



Area Plan Commission of Tippecanoe County, Indiana

August 6, 2021

Nicole Norvell, Director
Office of Early Childhood and Out of School Learning
402 W. Washington Street
P.O. Box 7083
Indianapolis, IN 46207-7083

Dear Ms. Norvell:

Please let this letter serve as a notification for all childcare operations within the Cities of Lafayette and West Lafayette; the Towns of Battle Ground, Clarks Hill and Dayton; and within unincorporated Tippecanoe County. None of the listed jurisdictions require a general business license to operate within their jurisdictions. This letter remains in effect unless local requirements change regarding the need for a general business license. Such a change will cause a new letter to be posted on our website.

So, currently, childcare facilities and in-home daycare operations do not require a license to operate in Tippecanoe County.

All childcare operations are required to follow all zoning code standards outlined in Chapters 1, 3, and 4 of the Unified Zoning Ordinance of Tippecanoe County, however. An Improvement Location Permit (ILP, commonly known as a building permit) is required for any structural change to a house or daycare facility, and property owners will need to apply for an ILP from the appropriate jurisdiction.

Please contact this office with any questions you may have.

Sincerely,

David Hittle, Executive Director
Area Plan Commission of Tippecanoe County