TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
September 9, 2008

The Tippecanoe County Council met at 2:00 p.m. Tuesday, September 9, 2008 in the Tippecanoe Room in the County Office Building. Council members present were: President Thomas P. Murtaugh, Vice President Kevin Underwood, Betty J. Michael, David S. Byers, Kathy Vernon and Andrew S. Gutwein. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

President Murtaugh called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Byers moved to approve minutes from August 12, 2008, second by Councilmember Michael; motion carried.

AUDITOR – Jennifer Weston

Beginning Net Balance	$1,659,421.22
Total Additional Appropriations	$1,053,346.00
Total Budget Reductions	$ 137,250.00
Miscellaneous Expenditures to date	$- 10,300.35
Uncommitted Funds	**$ 733,024.87**

TREASURER'S INTEREST REPORT – Bob Plantenga

Treasurer Plantenga reported the interest for 2008 is expected to be $1.37 million; interest to date is $916,000, and $50,000 of CD interest is expected in August.

CONFIRMATORY RESOLUTION 2008-36-CL; DESIGNATION OF ERA FOR SUPERIOR STRUCTURES

Attorney Luhman gave details regarding the Confirmatory Resolution for Superior Structures. The Declaratory Resolution was approved at the August Council meeting and Superior Structures is requesting the 192 acres be designated an ERA. The approval of the Confirmatory Resolution will allow a developer to apply for abatement; an application for tax abatement must be received within two years to maintain the ERA which is effective until December 31, 2017.

Jody Hamilton with the Lafayette/West Lafayette Redevelopment Commission explained an ERA is being requested to initiate the process before abatement applications are received to reduce the processing time for new tenants.

Public Comment

None

- Councilmember Byers moved to approve Resolution 2008-36-CL as presented, second by Councilmember Underwood; motion carried.

YOUTH CENTER FUNDING/TIMELINE DISCUSSION WITH FINANCIAL CONSULTANT

Greg Guerrattaz from Financial Solutions Group provided information regarding the bond issuance for the Tippecanoe County Youth Center. The following points were highlighted regarding the bond issuance and the Juvenile Center:

- Cost of Construction reduced by $292,000
- Bond rate expected between 4.4% – 6% (assuming 20 year bond issue)
- Bond issue within limits of $50 million debt limit (½ of bond limit capacity)
- Capitalized Interest eliminated
- $19.3 million Bond Issue with EDIT Reserve Funds ($19.5 requested for contingency)
- $17.3 million Construction Cost with $1.6 million debt service reserve

INTRODUCTION OF BOND ORDINANCE AND APPROPRIATION ORDINANCE FOR TIPPECANOE COUNTY YOUTH CENTER

Attorney Luhman explained the Bond Ordinance and Appropriation Ordinance for the Youth Center. The Bond Ordinance will authorize the issuance and terms of the bond and the Appropriation Ordinance involves acceptance of the bids and appropriation of the proceeds from the bonds. He recommended council members schedule the hearings accordingly to allow for public comment.

Ordinance Reading Schedule

- 1st reading of Ordinances at October 14, 2008 Meeting
- October 29, 2008 Public Hearing at 7:00 P.M.
- 2nd reading of Ordinances on November 12, 2008 at 10:00 A.M.

YOUTH SERVICES UPDATE – Rebecca Humphrey

Director Humphrey reported Cary Home for Girls is up and running. The home is fully staffed and currently houses five girls with the sixth expected soon. An open house will be held in the future.

CIRCUIT COURT

General Fund 001

Additional Appropriation: $26,092

$25,000	Pauper Attorney
$1,092	Other Professional Svs

- Councilmember Byers moved to approve the $17,000 for Pauper Attorney and $1,092 for Other Professional Services, second by Councilmember Michael; motion carried.

SUPERIOR COURT 2 – Brenda Rody

General Fund 001

Bailiff Brenda Rody requested additional appropriations for Pauper Attorney fees. Currently, her court has $14,000 in outstanding fees and she anticipates the entire amount will be needed for the

remainder of the year. She also requested part-time funds to assist the full-time bailiff with the workload.

Additional Appropriation: $37,339

$3,000	Part-Time
$3,600	Overtime
$234	Retirement
$505	Social Security
$30,000	Pauper Attorney

- Councilmember Byers moved to approve $3,000 for Part-Time, $3,600 for Overtime, $234 for Retirement, $505 for Social Security, and $25,000 for Pauper Attorney, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 3

Sup 3 Intensive Sub Abuse Fund 516

Grant Coordinator Laurie Wilson requested an additional appropriation for funds received from the Drug Free Coalition to be used for incentives and enrichments for the Intensive Substance Abuse Program.

Grant Appropriation: $2,000

$2,000	General Operating/Incentives

- Councilmember Michael moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

Councilmember Gutwein reported Judge Rush and Juvenile Magistrate Faith Graham are requesting an increase in part-time to attract candidates with experience.

Salary Statement: up to $14.00 per/hr

$14.00per/hr	Part-Time

- Councilmember Gutwein moved to approve the salary statement, second by Councilmember Michael; motion carried.

SUPERIOR COURT 6

Race & Gender Fairness Grant Fund 548

Grant Coordinator Laurie Wilson requested approval for grant appropriations. The funds received from the Indiana Supreme Court for foreign language interpreters.

Grant Appropriation: $16,500

$3,000	Court Expenses/Translator
$13,500	Court Expenses/Translator

- Councilmember Underwood moved to approve the grant appropriations as presented, second by Councilmember Gutwein; motion carried.

CLERK – Linda Phillips

Clerk Linda Phillips requested approval for part-time to hire high school students at minimum wage. Her previous salary statement was $7 - $14 per hour.

Salary Statement: up to $14.00 per/hr
$14.00per/hr Part-Time

- Councilmember Gutwein moved to approve the salary statement, second by Councilmember Underwood; motion carried.

CASA

CASA Donation Fund 151

Additional Appropriation: $279
$279 General Operating/Misc.

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

COURT SERVICES

Court Services UDS Fund 574

Grant Coordinator Laurie Wilson requested approval of grant appropriations received from the Drug-Free Coalition. The funds will be used for drug testing and supplies.

Grant Appropriation: $10,877
$10,877 General Operating/Drug Test

- Councilmember Gutwein moved to approve the grant appropriation, second by Councilmember Michael; motion carried.

PROSECUTOR – Pat Harrington

DTF Coalition Fund 251

Prosecutor Pat Harrington requested approval of a grant appropriation received from the Drug Free Coalition of Tippecanoe County. The funds will be used by the Drug Task for equipment and hardware.

Grant Appropriation: $23,966
$23,966 Equipment/Hardware

- Councilmember Vernon moved to approve the grant appropriation as requested, second by Councilmember Underwood; motion carried.

Federal Drug Seizure Fund 258

He also requested approval of an additional appropriation for funds to be used as needed by the Drug Task Force.

Additional Appropriation: $8,923
$8,923 General Operating/Misc

- Councilmember Michael moved to approve the additional appropriation as presented, second by Councilmember Underwood; motion carried.

Pre-Trial Diversion Fund 260

Prosecutor Harrington requested an additional appropriation for funds to be used for equipment and supplies for emergency personnel in Tippecanoe County. He reported the funds are earmarked for use by all emergency agencies in the county. Sheriff Brown reported a portion of these funds will be used to purchase software and hardware to install programs used for automated ticketing.

Additional Appropriation: $56,100
$56,100 General Operating/Misc

- Councilmember Vernon moved to approve the additional appropriation as presented, second by Councilmember Gutwein; motion carried.

CORONER

General Fund 001

Transfer: $3,230
$3,000 Autopsies to Part-Time
$230 Autopsies to Social Security

- Councilmember Underwood moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

HEALTH – Ron Cripe

Emergency Preparedness Fund 477

Health Administrator Ron Cripe requested a transfer for grants funds to represent a change in expenditures.

Transfer: $23,650
$1,650 Administrative/Professional to Uniform/Clothing
$3,000 Administrative/Professional to Medical Supplies
$12,000 Administrative/Professional to Emergency Equipment
$7,000 Administrative/Professional to Equipment/Office

- Councilmember Michael moved to approve the grant appropriation as requested, second by Councilmember Underwood; motion carried.

WIC – Ron Cripe

WIC Fund 880

Health Administrator Ron Cripe requested approval of a grant appropriation for year-end funds received for fiscal year ending September 30, 2008. Tippecanoe County serves as a distribution center for agencies in other counties and these funds will be divided among the counties.

Grant Appropriation: $317,337

$4,650	Part-Time Regular
$51,000	Part-Time Other
$1,520	Social Security
$220,167	Departmental/Educational
$40,000	General Operating/Misc

- Councilmember Michael moved to approve the grant appropriation as requested, second by Councilmember Gutwein; motion carried.

JUVENILE ALTERNATIVES – Tammy Patrick

Juv Alt Coalition Grant Fund 541

Director Tammy Patrick requested approval for a grant appropriation from the Drug Free Coalition of Tippecanoe County. The funds will be used for supplemental curriculum for parents participating in the "Staying Connected to Your Teen" program.

Grant Appropriation: $2,057

$2,057	Departmental/Educational

- Councilmember Underwood moved to approve the grant appropriation as presented, second by Councilmember Michael; motion carried.

Salary Statement: $9.00 per/hr

$9.00 per/hr	Part-Time JAMS Direct Care Staff

- Councilmember Byers moved to approve the salary statement as presented, second by Councilmember Underwood; motion carried.

BOARD OF ELECTIONS & REGISTRATION – Heather Maddox & Debbie Ingersoll

General Fund 001

Co-Directors Heather Maddox and Debbie Ingersoll requested approval for an additional appropriation for part-time staff to assist with processing incoming voter registrations.

Additional Appropriation: $3,230

$3,000	Part-Time
$230	Social Security

- Councilmember Byers moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

Voting Equip Reimb Fund 329

A transfer was requested for postage to mail post-cards for the election.

Transfer: $4,420
$4,420 Equipment Data Processing/Hardware to
General Operating/Postage

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Underwood; motion carried.

PARKS & RECREATION – Allen Nail

General Fund 001

Director Allen Nail requested an additional appropriation for part-time. The amount of part-time has increased due to the absence of full-time staff, flood related damage, and an unusually wet season. He reported part-time staff is primarily used for maintaining park grounds.

Additional Appropriation: $5,383
$5,000 Salaries & Wages/Part-Time
$383 Social Security

- Councilmember Vernon moved to approve the appropriation as requested, second by Councilmember Michael; motion carried.

TEMA – Mark Kirby

General Fund 001

Director Kirby requested an additional appropriation to pay for maintenance of TEMA equipment.

Additional Appropriation: $8,000
$8,000 Garage/Maintenance

- Councilmember Vernon moved to approve the appropriation as requested, second by Councilmember Michael; motion carried.

Councilmember Byers questioned whether or not TEMA could utilize any portion of county owned property to store equipment. Director Kirby reported he has had frequent discussions with the commissioners regarding storage space.

FAIRFIELD TOWNSHIP ASSESSOR

Township Assessor Jan Payne requested approval of a salary statement to hire experienced part-time staff.

Salary Statement: $12.00per/hr
$12.00per/hr Part-Time

- Councilmember Michael moved to approve the salary statement as requested, second by Councilmember Underwood; motion carried.

COUNTY ASSESSOR

Request withdrawn at this time.

SHERIFF – Tracy Brown

Sheriff Donations Fund 127

Sheriff Brown requested an additional appropriation to purchase equipment with donations made to the Sheriff's Department.

Additional Appropriation: $5,019
$5,019 General Operating/Misc

- Councilmember Underwood moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried.

Sheriff Equipment Fund 186

He also requested approval of a grant appropriation to purchase scanners and printers to complete the automated ticket processing for police cars.

Grant Appropriation: $17,306
$17,306 Equipment/Sheriff Equipment

- Councilmember Michael moved to approve the grant appropriation as requested, second by Councilmember Gutwein; motion carried.

911 Fund 176

Sheriff Brown requested a transfer to pay consultants for the 911 project.

Transfer: $16,596
$16,596 Office Supplies to Administrative Prof Svs

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

General Fund 001

A transfer was requested for inmate food services to last through October of 2008. Sheriff Brown will evaluate other accounts in an effort to transfer funds instead of requesting additional appropriations.

Transfer: $50,000
$50,000 Full-Time to Food

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

TREASURER – Bob Plantenga

General Fund 001

Treasurer Plantenga reported DLGF has prescribed a new tax bill format. The expense of printing the tax statements has increased and additional funds are needed. In addition, a comparison statement must be sent to all taxpayers, whether payments are made directly or by escrow.

Additional Appropriation: $20,000
$20,000 Other Professional Svs

- Councilmember Michael moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

Transfer: $5,000
$5,000 Part-Time Other to Other Professional Svs

- Councilmember Michael moved to approve the transfer, second by Councilmember Gutwein; motion carried.

COMMISSIONERS

Flood Buyout Fund 706

Grant Coordinator Laurie Wilson requested approval of a grant appropriation for the demolition of properties funded through the Flood Buyout Program.

Grant Appropriation: $19,518
$19,518 Administrative/Other Professional Svs

- Councilmember Gutwein moved to approve the grant appropriation as requested, second by Councilmember Underwood; motion carried.

Commissioner's Assistant Frank Cederquist requested a transfer for copier paper.

Transfer: $12,000
$12,000 Other Professional Svs to Duplicating/Archive

- Councilmember Byers moved to approve the transfer as requested, second by Councilmember Michael; motion carried.

An additional appropriation was requested to coincide with the Treasurer's request for postage to send comparative tax statements to taxpayers.

Additional Appropriation: $10,000
$12,000 Other Professional Svs to Duplicating/Archive

- Councilmember Byers moved to approve the additional appropriation as requested, second by Councilmember Vernon; motion carried.

INTERLOCAL AGREEMENT DISSOLVING THE WABASH RIVER COMMISSION

Attorney Luhman gave details regarding the Interlocal Agreement to dissolve the Wabash River Parkway Commission. The Commission was originally established to facilitate plans for the Wabash River; later the Wabash River Enhancement Corporation was established to include both cities in the planning. Attorney Luhman added the commissioners have adopted the agreement and the agreement now needs formal approval from all jurisdictions to dissolve the commission.

- Councilmember Gutwein moved to adopt the Interlocal Agreement as presented, second by Councilmember Underwood; motion carried.

OTHER BUSINESS

Councilmember Murtaugh reported the Personnel Committee has met regarding compensation and benefits for the 2009 budget. The committee has not made a formal decision but has narrowed down the options as they wait on additional figures for insurance. The committee will report at the October meeting.

COMMISSIONER'S FYI

The Department Head Lunch will be held on September 19, 2008 at noon. A Health Fair will be held at the Fairgrounds on September 13, 2008 with several vendors offering complimentary services.

PUBLIC COMMENT

None

- Councilmember Byers moved to adjourn.

TIPPECANOE COUNTY COUNCIL

absent
Thomas P. Murtaugh, President

absent
Betty J. Michael

Kevin L. Underwood, Vice President

David S. Byers

Andrew S. Gutwein

absent
Jeffrey A. Kemper

Attest:
Jennifer Weston, Auditor

Kathy Vernon