TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
March 9, 2010

The Tippecanoe County Council met at 8:30 a.m. on March 9, 2010 in the Tippecanoe Room in the County Office Building. Council members present were: President Andrew S. Gutwein, Vice-President Roland K. Winger, John R. Basham II, Jeffrey A. Kemper, Betty J. Michael, Kevin L. Underwood, and Kathy Vernon. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Kay Muse.

President Gutwein called the meeting to order and led the Pledge of Allegiance.

APPROVAL OF MINUTES

- Councilmember Betty Michael moved to approve the minutes of the February 9, 2010 regular meeting, second by Councilmember Underwood; motion carried.

AUDITOR'S REPORT–*Jennifer Weston*

Beginning Net Balance	$	549,081.52
Total Additional Appropriations	$	500.00
Total Budget Reductions	$	0.00
Miscellaneous Expenditures (to date)	$	0.00
Uncommitted Funds	**$**	**548,581.52**

Auditor Weston reported that the uncommitted balance has changed due to changes at the first of the year. The Council approved additional appropriations of $500 this year, which leaves the uncommitted funds balance at $548,581.52. The Auditor's office is anticipating the calculation of taxes this weekend and will know the circuit breaker amount at that time so the report could change again by April. The General Fund has a positive balance. Settlement Fund 718 had receipts that were deposited the beginning of March and now has a positive balance. Women Infants and Children (WIC) Fund 880 and 881 are rotated on a yearly basis and have an expected balance of zero.

TREASURER'S REPORT–*Bob Plantenga*

Treasurer Bob Plantenga presented the Interest Summary for review. Treasurer Plantenga stated that the month of January generated a total of $38,152 in interest, $23,450 of that went into the General Fund. The Cumulative Bridge Fund interest was moved to Local Road and Street leaving it with a zero balance. The overall interest rate is .42%, the weighted average interest rate is .442%, and this is mostly unchanged. Chase interest rate has dropped to .40% from .43%; this will make a slight difference in the coming months. The county is still receiving .60 % from Lafayette Bank & Trust and the funds for the EDIT landfill are still at .25%. The majority of the county's money is in the high balance account, which is getting .43%. Highway and other funds that are in Lafayette Bank &Trust are at a slightly higher interest rate. Request for Proposals (RFP's) for banking services were sent out last Friday to sixteen local financial institutions and are due back April 12. Property tax for 2009 was due December 11, 2009. At that time, there was about $14,100,000 of unpaid taxes of all types and the county has collected $4,400,000 of those

delinquent taxes. A tax sale is scheduled for Thursday March 11, 2010 @ 10:00 a.m., which will prompt additional payments.

***PUBLIC COMMENTS**–Agenda Items*

None

CIRCUIT COURT
Alternative Dispute Resolution Fund 545

Circuit Court Judge Don Daniels and Attorney Cindy Garwood requested the following appropriations. Ms. Garwood stated that a filing fee charged on all new divorces and private paternity cases is used to help fund mediation services for families that will be using the courts. The county collected $14,440 in 2009. When looking at 2009 cost, which was around $15,000, the Court is asking the Council to appropriate that amount so that claims may be paid. Judge Daniels stated that mediation is a wonderful thing and allows families to solve their problems. Ms. Garwood stated that the county would continue to collect fees for every divorce and paternity case filed in 2010; new filings do replenish this fund. Councilmember Michael asked if there is any impact on the General Fund. Ms. Garwood stated that no General funds have been used in the ten-year history of this program.

Additional Appropriation $15,000

$15,000	Court Expenses/Mediation

- Councilmember Michael moved to approve the additional appropriation as submitted, second by Councilmember Kemper; motion carried.

SUPERIOR COURT 3
Re-entry Grant B Fund 148

Grant Facilitator Laurie Wilson stated that this is the continuation of year two of the re-entry grant; the county contracts with Indiana Juvenile Justice Task Force to provide the services for this grant. The average caseload of five juveniles and their families meet with Indiana Juvenile Justice Task Force on a regular basis. The recidivism rate has dropped dramatically, although only nine months of data is available. The Court does anticipate that this will help reduce recidivism, thereby saving the county additional cost.

Additional Appropriation $55,162

$ 51,182	Contracts / Consultant
$ 1,000	Training Costs / Travel & Training
$ 5	General Operating / Postage
$ 375	Office Expense / Office Supplies
$ 450	Office Expense / Equipment
$ 300	Office Expense / Printing Supplies
$ 300	Insurance / Miscellaneous
$ 1,000	General Operating / Incentives
$ 250	General Operating / Rentals

$ 300	Contracts / Legal Services

- Councilmember Vernon moved to approve the additional appropriation as submitted, second by Councilmember Underwood; motion carried.

PROSECUTOR
Federal Drug Forfeiture Fund 263

Prosecutor Pat Harrington stated that funds received from the federal government through forfeitures were deposited into the State Forfeiture Fund 257. The county forwards forfeitures to the U.S. Attorney's office, and when returned to the county, federal law requires those funds be kept separate. The funds should have been put into Fund 263, adding this request is essentially bookkeeping.

Additional Appropriation $12,813

$12,813	General Operating/Miscellaneous

- Councilmember Winger moved to approve the additional appropriation as submitted, second by Councilmember Michael; motion carried.

COURT SERVICES
Indiana Criminal Justice Court Institute Forensic Drug Court Grant Fund 573

Director Cindy Houseman and Coordinator Lisa Smith requested an additional appropriation to attend a conference for the continuing education of forensic diversion drug court. Director Houseman stated that the position of Drug Court Coordinator would be phased out at the end of 2010. Councilmember Vernon asked if the grant funds are for a program that will be closing. Director Houseman stated that the low numbers for drug court prompted the removal of that facet of the program, Court Services will be continuing with the forensic portion of the program.

Additional Appropriation $12,344

$ 2,835	Training Costs / Lodging
$ 3,850	Training Costs / Conference Registrations
$ 700	Training Costs / Meals
$ 2,100	Training Costs / Travel & Training
$ 1,500	Office Expense / Office Supplies
$ 500	General Operating / Dues & Subscriptions
$ 859	Equipment / Data Processing – Hardware

- Councilmember Michael moved to approve the additional appropriation as submitted, second by Councilmember Winger; motion carried.

CARY HOME
Juvenile Detention Alternative Initiative (JDAI) ICJI Grant Fund 147

Grant Facilitator Laurie Wilson presented the salary statement for a Juvenile Detention Alternative Initiative Consultant for approval. The position will be salaried at $40,000 per year.

In addition, $10,000 is set aside for training and travel cost. The position is required to attend a training conference. The purpose of this program is to implement a graduated list of sanctions for offending juveniles rather than placing them directly into detention. This position will be the liaison and contact point. The consultant will also collect data and track the results of this and other programs. The position will be on a contract basis.

Additional Appropriation $50,000

$ 40,000	Contracts / Consultant
$ 10,000	Training Costs / Travel & Training

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Vernon; motion carried.

PROBATION
Salary Statement

Kipp Scott presented a salary statement for the re-classification of Megan Holbrook's position of Intake Specialist to Intake Supervisor; this will increase the salary of this position about $5,000 per year. The position is paid out of juvenile probation user fees and has been approved by the personnel committee. Councilmember Vernon stated this change is appropriate when considering the additional supervisory duties.

Salary Statement $45,557

$45,557	Juvenile Probation Officer Intake Supervisor

- Councilmember Winger moved to approve the salary statement as presented, second by Councilmember Michael; motion carried.

HEALTH DEPARTMENT
H1N1 Phase III Grant Fund 464

Director Ron Cripe requested appropriation of grant funds received for H1N1. Director Cripe stated that Phase I funds have been spent on part-time help, computers, electronic message boards, and tents for flu and back to school clinics. Phase II funds have not been depleted and there is around $80,000 remaining. The county has received a cash advance of $88,000 for Phase III and the total amount of the grant is $353,000. The deadline of July 30, 2010 obliges these funds to be depleted or encumbered. The Health Department must get approval from the Indiana State Department of Health prior to the disbursement of the funds. Historically there are three phases to a pandemic flu; in Indiana, of the six million residents, over 1 million have been immunized. The Health Department is hopeful that Phase III will not be as severe because of the work the Health Department has done. Any funds not spent will go back to the federal government.

Grant Appropriation $ $88,327

$ 26,010	Salaries & Wages / Part Time - Other
$ 1,990	Social Security
$ 5,000	Office Expense / Office Supplies
$ 2,000	Departmental / Medical Supplies
$ 5,577	General Operating / Miscellaneous
$ 7,000	Administrative / Other Professional Services
$ 500	Utilities / Cell Phone
$ 3,250	Utilities / Internet Access
$ 10,000	Equipment / Data Processing – Hardware
$ 15,000	Equipment / Office
$ 12,000	Equipment / Miscellaneous

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Underwood; motion carried.

Hospital Planning Grant Fund 474

Director Cripe requested the following appropriation.

Grant Appropriation $5,000

$ 4,000	Office Expense / Office Supplies
$ 1,000	Office Expense / Printed Supplies

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Underwood; motion carried.

Emergency Preparedness "C" Grant Fund 477

Director Ron Cripe requested the following appropriation.

Grant Appropriation $10,000

$ 10,000	Equipment / Data Processing - Hardware

- Councilmember Jeff Kemper moved to approve the appropriation as presented, second by Councilmember Betty Michaels; motion carried.

COMMITTEE REPORTS

Revenue Committee–Councilmember Kemper stated he has spoken with Deputy Clerk Crista Coffey and there is approximately $95,000 of uncollected traffic fees that the Clerk's office will be submitting to a collection agency. If these fees are all collected, about $15,000 will be returning to the county.

UNFINISHED BUSINESS

Courthouse Window Replacement Project–Councilmember John Basham said he had checked all of the windows at the courthouse and there is a need for repair and replacement. There are

holes in the bottom sashes of the Prosecutor's office. The courthouse windows were previously replaced with wood framed windows in 1992. Councilmember Basham stated that single pane windows would be best and that historical preservation is a concern. Councilmember Kemper asked if Councilmember Basham felt this was a high priority. Councilmember Basham said there are windows that do need repaired as soon as possible; not all of the windows need replaced.

TEMA Facility–Councilmember Kathy Vernon introduced Dan Altepeter a retired citizen who previously worked in the equipment rental business, adding that Mr. Altepeter has prepared a presentation on the storing of equipment in the sheep barn at the fairgrounds. Councilmember Vernon reported that over a 5-year period the sheep barn generates $800 in revenue.

Mr. Altepeter, *Lafayette*–stated frugality in these economic times must be practiced. Mr. Altepeter presented a plan for the storage of TEMA equipment in the sheep barn. Solutions to problems with the least amount of expense to the taxpayers can be a challenge. Having been in the rental equipment business for about 30 years, the TEMA mission is very familiar. The storing and staging of equipment and making that equipment available in a timely fashion are an essential part of equipment rental business. Mr. Altepeter went on to say it is very logical to put equipment inside to protect it from the elements. Instead of spending thousands of dollars to store the equipment, a plan showing how equipment could be stored for the small investment of three to six overhead doors and paving an area that would also accommodate handicap parking was presented. Mr. Altepeter added that the four weeks of the year the building is used for the County Fair is an opportunity to service and inventory all equipment. Training and re-familiarizing of equipment by personnel and volunteers can also be scheduled. Mr. Altepeter contacted Steve's Overhead Door and they have offered three doors at cost. Kelly Construction provided the computer-aided design (CAD) drawings at no cost to the county. Mr. Altepeter stated that with money saved using this plan, the county should be able to do some much needed roof repairs at other locations. Councilmember Winger asked Councilmember Vernon if plan had been submitted or previewed by the TEMA board. Councilmember Vernon stated that this plan would be presented to the TEMA Board and County Commissioners for consideration.

NEW BUSINESS

None

PUBLIC COMMENTS

Paul Wright, *West Point*–Mr. Wright thanked Mr. Altepeter for his presentation.

Christa Coffey–American Cancer Society is promoting Daffodil Days; orders can be placed through March 15 at (765)449-4799 or Cancer.org/daffodils.

Tippecanoe County Council

Andrew S. Gutwein, President

Roland K. Winger, Vice President

John R. Basham II

Jeffrey A. Kemper

Betty J. Michael

Kevin L. Underwood

Kathy Vernon

Attest:
Jennifer Weston, Auditor