TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
June 9, 2009

The Tippecanoe County Council met at 8:30 a.m. on June 9, 2009 in the Tippecanoe Room in the County Office Building. Council members present were: President Kevin Underwood, Vice-President Andrew S. Gutwein, Jeffrey R. Kemper, John R. Basham II, Roland K. Winger, and Betty J. Michael. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Jennifer Prange.

Councilmember Underwood called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Kemper moved to approve the minutes from the May 12, 2009 regular meeting, second by Councilmember Michael; motion carried.

AUDITOR'S FINANCIAL REPORT – Jennifer Weston

Beginning Net Balance	$ 1,215,120.15
Total Additional Appropriations	$ 747,274.00
Total Budget Reductions	$ 178,514.00
Miscellaneous Expenditures (to date)	$ 808.68
Uncommitted Funds	**$ 645,551.47**

TREASURER'S REPORT – Bob Plantenga

The interest earned is similar to last month without property tax collections. Interest rates remain unchanged. The Treasurer's office is preparing to print tax statements; they are awaiting approval from the state on tax rates.

COMPLIANCE WITH STATEMENT OF BENEFITS (Form CF-1)

CAT Logistics – Doug Garwood

Mr. Garwood, Account Manager with CAT Logistics stated with the drastic change in the economy, business has remained steady. He anticipates a rolling lay-off near the end of the year. Mr. Garwood doesn't expect employment numbers to change drastically; the actual number of employees on the CF-1 form represents CAT Logistics employees only.

- Councilmember Kemper moved to approve the CF-1 from CAT Logistics, second by Councilmember Gutwein; motion carried.

Federated Publications dba Journal and Courier

No representative present.

- Councilmember Gutwein moved to approve the CF-1 Statement of Benefits from Federated Publications, Inc., second by Councilmember Michael; motion carried.

Lafayette Venetian Blind – Tom Moore

Tom Moore, Chief Financial Officer, stated currently Lafayette Venetian Blind is out of compliance on the statement of benefits. He explained when the housing market declined in late 2007, sales for the company also declined forcing the company to lay off employees. Mr. Moore reported 77 employees were laid off in February of which 47 remain laid off. He confirmed sales are increasing and it is the intent of the company to bring those employees back as soon as possible.

- Councilmember Kemper moved to approve the CF-1 Statement of Benefits for Lafayette Venetian Blind, second by Councilmember Michael; motion carried.

Richard E. Linson Sr. & Susan H. Linson Trust

Susan Linson, President of Roadworks Manufacturing stated business is down due to the economy. With a change in truck manufacturing regulations, the company continues to operate without any lay-offs. Ms. Linson confirmed the amount of additional employees is unknown; this depends on future operations and changes in the manufacturing process.

- Councilmember Michael moved to approve the CF-1 Statement of Benefits for Richard E. Linson & Susan H. Linson Trust, second by Councilmember Gutwein; motion carried.

Voestalpine Rotec, Inc.

Andrew Ball, President of Voestalpine Rotec, Inc. stated the economy has negatively impacted the steel manufacturing business. Voestalpine Rotec reported a profit in the final quarter of 2008; with the automobile industry declining, Mr. Ball explained the future is unknown. There has been a partial lay-off but the company intends to call back these employees once the new equipment is ready for production.

- Councilmember Winger moved to approve two CF-1 Statement of Benefits for Voestalpine Rotec, second by Councilmember Gutwein; motion carried.

SHERIFF'S RETIREMENT PLAN – Sheriff Tracy Brown

Elaine Beatty with McCready and Keene, Inc., spoke regarding changes to the Sheriff's Retirement Plan. She reported the IRS requires a five-year review process for retirement plans as well as a restated plan document for review. The IRS is requesting specific changes to plans to include removing any references to Indiana code. All documents with changes have been prepared and submitted to the county attorney for review and approval by the council. Ms. Beatty explained no benefits improvements or reductions have been added to the plan, therefore there is no cost involved.

- Councilmember Kemper moved to approve Resolution 2009-17-CL, Amendment and Restatement of Tippecanoe County Police Retirement Plan, second by Councilmember Basham; motion carried.

ANCILLARY COURT
General Fund 001

Additional Appropriation: $10,765

$10,000	Part-Time

$765	Social Security

- Councilmember Gutwein move to remove the request from the Ancillary Court from the table, second by Councilmember Kemper; motion carried.

Councilmember Kemper confirmed he and Councilmember Gutwein met with the Judges from Circuit Court, Superior Court 1 and Superior Court 2. After reviewing the case load and detailed information provided by the judges that the position is needed and warranted. Councilmember Gutwein added this is an established position which has not had funding in the past few years. He agrees the case load warrants a position, but explained the funding for 2010 may not be available.

- Councilmember Kemper moved to approve the additional appropriation as requested, second by Councilmember Gutwein; motion carried.

SUPERIOR COURT 2
General Fund 001

Councilmember Kemper stated he met with the Judge and reviewed the request. The intent of the court was to request an amount that would carry them through the end of 2009. He added the jury expense fund for Superior Court 2 was also exhausted.

Additional Appropriation: $29,000

$28,000	Pauper Attorney
$1,000	Physical Examinations

- Councilmember Kemper moved to approve the $14,000 for Pauper Attorney and $1,000 for Physical Examinations, second by Councilmember Michael; motion carried.

SUPERIOR COURT 3
Superior 3 Conference Scholar 163

Additional Appropriation: $1,493

$1,361	Training Costs/Travel & Training
$132	General Operating/Dues & Subscriptions

- Councilmember Kemper moved to approve the additional appropriation as requested, second by Councilmember Michael; motion carried.

SUPERIOR COURT 6
General Fund 001

Councilmember Gutwein spoke with the court Bailiff regarding appeals in Superior Court 6. Outstanding bills for Pauper Attorney amount to $720; Councilmember Gutwein agreed the request was inline with outstanding bills.

Additional Appropriation: $1,000

$1,000	Pauper Attorney

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

PUBLIC DEFENDER – Amy Hutchison
General Fund 001

Public Defender Amy Hutchison requested a transfer for additional office equipment for scanning records. She added the projection for Professional Services is an estimate; depending on the cases additional funding may be needed.

Transfer: $34,050

$10,050	Part-Time to Office Equip
$1,500	Part-Time to Office Supplies
$1,500	Part-Time to Law Books
$1,000	Part-Time to Travel & Training
$20,000	Part-Time to Professional Services

- Councilmember Michael moved to approve the additional appropriation as requested, second by Councilmember Kemper; motion carried.

CASA
CASA CAPTA Grant Fund 506

Auditor Weston reported the proposed request is unclear on which part of the year it represents. She added that the funds were appropriated in February for the first 50%; she would like clarification on the request before it is appropriated.

Additional Appropriation: $15,000

$13,934	Part-Time
$1,066	Social Security

- Councilmember Gutwein moved to table the request until the next meeting, second by Councilmember Michael; motion carried.

VILLA – DeAnna Sieber
Villa Donation Fund 129

Director DeAnna Sieber requested an additional appropriation for a donation received from Caterpillar to purchase new bed linens for the Villa.

Additional Appropriation: $250

$250	General Operating/Misc

- Councilmember Gutwein moved to approve the request as presented, second by Councilmember Michael; motion carried.

HEALTH DEPARTMENT – Ron Cripe
Master Tobacco Settlement Fund 762

Health Coordinator Ron Cripe requested an additional appropriation for the Master Tobacco Settlement Fund for adult immunizations and part-time employees. He also requested an additional appropriation of

grant funds received from the Tippecanoe County Tobacco Free Coalition to purchase materials for smoking cessation.

Additional Appropriation: $19,980

$15,000	Medical Supplies
$4,980	Educational Materials

- Councilmember Michael moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

Emergency Preparedness Fund 476

An additional appropriation was requested to purchase supplies needed for the Emergency Preparedness Team. Any additional funds will be used to supplement the Emergency Coordinator's salary.

Additional Appropriation: $10,000

$2,000	Full-Time
$2,000	Uniform/Clothing
$1,000	Legal Services/Attorney
$5,000	Office Supplies

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

PROSECUTOR – Kristin McVey
Pre-Trial Diversion Fund 260

Deputy Prosecutor Kristin McVey requested an additional appropriation for equipment purchased for the Sheriff's Department. Funds were appropriated last year; the Prosecutor didn't receive the bill until this year. Additional funds were requested for travel and training to send Deputy Prosecuting Attorneys to maintain their continuing education requirements.

Additional Appropriation: $50,000

$40,000	General Operating/Misc
$10,000	Travel & Training

- Councilmember Michael moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

AREA PLAN COMMISSION – Sallie Fahey
MPO Conference Fund 402

APC Director Sallie Fahey requested an additional appropriation to fund an annual conference to be held by Tippecanoe County in the fall. The revenue generated in this fund will come from conference registration fees and transportation funding.

Additional Appropriation: $57,000

$55,000	Travel & Training/Misc
$2,000	Contracts/Contractual Svs
$6,000	Office/Office Supplies

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Winger; motion carried.

JUVENILE ALTERNATIVES – Tammy Patrick
Juv Alt Coalition Grant Fund 541

Director Tammy Patrick requested a reduction of appropriation in funds for workbooks which were not purchased. She explained with a shortage of a Full-Time Therapist, Juvenile Alternatives was unable to meet the grant cycle requirements. Director Patrick added a Therapist has now been hired and she intends on requesting funding again for this program for the next grant cycle.

Reduction of Appropriation: $2,057

$2,057	Departmental/Educ Supplies

- Councilmember Kemper moved to approve the reduction of appropriation as presented, second by Councilmember Gutwein; motion carried.

COUNTY ASSESOR – Georgia Jones
General Fund 001

Chief Deputy Assessor Georgia Jones requested a transfer of funds to create an account for advertising. Previous ads were paid from the office expense account; the Auditor requested a separate account be established to better define the usage of funds for budgeting purposes.

Transfer: $5,000

$5,000	Office Expense/Printed Forms to General Operating/Advertising

- Councilmember Gutwein moved to approve the transfer as requested, second by Councilmember Basham; motion carried.

SHERIFF – Tracy Brown
Sheriff Equipment "B" Fund 183

Sheriff Tracy Brown requested an additional appropriation for equipment for the Tactical Team.

Additional Appropriation: $3,392

$3,392	Equipment/Emergency Equip

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Basham; motion carried.

Sheriff Bomb Equip Fund 184

An additional appropriation was also requested for the Bomb Team to purchase suits and a remote control for the bomb robot. A portion of the funds will be used to purchase a new trailer for bombs and explosives.

Additional Appropriation: $137,161

$137,161	Equipment/Emergency Equip

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Basham; motion carried.

E-911 Fund 176

Sheriff Brown requested approval for a reduction of appropriation for wire line revenues. He reported the State Board of Accounts has requested separate funds for the revenue.

Reduction of Appropriation: $200,000

$200,000	Admin/Other Prof Svs

- Councilmember Gutwein moved to approve the reduction of appropriation as presented, second by Councilmember Winger; motion carried.

Wireless E911 Fund 173

With the requirement to separate wire vs. wireless revenue, a different fund was established. An additional appropriation was requested to fund contractual services.

Additional Appropriation: $200,000

$200,000	Contracts/Contr Svs

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

Sheriff Brown thanked Grant Coordinator Laurie Wilson for an outstanding job facilitating grants for the Sheriff's Department.

RESOLUTION 2009-15-CL; ROMNEY REGIONAL SEWER DISTRICT

Attorney Luhman explained Resolution 2009-15-CL approves the number of appointed members from seven to five to the district and confirms the appointment of one member by the council.

- Gutwein moved to appoint Councilmember John Basham to the board and approve Resolution 2009-15-CL to reduce the number of members from seven to five, second by Councilmember Michael; motion carried.

COMMITTEE REPORTS

Councilmember Winger reported the Youth Center Action Team met recently to discuss a plan for youth services. He reported the team met and discussed how to address the immediate needs of the county. Three key elements were identified: the need for services, immediate action to address the issues, and additional office space. Team members agreed the first priority was to find a secure office to accommodate Intake/Assessment Officers. With the addition of the four Intake/Assessment Officers, immediate assessments will have immediate consequences for youth and allow for immediate treatment. After discussing several options for office space, the Sheriff suggested the committee consider adding a "bump-out" at the jail. The Sheriff explained to the team the additional space could serve the immediate

needs of youth services and in the future provide additional space for the communications staff. Councilmember Winger confirmed EDIT funds previously appropriated for the juvenile center would be used for construction of the "bump-out".

Councilmember Kemper added the project would be simple and fast track. The team plans to have the design plans within 30 days and the construction bid within 60 days.

Attorney Luhman confirmed the request is not for an additional appropriation; funds previously appropriated for the youth center will be used to complete the project. The amendment changes the description of the Project #42 – Juvenile Justice Facility to include the remodeling of the existing jail space for use on an interim basis for intake and assessment programs in the amount of $350,000. In addition, it recognizes if and when the juvenile center is constructed the space would be used to meet the Sheriff's ongoing space needs.

- Councilmember Gutwein moved to approve Resolution 2009-18-CL as presented, second by Councilmember Michael; motion carried.

GRANTS – Laurie Wilson

Dist 4 Exercise: Task Force Fund 422

Grant Coordinator Laurie Wilson requested an additional appropriation for training funds for the District IV Task Force. The amount requested will be added to an existing $2,000 for ongoing training exercises.

Additional Appropriation: $23,000

$23,000	Training Costs/Misc

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

Hazardous Waste Fund 425

Additional Appropriation: $1,651

$1,651	General Operating/Misc

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Winger; motion carried.

Dist 4 Interop Communication Equip Fund 423

An additional appropriation was requested for Interoperable communications from the Department of Homeland Security. Tippecanoe County will serve as the fiscal agent for nine counties to purchase radios, computers, provide training and create a communications plan for the district.

Additional Appropriation: $550,001

$510,217	Equip/Emergency Equip
$6,958	Contracts/Radio Equip Svs
$6,000	Administrative/Other Prof Svs
$4,326	Training/Misc
$22,500	Office/Computer Software

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Gutwein; motion carried.

IN DHS Web GIS Fund 413

An additional appropriation was requested for Web GIS to upgrade the county's GIS program to allow Homeland Security to access our database for real-time information in emergency situations.

Additional Appropriation: $14,894

$8,794	Office/Equipment
$6,100	General Oper/Software

- Councilmember Gutwein moved to approve the additional appropriation as presented, second by Councilmember Michael; motion carried.

UNFINISHED/NEW BUSINESS

Auditor Weston reported the DLGF will hold a hearing on budgets, levies, and rates for all taxing units on June 17, 2009. Also, the 2009 budgets will need to be appropriated at the July Council Meeting due to the fact that the county's budgets were approved in November 2008, but had been advertised to be adopted in September. The DLGF extended budget deadlines to December 1, 2008. The council opted to delay budget approval from September to November when, at budget hearings, it was discussed to revise the compensation and benefits structure.

The Auditor and Treasurer are working on the conversion of tax software to Manatron. The new program has been installed and both departments are preparing for billing and collection of property taxes with the new system.

PUBLIC COMMENT

None

The Department Head luncheon will be held on June 17, 2009 at 12:00 pm in the Tippecanoe Room.

- Councilmember Kemper moved to adjourn.

TIPPECANOE COUNTY COUNCIL

Kevin L. Underwood, President

Betty J. Michael

Andrew S. Gutwein, Vice President

John R. Basham II

Roland K. Winger

Jeffrey A. Kemper

Attest:
Jennifer Weston, Auditor

Kathy Vernon