TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
June 14, 2011

The Tippecanoe County Council met Tuesday, June 14, 2011 at 8:30 a. m. in the Tippecanoe Room in the County Office Building. Council members present were: President Andrew S. Gutwein, John R. Basham II, Jeffrey A. Kemper, Kevin L. Underwood, Kathy Vernon, and David R. Williams. Others present were: Deputy Auditor Dawn Rivera, Attorney David W. Luhman, and Secretary Kay Muse. Absent was: Vice-President Roland K. Winger.

President Gutwein called the meeting to order and led the pledge of allegiance.

APPROVAL OF MINUTES

- Councilmember Williams moved to approve the minutes of the May 10, 2011 regular meeting as presented, second by Councilmember Underwood; motion carried.

AUDITOR'S FINANCIAL REPORT *– Jennifer Weston*

Auditor Weston said the adjusted beginning net balance is $1,100,815.88. Council has granted additional appropriations of $101,307.00. Budget reductions total $828.00 and miscellaneous expenditures of $3,612.86 leave an uncommitted fund balance of $996,724.02. Auditor Weston asked the Council if they have any questions about the revisions to last month's financial report that were made concerning circuit breaker and settlement. There were none.

Beginning Net Balance	$ 1,100,815.88
Total Additional Appropriations	$ 101,307.00
Total Budget Reductions	$ 828.00
Miscellaneous Expenditures (to date)	$ 3,612.86
Uncommitted Funds	**$ 996,724.02**

TREASURER'S REPORT

Treasurer Bob Plantenga said the Treasurers Report reflects April's bank statements balance and since April is the month tax bills are mailed there is minimal impact of tax bills reported in interest. Interest for the month was $58,289.75; of that $26,704.94 was credited to the General Fund for an accumulated General Fund total of $119,271.86, compared to $78,000 a year ago. The total of all interest earning funds through the end of April is $244,180.78 compared to $131,000 in April of 2010. Changes made to banking accounts last July increased interest rates and this is a good year to year comparison. Fund 320 EDIT Landfill is the Smith Barney account and tends to get larger when securities come due. The Chase Bank accounts have fees associated with them and will be closed as soon as all outstanding checks are either cashed or no longer valid. Since the high interest accounts are at their maximum all property tax is going into the Lafayette Bank & Trust account. Property tax collections through May 26, 2011 show that 95% of spring charges have been collected. Forty seven percent of all delinquent tax payments were collected for a total $3.3 million. Spring taxes collected total $3.1 million bringing the overall delinquencies down $200,000. The number of properties to be certified for the tax sale are also down. In 2009 there were 827 properties and in 2010 there were 548 properties. There are 368 for 2011. That number will probably go down before July 1, 2011 when the list of tax sale properties must be certified. Councilmember Vernon asked how quickly the Chase Bank accounts could be closed since there are fees associated with them. Treasurer Plantenga said that until outstanding claims are paid or no longer valid those accounts could not be closed. He added that one of the accounts is for the Homestead Credit Rebate

and those funds would be returned to the State. Councilmember Vernon asked if the time period for those outstanding checks was two years; Treasurer Plantenga replied yes.

Bank Balances are as follows:

Chase Bank	$ 270,442.07
Lafayette Bank & Trust	$55,149,364,67
First Financial Bank	$10,014,383.57
Lafayette Savings Bank	$13,128,528.33

***PUBLIC COMMENT** – Agenda Items*

None

President Gutwein said that Vice President Winger was not able to attend today's meeting due to out of state business.

COMPLIANCE WITH STATEMENTS OF BENEFITS (CF-1/RE)
Becknell Development, LLC dba TRW – Resolution 2008-14-CL

Councilmember Gutwein said TRW has hired a significant number of employees and although they have not met the projected number of employees the salaries are closer to the estimate so they are good paying jobs. TRW representative George Snow said they are full time positions with benefits.

Councilmember Kemper thanked Mr. Snow for the letter accompanying the CF-1 form adding that it does help to have an explanation accompanying the form.

- Councilmember Kemper moved to approve the Compliance with Statements of Benefits from Becknell Development as presented, second by Councilmember Underwood; motion carried.

Federated Publications Inc. dba Journal and Courier – Resolution 2004-27-CL

Councilmember Gutwein said Federated Publications has met the projected target for the number of employees; however, projected salaries are lower than estimated. Councilmember Kemper stated the salaries are off approximately 15% to 18 % which does seems higher than expected. Controller Chris Deno said that over the years the salaries have been adjusted due to turn over of employees.

- Councilmember Kemper moved to approve the Compliance with Statements of Benefits from Federated Publications Inc. dba Journal and Courier as presented, second by Councilmember Basham; motion carried.

Lafayette Venetian Blind, INC. – Resolution 2004-15-CL

Councilmember Gutwein thanked Chief Financial Officer Tom Moore for the letter of explanation accompanying the CF-1 form. Councilmember Kemper said that Lafayette Venetian Blind is a great partner in the community. Councilmember Gutwein said that while the numbers are not as high as projected, historically Lafayette Venetian Blind has exceeded their projections. Chief Financial Officer Tom Moore said there are 580 employees at this time and an additional 19 openings for a total of 599 employees.

- Councilmember Kemper moved to approve the Compliance with Statements of Benefits from Lafayette Venetian Blind, Inc. as presented, second by Councilmember Underwood; motion carried.

Richard E. Linson Sr. and Susan H. Linson Trust/Roadworks – Resolution 2005-37-CL

Susan Linson, president and CEO of Roadworks, reported that Roadworks employs 28 people of which 4 are temporary but will be full time once the required hours are met. She added that Roadworks does have a request in for 2 more employees. Ms. Linson stated that Roadworks is very busy and that seems to be a good indication for the economy in general. Councilmember Kemper stated that salaries have increased although the number of employees is down.

- Councilmember Kemper moved to approve the Compliance with Statements of Benefits from Richard Linson Sr.and Susan Linson Trust/Roadworks as presented, second by Councilmember Underwood; motion carried.

voestalpine Rotec, Inc. – Resolution 2000-15-CL (CF-1's for 2003 & 2005)

Andrew Ball, president of voestalpine Rotec, said they are fortunate that the auto industry continues to grow. voestalpine Rotec, Inc has had an aggressive growth strategy surpassing employee estimates by an additional 41 employees.

- Councilmember Kemper moved to approve the Compliance with Statement of Benefits from voestalpine Rotec, Inc. as presented, second by Councilmember Basham; motion carried.

RESOLUTION 2011-16-CL; CONFIRMATORY DESIGNATION OF ECONOMIC REVITALIZATION AREA, VOESTALPINE ROTEC INC.

Attorney Luhman stated that this confirmatory resolution is in respect to voestalpine Rotec, Inc.'s tax abatement application. It was considered at the last meeting and a declaratory resolution was adopted. A notice of public hearing was published in the paper to allow for public comments. Councilmember Kemper asked if this would extend a previous Economic Revitalization Area (ERA) or is it a new designation for additional property. Attorney Luhman stated that it is a new designation, but also includes the prior area that had expired. All parcels being developed within voestalpine Rotec, Inc. are included in this designation of an ERA for a period of ten years. They are asking for a ten year abatement on real property improvements and a five year tax abatement on personal property.

Councilmember Gutwein asked for public comment. There was none.

- Councilmember Kemper moved to approve Resolution 2011-16-CL designating an economic revitalization area for voestalpine Rotec, Inc. as presented, second by Councilmember Underwood; motion carried.

RESOLUTION 2011-17-CL; DECLARATORY DESIGNATION OF ECONOMIC REVITALIZATION AREA, DAYTON-PHOENIX GROUP, INC.

Attorney Luhman said this property is the former Precise Plastics. Representatives of Dayton-Phoenix Group, Inc. were in attendance to answer any questions the Council may have. They have filed an application requesting designation of the site as an ERA and have requested a tax abatement on new manufacturing equipment for a period of seven years.

Debbie Fleming, Director of Operations, said Dayton Phoenix Group Inc. is headquartered in Dayton, Ohio and is formerly known as Dynamic Corporation. The company has been in operation since 1954 and operating out of three buildings about one mile apart. Incentives and the opportunity to apply for tax abatement persuaded Dayton Phoenix Group Inc to remain in this area. The abatement will allow Dayton Phoenix Group Inc. to move all their operations to one central location and enhance and expand many

aspects of their process. Dayton Phoenix Group Inc.'s goal is to create twenty jobs in the next seven years.

Dave Widmer, Supervisor of Product Engineering, said that Dayton Phoenix Group Inc. designs and manufactures dynamic breaking resistors that are used in large diesel transport equipment. Capital expenditures include a power supply that will allow on site testing. Councilmember Gutwein asked for a magnitude on the power supply and who the provider would be. Mr. Widmer replied that the power supply would be 2.1 megawatts of power, 1500 amps and 1500 volts, and the provider would be Tipmont REMC. Ms. Fleming said capital investments are planned to improve material handling. She added that Dayton Phoenix Group Inc. currently employs 54 people, an increase of 7 employees since the project started. Councilmember Vernon asked if the benefits would continue. Councilmember Basham asked what the hourly rate of pay is. Ms. Fleming said benefits would continue and the hourly rate varies between $11 and $18 per hour with an average of $14 per hour.

- Councilmember Kemper moved to approve the Declaratory Resolution 2011-17-CL for the designation of an ERA for Dayton Phoenix Group Inc., second by Councilmember Basham; motion carried.

Attorney Luhman stated that if there were no objections the hearing would be set for the July 12, 2011 meeting.

ANCILLARY COURT
General Fund 001

Court Reporter Jackie James said based on projections an additional $30,000 for pauper transcripts is needed. History shows the annual cost for this item is approximately $50,000 and the budget for this item was reduced by $17,000. Transcripts of cases that have been appealed must be typed up and sent to the Court of Appeals. The cost for the transcripts is $4 per page consisting of 25 numbered lines one side only. The transcripts are then bound and filed with the Clerk until the Court of Appeals is ready to hear them. Councilmember Kemper asked if there was any way to keep cost down. Ms. James said they had tried doing the transcripts with salary employees and paying overtime for transcripts and there was no cost savings. Since typing speeds differ from person to person the most efficient way is to pay a per page rate. Councilmember Basham suggested approving $20,000 today and if additional funds are needed they could be requested later in the year.

Additional Appropriation $30,000

$30,000	Court Expense/Pauper Transcripts

- Councilmember Basham moved to approve an additional appropriation of $20,000 for pauper transcripts, second by Councilmember Underwood; motion carried.

MAGISTRATE COURT
General Fund 001

Court Reporter Tammy Sondergrath requested an additional appropriation of $350 for reimbursement of mileage cost.

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Underwood; motion carried.

PROSECUTOR *– Pat Harrington*
Federal Drug Forfeiture Fund 263

Prosecutor Pat Harrington said $25,414 is the amount received from the United States Department of Justice in federal forfeitures from Tippecanoe County. State Statute requires these funds to be placed into Fund 263 to help fund law enforcement cost. In Tippecanoe County it is used to supplement the Drug Task Force. Prosecutor Harrington added that West Lafayette now has a Drug Task Force. Fund 263 helps to fund three separate Drug Task Forces in Tippecanoe County. Councilmember Kemper asked how the funds are used to aid the Drug Task Force. Prosecutor Harrington said it is used to purchase equipment, pay rent and utilities, and fund undercover buy operations and any other items their budget cannot support. Prosecutor Harrington added that the funds are closely monitored by the federal government.

Additional Appropriation $25,414

$25,414	General Operating/Miscellaneous

- Councilmember Underwood moved to approve the additional appropriation as presented, second by Councilmember Kemper; motion carried.

PUBLIC DEFENDER *– Amy Hutchinson*
General Fund 001

Public Defender Amy Hutchinson requested $40,000 for psychological evaluations. She added that the Public Defender spends approximately $140,000 annually for this item. As of today $60,000 has been expended and the account has a balance of $2,200. Councilmember Kemper reminded the Council that a significant cut was made to this item during budget cuts. Public Defender Amy Hutchinson said she attended a meeting with the Judges and they are aware of the need to order fees to those defendants that can pay something. Ms. Hutchinson said that approximately $12,000 has been collected in fees this year. Public defender fees are being tracked and that information will be shared with the Council.

Additional Appropriation $40,000

$40,000	Administrative / Professional Services

- Councilmember Kemper moved to approve the additional appropriation as presented, second by Councilmember Underwood; motion carried.

CASA
CASA GAL Fund 501

Director Colleen Hamrick said there are two requests today. The first totals $9,685 and is received from the State from reallocated funds. If a county cannot match grants those funds are returned to the State and then redistributed. The second request is for $39,456 and is the second half of the annual state grant. Auditor Weston said the $39,456 was received in May; however, the $9,685 had not been received. Director Hamrick stated that grant should be received by the end of June. Councilmember Gutwein said the County does not pay for operating cost but salaries are paid by the County.

Grant Appropriation $9,685

$2,000	Salaries & Wages / Full Time
$2,000	Salaries & Wages / Part Time
$ 306	Social Security
$ 145	Retirement / PERF

$3,584	Office Expense / Office Supplies
$ 500	Office Expense / Printing Supplies
$ 500	Departmental / Miscellaneous
$ 150	Administrative / Professional Services

- Councilmember Vernon moved to approve the grant appropriation as presented, second by Councilmember Basham; motion carried.

CASA GAL Fund 501

Grant Appropriation 439,456

$34,339	Salaries & Wages / Full Time
$ 2,627	Social Security
$ 2,490	Retirement / PERF

- Councilmember Vernon moved to approve the grant appropriation as presented, second by Councilmember Williams; motion carried.

COMMUNITY CORRECTIONS – Dave Heath
Salary Statement

Director Dave Heath said the maintenance tech position has previously been full time however, this salary statement would allow us to hire a part time employee to fill this position. Councilmember Kemper said that he has concerns about the up to $20.00 per hour amount. Director Heath stated that the rate of pay is based on the experience and knowledge of the employee.

Salary Statement

Maintenance Tech	$15.00 to $20.00 per hour

- Councilmember Kemper moved to approve the Salary Statement as presented, second by Councilmember Basham; motion carried.

TEMA
District 4 Training and Exercise 2011/2012 Grant Fund 419

Grant Administrator Laurie Wilson said Fund 419 is an exercise grant that will pay for overtime accrued for two employees while attending a training exercise in Musscatuck, Indiana.

Transfer $788

$685	Contracts / Consultant to Overtime
$ 51	Contracts / Consultant to Social Security
$ 52	Contracts / Consultant to PERF

- Councilmember Kemper moved to approve the transfer as presented, second by Councilmember Williams; motion carried.

TREASURER – Bob Plantenga
General Fund 001

Treasurer Bob Plantenga said this transfer would pay for the cost of parking for unpaid interns from Purdue and Ivy Tech.

Transfer $45

$45	Salaries & Wages / Part Time to General Operating / Misc

HEALTH DEPARTMENT – Ron Cripe
Chronic Health Fund 119

Director Cripe said the Health Department received a donation of $1,000 from Community Health Clinic to go toward a Community Needs Assessment. He added that many of the local health care facilities must do a Community Needs Assessment if they receive federal funding. Director Cripe introduced Pauline Shen, a contractor for the Health Department. Ms. Shen said she hopes that everyone has completed the Community Health Assessment that was sent out electronically to county employees. Ms. Shen said there was a press conference on June 1, 2011 announcing the survey and was attended by both mayors. It will be available for another two weeks. The sample size at this time is 1200. St. Francis Healthcare is an example of a non-profit hospital that must show community benefit in order to keep their tax exempt status.

Additional Appropriation $1,000

$1,000	Administrative / Professional Services

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Basham; motion carried.

RESOLUTION 2011-18-CL
Sheriff Commissary Fund Expenditures

Sheriff Tracy Brown said this is the annual Commissary Fund expenditure list stating what the Commissary Fund can be used for. Councilmember Basham said that he struggles with the cost of supporting those citizens that do not abide by the law and asked if the County reimburses inmates for loss of personal property. Sheriff Brown stated that when storing the property of inmates there are times when items are lost. Councilmember Basham asked if the County is required to supply postage stamps to inmates. Sheriff Brown said state jail code requires the provision of postage stamps for inmates. Councilmember Basham asked what kind of special events are paid from the Commissary Fund for inmates. Sheriff Brown said education materials are purchased from the special event category on the Commissary Fund expenditure list to allow inmates to complete their GED while incarcerated.

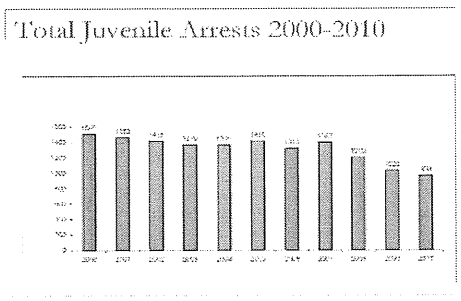
- Councilmember Williams moved to approve Resolution 2011-18-CL as presented, second by Councilmember Basham; motion carried.

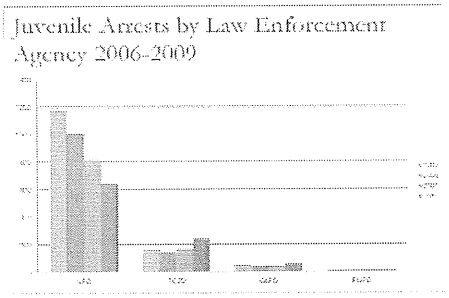
Sheriff Brown thanked everyone who attended the Sheriff's Annual Fish Fry benefiting the American Red Cross.

YOUTH SERVICE UPDATE – Rebecca Humphrey

Director Humphrey presented a slide show in regard to youth services over the past year.

It has been just over a year since data collection began. Juvenile arrests are less than 1000 and show a 36% decrease. The largest decrease is within the City of Lafayette although there is a slight increase in County arrests.





Director Humphrey said that in terms of the Intake Center the focus is on the front end of arrests in order to reduce repeat offenses. This is done by reducing the number of days to zero from arrest to intake. The number of days of intake to initial hearing has been reduced 49% to 40 days. Councilmember Gutwein asked when the Intake Center began operation. Director Humphrey said the Intake Center started operation on March 4, 2010. In 2008 26% of juveniles were diverted from formal court action. That number has increased to 48% in 2010.

Pre & Post Juvenile Intake Center Data

	2008	2010
Average Days from Arrest to Intake	51.4 days	0 days
Days from Intake to Initial Hearing	78 days	40 days
Percent of Juveniles Rearrested Pending Intake	32%	0%
Percentage of Juveniles Rearrested Pending Initial Hearing	47%	3%

Pre & Post Juvenile Intake Center Data

	2008	2010
Total Arrests	1202	958
Total Diverted from Formal Court Action	314 (26%)	459 (48%)
Informal Adjustments Offered	99 (8%)	156 (16%)
Diversions Offered	92 (8%)	161 (17%)
Warned and Released	23 (2%)	69 (7%)
Transferred to County of Residence	103 (9%)	73 (8%)

Director Humphrey said when there are no juveniles in the Intake Center; officers perform about 1700 case management services. Intake officers conduct immediate risk assessments and mental health assessments. The savings from electronic monitoring and holdover is approximately $11,000.

Additional Juvenile Intake Center Data

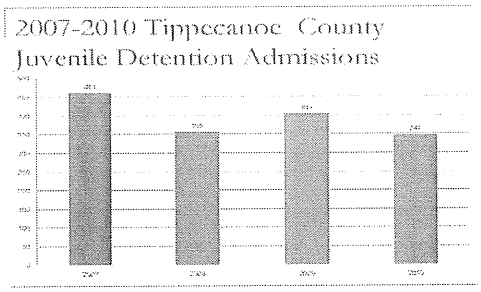
(Data from October 1, 2010 April 30, 2011 through MFIS Data Secure Dashboard)

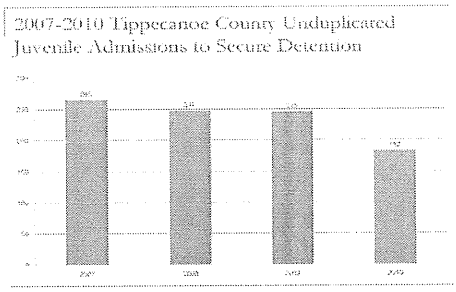
	2008	6 months (October 2010 April 2011)
Drug Screens	0	139
Office Visits (managing IA's and Diversions)	0	792
MAYSI Mental Health Screens	0	361
Risk Assessments (IYAS)	0	435
TOTAL ADDITIONAL CASE MANAGEMENT SERVICES	0	1,727

Intake Center Highlights

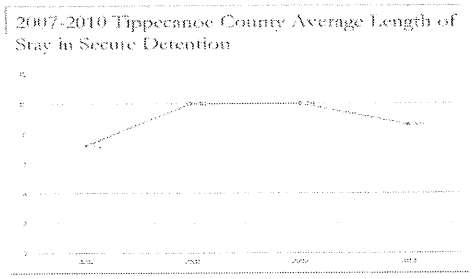
- 100% of youth receive immediate risk assessment by a probation officer as applicable (for example intoxicated youth, youth with language barriers and youth under 12 years of age do not receive immediate risk assessment)
- Youth receive immediate mental health assessment. From April 2010 through April 2011, 498 youth were assessed with 139 scoring above cutoff range and requiring additional intervention
- 2010 savings from using Holdover or Electronic Monitoring instead of secure detention - $11,760 (42 juveniles) from March 4, 2010 through April 30, 2011

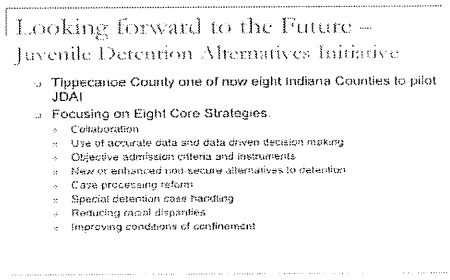
Director Humphrey said secure detentions have also been reduced which lowers cost. There is about a 25% change from 2007 to 2010 in terms of decreasing reliance on detention. On average, in past years, about 250 juveniles accounted for admissions to secure detention. At this time there are 182 juveniles accounting for 347 admissions. Director Humphrey said there is still a repeat problem and they continue to work on that.



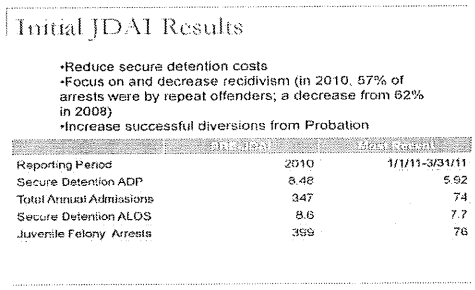


There is a 14% decrease in the average length of stay in secure detention. Looking forward the focus continues to be on the Juvenile Detention Alternatives Initiative (JDAI).





Director Humphrey said that the initial JDAI results show that there are benefits in terms of cost and recidivism. In 2008, 62% of juvenile continued to return to secure detention. That has been reduced to 57% in 2010. Director Humphrey said because of the help and support of the Council, recidivism is down and youth are receiving the services needed.



Initial JDAI Results

•Reduce secure detention costs
•Focus on and decrease recidivism (in 2010, 57% of arrests were by repeat offenders; a decrease from 62% in 2008)
•Increase successful diversions from Probation

	Pre JDAI	Post Result
Reporting Period	2010	1/1/11-3/31/11
Secure Detention ADP	8.48	5.92
Total Annual Admissions	347	74
Secure Detention ALOS	8.6	7.7
Juvenile Felony Arrests	359	76

COMMITTEE REPORTS

Councilmember Basham said that TEMA discussed educating the public on what to do when the emergency sirens are sounded.

UNFINISHED BUSINESS

None

NEW BUSINESS

Councilmember Williams requested that certain items be a "consent agenda", as a resolution, such as minutes and line items such as transfers. When there is a concern about an item it can be pulled out and presented to the Council separately. Councilmember Basham said there needs to be something in place to track those items. Auditor Weston said there are mechanisms to allow tracking of those items and they would be tracked through the minutes as well.

Councilmember Williams said that the County has gone several years without giving employees any salary adjustments. He suggested that departments could be encouraged to reduce cost if any excess funds at the end of the year would go toward employee salaries or bonuses. Councilmember Gutwein voiced concern about reoccurring bonuses. Councilmember Williams replied that it would a one-time occurrence. Councilmember Vernon said that employees are the County's greatest asset and although it has been 3 years since employees have received a salary increase there are concerns about this type of incentive. She added that she did not know what steps would need to be put in place to monitor this kind of incentive. If a department asks for additional funds throughout the year it could present issues. Council members discussed the issue and decided to talk with the department heads about the idea.

COMMISSIONER FYI

Wellness Center Update

Human Resource Director Shirley Mennen said that usage of the Wellness Center is very good with appointment counts ranging from 221 to 250 of all types. There were 74 no-shows appointments which is somewhat misleading. The clinic operates with a provider, a nurse, and a medical assistant on staff. Solutions to handle the no-shows are being considered. Director Mennen said four payments have been made to WeCare. Councilmember Vernon asked what those numbers are. Director Mennen said that claims totaling $155,970.25 have been paid; however, some of those claims are for start-up equipment. Auditor Weston said those claims are paid out of the Self Insurance Fund 310.

Commissioner Byers thanked the Council for approving the ERA resolution for Dayton Phoenix. The Department Head Lunch is Thursday at 12:00 p.m. in the Tippecanoe Room. This Friday is the start of the certificate tax sale. Commissioner Byers suggested adding grants to the consent agenda. Plans for a new Wildcat Solid Waste District facility have begun; however, they do not have enough funds so they will be asking the Council for funding. Restoration of the courthouse windows has begun. The cattle barn at the Fairgrounds is almost complete. Commissioner Byers said that Jim Kesterson, a TEMA board member, said 5.4 people are needed to run TEMA efficiently and they are currently operating with 3 staff members.

PUBLIC COMMENT

Christa Coffey, *County Clerk*, reported that two weeks ago she became aware that Magistrate is ordering public defender fees and is working with them to track collection of those fees. Case files that received water damage during a fire in the storage facility are being scanned by interns. The Legislature reduced

the dollar amount of court cost and filing fees that goes to the State. The County now retains a dollar of those fees for record perpetuation costs. To date $35,000 has been collected.

Rhonda Jones, *Wabash Center*, introduced their new Executive Director Dick Ferguson and a new General Manager Melissa Dellwinger.

Executive Director Dick Ferguson thanked the Council for continuing to support Wabash Center. Wabash Center improves the quality of life for people with disabilities and special needs and employs 500 people.

Councilmember Kemper moved to adjourn.

Tippecanoe County Council

Andrew S. Gutwein, President

Roland K. Winger, Vice President

John R. Basham II

Jeffrey A. Kemper

Kevin L. Underwood

Kathy Vernon

David R. Williams

ATTEST:

Jennifer Weston, Auditor 7-12-2011