TIPPECANOE COUNTY COUNCIL
REGULAR MEETING
August 9, 2011

The Tippecanoe County Council met Tuesday, August 9, 2011 at 8:30 a. m. in the Tippecanoe Room in the County Office Building. Council members present were: President Andrew S. Gutwein, Vice-President Roland K. Winger, John R. Basham II, Jeffrey A. Kemper, Kevin L. Underwood, Kathy Vernon, and David R. Williams. Others present were: Auditor Jennifer Weston, Attorney David W. Luhman, and Secretary Kay Muse.

President Gutwein called the meeting to order and led the Pledge of Allegiance.

AUDITOR'S FINANCIAL REPORT *– Jennifer Weston*

Auditor Weston said the adjusted beginning net balance is $1,100,815.88. Council has granted additional appropriations of $201,547. Budget reductions total $38,119 and miscellaneous expenditures of $5,734.31 leave an uncommitted fund balance of $931,653.57. The Fund Balance Report shows Fund 717 the Homestead Credit Rebate account has a balance of approximately $71,000, however that is mostly interest since the unclaimed funds have been returned to the State. The Probation department has a request today to combine Fund 510 and Fund 511. A typo on the request for Fund 511 list Fund 510 on some of the line items, however all request are for Fund 511.

Beginning Net Balance	$ 1,100,815.88
Total Additional Appropriations	$ 201,547.00
Total Budget Reductions	$ 38,119.00
Miscellaneous Expenditures (to date)	$ 5,734.31
Uncommitted Funds	**$ 931,653.57**

TREASURER'S REPORT *– Bob Plantenga*

Treasurer Bob Plantenga said interest credited to the General Fund for June totals $57,251.05. That amount is down a little from May, and brings the total for 2011 to $243,647.55. June settlement was completed on or about June21st and funds were disbursed. Other accounts are in line with what they have been from month to month. The average interest rate is 0.84%, and the weighted average is 0.93%, which is up considerable from last month. The Chase Bank accounts will be closed upon completion of the Homestead Credit Rebate Program.

PUBLIC COMMMENT (Agenda Items)

Paul Wright, *West Point* – asked for clarification on the reduction request of Fund 511, user fees and if that money is going into the adult fund to hire an additional position at the Juvenile Intake Center located at the jail? Auditor Weston stated that this request is not the new full time position discussed at a recent Commissioner's meeting; this is a request for additional part time funding. Councilmember Gutwein said this is for part time positions that are currently filled. Paul Wright stated that when utilizing user fees to fund positions, it is important to have a procedure in place to determine how long the County will subsidize those positions with tax dollars if user fees are not generated.

COMPLIANCE WITH STATEMENTS OF BENEFITS (CF-1/PP)
Federated Publications Inc. dba Journal & Courier – Resolution 2004-27-CL, 8/10/2004

Councilmember Kemper stated that Federated Publications Inc. dba Journal & Courier is $60,000 short of projected salaries. However, the net value is projecting out $3,000,000 more than estimated.

WIC Peer Enhancement Fund 882

Transfer	$ 6,000	General Operating / Misc to Office Expense / Office Supplies

- Councilmember Williams moved to approve the Consent Agenda as presented, second by Councilmember Underwood; motion carried.

SUPERIOR COURT 3
General Fund 001

Chief Probation Officer Kipp Scott said the reduction request for Superior Court 3 and appropriation request for Probation is to maintain 3 existing part time juvenile intake positions for the remainder of the year. Councilmember Gutwein explained that these are existing part-time positions at the Intake Center and Superior Court 3 will be supplementing the part-time account. The anticipated number of part-time hours has increased due to the duties at the Intake Center. Councilmember Kemper asked if the part-time hours are monitored. Chief Probation Officer Kipp Scott said there is a supervisor on staff at the Intake Center who monitors those hours. The 2012 budget request has been adjusted to reflect the number of part-time hours needed for next year. Councilmember Vernon said the intent and success of the Intake Center outweigh the cost.

Reduction $18,500

$18,500	General Operating / Misc

- Councilmember Vernon moved to approve the reduction as presented, second by Councilmember Williams; motion carried.

PROBATION
General Fund 001

Additional Appropriation $18,500

$ 17,185	Salaries & Wages / Part Time
$ 1,315	Social Security

- Councilmember Kemper moved to approve the appropriation as presented, second by Councilmember Underwood; motion carried.

Juvenile Fund 511-User Fees

Chief Probation Officer Kipp Scott said the following reduction and appropriation is part of an effort to simplify the probation budget and move toward a unified budget. Currently the Probation department is working with 3 separate budgets, the General Fund, the Adult User Fee Fund, and the Juvenile User Fee Fund. Auditor Weston said that Fund 510 will be utilized for both adult and juvenile receipts and disbursements. Fund 511 will no longer be active.

Reduction $55,887

$ 30,650	Salaries & Wages / Full Time
$ 2,255	Social Security
$ 2,158	Retirement / PERF

CASA
VOCA 2010/2011 Grant Fund 505

Director Colleen Hamrick said this is the final portion of the 2011 continuing Indiana Criminal Justice Institute (ICJI) Grant and will provide funding for one part-time position.

Grant Appropriation $5,971

$ 5,547	Salaries & Wages / Part Time
$ 424	Social Security

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Vernon; motion carried.

HEALTH DEPARTMENT
Salary Statement

Salary Statement

Up to $18.00 / hour	Part Time

- Because no one was present to speak on this item, Councilmember Kemper moved to table, second by Councilmember Winger; motion carried.

WIC
WIC Grant "B" Fund 881

Director Colleen Batt said this appropriation is primarily for education materials and breast feeding supplies. Councilmember Kemper said that it is a sizeable amount for education materials and would like to see the breakdown of those funds. Director Batt said that Tippecanoe County WIC manages the State Breast Feeding Program and serves other counties in the State. Director Batt stated that she would prepare an outline detailing where the funds are used.

Grant Appropriation $323,600

$280,000	Departmental / Educational Materials
$ 43,600	Office Expense / Office Supplies

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Winger; motion carried.

HEALTH DEPARTMENT
Salary Statement

- Councilmember Winger moved to remove the Salary Statement request by the Health Department off the table, second by Councilmember Vernon; motion carried.

Director Cripe said this salary statement will cover a variety of positions. Positions include a part-time Health Nurse closer to the $18 per hour and a data entry position at approximately $10 per hour. Councilmember Kemper asked if the salary statement is approved would more funds need to be appropriated for part-time salaries. Director Cripe said there would not be a need to ask for more funding. Councilmember Gutwein asked if there should be more than one salary statement. Councilmember Vernon stated that she is concerned with consistency throughout the County. Auditor Weston said that an

Reduction $328,761

$ 50,000	Salaries & Wages / Full Time
$ 40,000	Salaries & Wages / Part Time
$ 45,000	Reimb / Engr Time /Cumul Bridge
$ 8,000	Insurance / Liability
$ 1,500	Equipment / Data Processing
$ 4,681	Equipment / Garage
$ 25,000	Equipment / Misc
$154,580	Insurance Benefits / Health

- Councilmember Basham moved to approve the reduction as presented, second by Councilmember Underwood; motion carried.

COMMITTEE REPORTS

Revenue Committee

Councilmember Kemper reported that the Revenue Committee met in July and has a meeting scheduled on September 9, 2011. Councilmember Kemper said that all budget related information would be available to Council members prior to the scheduled budget hearings beginning September 13, 2011.

Budget Hearings

Councilmember Gutwein said the upcoming budget hearings are set to commence immediately after the September 13, 2011 regular meeting. Councilmember Gutwein encouraged Council members to meet with assigned groups and to spend time with each department prior to the hearings. Auditor Weston said that most departments have submitted flat budgets for 2012.

Councilmember Gutwein said a scheduled evening meeting in September will need to be rescheduled due to a conflict. Council members were asked for their input on rescheduling the evening meeting. Council members agreed to move the meeting from Tuesday, September 27, 2011 to Tuesday, October 4, 2011 at 7:00 p.m.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

COMMISSIONER FYI

- Commissioner Byers reported that Representative Rokita is opening an office in Downtown Lafayette
- Ribbon cutting ceremony for Bridge U-209 was a success
- Ribbon cutting ceremony for Hog Point Bridge will be scheduled for September
- The Courthouse window project is on schedule
- Bryan Metzger, County Extension Office, is retiring at the end August, however he will attend budget hearings in September
- The State Fair begins next week, Commissioner Byers will be at the Cattle Barn, Section 9
- Today is John Knochel's birthday

David R. Williams

ATTEST:

Jennifer Weston, Auditor 9-13-2011