecanoe Room. The League of Women Voters will hold a forum featuring all Mayoral candidates on September 17, 2007 at the Morton Center. A symposium will be held on September 24, 2007 to discuss the Wabash River

economic development opportunities. Commissioner Benson confirmed a car was donated to the County by SIA to celebrate 20 years in Tippecanoe County.

PUBLIC COMMENT

Councilmember Vernon thanked the Auditor and the entire council body for a successful budget hearing. Auditor Weston stated that the Department of Local Government Finance sent confirmation to the county regarding Auditor Data Sets. The 2006 pay 2007 sets were approved; previous years have been submitted, but not approved to date.

Council President Kemper reported the council will hold a special meeting with Greg Guerrattaz on October 9, 2007 at noon in the Tippecanoe Room.

- Councilmember Michael moved adjourn.

TIPPECANOE COUNTY COUNCIL

Jeffrey A. Kemper, President

Betty J. Michael

Thomas P. Murtaugh, Vice President

David S. Byers

Andrew S. Gutwein

Kevin L. Underwood

Attest: Jennifer Weston

Jennifer Weston, Auditor

Kathy Vernon