

# TIPPECANOE COUNTY COUNCIL

## MEETING MINUTES

TUESDAY, August 11, 2020

8:30 a.m.

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

**Councilmembers present:** President Kevin Underwood, Vice President John Basham, Jody Hamilton, Ben Murray, Kathy Vernon, Roland Winger, and Lisa Dullum.

**Others present:** Attorney Doug Masson, Auditor Robert A. Plantenga, and Recording Secretary Jennifer Wafford.

### I. Call to Order and Pledge of Allegiance

President Underwood called the meeting to order and led the Pledge of Allegiance.

### II. Auditor's Financial Report – Bob Plantenga

The 2020 financial statement shows a General Fund beginning cash balance of \$12,329,109. The projected miscellaneous revenue, property taxes, and deductions for circuit breakers leave the total funds available of \$62,084,666. After deducting encumbrances, the 2020 Budget, and minimum balances established by Council, the beginning net balance is \$1,800,784. So far, in 2020, there have been approved appropriations of \$73,800, making the balance available for appropriations \$1,726,984.

The Revenue Report highlights: The Property Taxes (0100) shows that 54.8% of property taxes have been received as of the end of July. In comparison, the percentage received as of the end of July 2020, is higher than the amount received in July 2019. An advanced draw was completed in July for 80% of the property tax collections from May 12<sup>th</sup> – July 10<sup>th</sup>. Overall, 57.3% of the General Fund Revenue estimate has been received as of July 31<sup>st</sup>.

The fund balances show: The General Fund (1000) was at \$10,521,667.81 at the end of July, which is above the minimum balance for this fund. This fund had \$3,072,643.44 in receipts for July. The Cumulative Capital Development Fund (1138) is showing a balance of \$303,249.11, which is under the minimum balance. The Adult Probation Administrative Fund (2000) has a balance of \$235,149.55 as of the end of July. The County Self Insurance Fund (4710) is showing a balance of \$10,105,927.78.

### III. Treasurer's Report – Jennifer Weston

The Account Balances and Interest Rates report for July was distributed and shows an account balance of \$122,372,674.30 with total interest of \$74,806.99. The account balances were higher than normal for July, due to the extension for the tax payments without penalties. An advance draw was completed at the end of July which is reflected in the month-end totals. In comparison, the July 2019 interest was \$228,469.75. The investments are showing a 2%-3% interest yield.

As of the end of July, \$77,000 in interest has been credited from County Self Insurance Fund (4710) to the General Fund (1000). The cumulative interest for the bond revenues collected is just under \$182,000 as of the end of July. As of the end of July 70.4% of the revised interest earnings estimate has been received.

### IV. Public Comment on Agenda Items – None

**V. Consent Agenda**

- Councilmember Basham moved to approve the consent agenda as distributed, second by Councilmember Dullum. Motion carried.

**A. Approval of Meeting Minutes** from July 14, 2020**B. Highway – MVH-R Fund 1173**

Transfer	\$	43,000	Repairs & Maint Supplies / Street Materials to Repairs & Maintenance Supplies / Roads & Street
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**C. Highway – Co Share Surtax Fund 4805**

Transfer	\$	20,000	Other Distributions / Cost of Business
	\$	50,000	Insurance / Vehicle & Equipment to Infrastructure / Roads & Streets

**D. Highway – Rainy Day Fund 1186**

Transfer	\$	250,000	Infrastructure / Bridges to Repairs & Maintenance Supplies / Street Materials
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**E. Juvenile Alt – Doc JDAI Fund 9213SF20**

Transfer	\$	4,022	Other Professional Services to Other Supplies / Non-Specified
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**F. Juvenile Alt – JDAI Performance Fund 9214SF20**

Transfer	\$	7,292	Other Professional Services
	\$	495	Travel & Training to Other Supplies / Non-Specified

**G. Health – Immunization Grant Fund 8464SF20**

Transfer	\$	400	Salaries / Part Time to Operating Supplies / Institutional or Medical
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**H. Health – General Fund 1000**

Transfer	\$	2,500	Salaries / Full Time
	\$	191	Social Security
	\$	280	PERF Retirement to Professional Services / Translator

**I. Prosecutor – HTCUC Fund 8271CF20**

Transfer	\$	38	Machinery & Equipment / General to Office Supplies / Minor Equipment
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**J. Cary Home – General Fund 1000**

Transfer	\$	2,524	Salaries / Full Time
	\$	193	Social Security
	\$	283	PERF Retirement to Travel & Training

**K. WIC – WIC Fund 8880 FF20**

Transfer	\$ 2,863	Salaries / Part Time
	\$ 237	Social Security
		to Other Professional Services

**L. Surveyor – LIT/EDIT Fund 1112**

Transfer	\$ 1,250,000	Infrastructure / Culverts & Drains
		to Interfund Transfers / Transfer Out

**M. Sheriff – Robert Goldsmith  
COPS/CHP Grant Fund 8209SF23  
Grant Appropriation**

\$ 130,676	Salaries / Full Time
\$ 9,997	Social Security
\$ 49,004	Sheriff Retirement
\$ 58,015	Health Insurance
\$ 490	LTD Insurance
\$ 438	Life Insurance
\$ 1,380	Worker's Comp
\$ 250,000	Total Requested

**N. Juvenile Alternatives – Rebecca Humphrey**

Safe Place Fund 9211 SF22

Grant Appropriation	\$ 408	Utilities
	\$ 14,600	Other Professional Services
	\$ 15,008	Total Requested

DOC / JDAI Fund 9213 SF21

Grant Appropriation	\$ 600	Office Supplies
	\$ 3,682	Food
	\$ 1,900	Other Supplies / Non-Specified
	\$ 56,699	Other Professional Services
	\$ 3,178	Travel & Training
	\$ 66,059	Total Requested

DOC Fund 9641 SF21

Grant Appropriation	\$ 152,375	Salaries / Full Time
	\$ 11,658	Social Security
	\$ 17,067	PERF Retirement
	\$ 936	Office Supplies
	\$ 1,500	Gasoline & Oil
	\$ 3,400	Other Professional Services
	\$ 1,300	Insurance & Liability
	\$ 500	Travel & Training
	\$ 2,770	Utilities
	\$ 2,500	Repairs & Maintenance / Vehicle & Equipment
	\$ 50,045	Health Insurance
	\$ 573	LTD Insurance
	\$ 330	Life Insurance
	\$ 1,683	Worker's Comp
	\$ 246,637	Total Requested



- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Dullum.

This fund is the Project Income portion of the grant which is the user fees paid for Truancy Mediation, Electronic Monitoring and Evidenced-Based programing.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

2. Truancy Mediation Fund 9203 SF21

Grant Appropriation	\$ 14,749	Salaries / Full Time
	\$ 1,130	Social Security
	\$ 1,844	PERF Retirement
	\$ 6,299	Health Insurance
	\$ 56	Long Term Disability
	\$ 30	Life Insurance
	\$ 163	Worker's Compensation
	<u>\$ 24,271</u>	Total Requested

- Councilmember Murray moved to approve the appropriation as presented, second by Councilmember Dullum.

The school corporations have signed a Memorandum of Agreement with the County and are invoiced to contribute towards the Truancy Mediation Coordinator's salary and benefits.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**D. Highway** – Stewart Kline presented and recommended:

LRS Fund 1169

Appropriation	\$ 13,277	Repairs & Maintenance / Vehicles & Equipment
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- Councilmember Hamilton moved to approve the appropriation as presented, second by Councilmember Basham.

This is a reimbursement from the insurance company for a Freightliner Accident, to cover the cost of repairs.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**E. Tippecanoe County Solid Waste Management District**– Thomas Murtaugh presented and recommended:

TCSWMD General Fund 4930

Appropriation	\$ 80,000	Other Professional Services
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- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Dullum.

This is for additional funds needed to cover rising costs related professional services to haul away recycling.

Auditor Plantenga asked if the tax rate could be increased. Commissioner Murtaugh stated he did not have an answer for that question.

President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

**F. Commissioners** – Paula Bennett presented and recommended:

General Fund 1000

Appropriation	\$ 12,300	Postage & Freight
	\$ 2,700	Other Supplies
	<u>\$ 15,000</u>	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
This is to cover COVID-19 reimbursable expenditures until the reimbursement comes in. President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## LIT / EDIT Fund 1112

Appropriation	\$ 1,326	Minor Equipment
	\$ 41,236	Other Supplies
	\$ 2,176	Other Professional Services
	\$ 9,960	Professional Services / Legal
	\$ 10,302	Machinery & Equipment / Other
	\$ 65,000	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
This is to cover COVID-19 reimbursable expenditures until the reimbursement comes in. President Underwood asked if there were any additional questions or comments. Hearing none he called for the vote. Motion carried.

## CCD Fund 1138

Appropriation	\$ 12,897	Machinery & Equip / General
	\$ 3,796	Machinery & Equip / Other
	\$ 14,356	Operating Supplies / Cleaning
	\$ 391	R&M Building Materials
	\$ 900	R&M / Small Tools
	\$ 2,660	R&M / Buildings & Property
	\$ 35,000	Total Requested

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Basham.  
Auditor Plantenga recommends denying appropriation request, because there are other transfer options that could be completed to cover the amount requested.  
Commissioner Murtaugh states that he spoke with the Auditor previously and is in agreement with the appropriation being denied.  
President Underwood asked if there were any additional questions or comments. Motion Withdrawn by Councilmember Vernon & Councilmember Basham.

**VII. Committee Reports**

-Sheriff Commissary Report- 01.01.2020 - 06.30.2020

-2021 Budget Hearings begin 08/25/2020 @ 8:30am / Evening Public Hearing 09/03/2020 @ 6pm

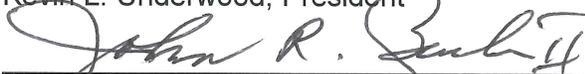
**VIII. Unfinished/New Business - None****IX. Commissioner FYI - None****X. Public Comment – None**

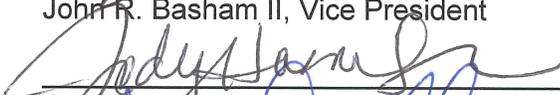
**XI. ADJOURNMENT**

- Councilmember Winger moved to adjourn, second by Councilmember Hamilton and the President adjourned the meeting.

**TIPPECANOE COUNTY COUNCIL**

  
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Kevin L. Underwood, President

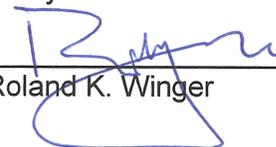
  
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John R. Basham II, Vice President

  
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Jody Hamilton

  
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Lisa Dullum

  
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Ben Murray

  
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Kathy Vernon

  
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Roland K. Winger

ATTEST:

  
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Robert A. Plantenga, Auditor      09/08/2020

Minutes prepared by Jennifer Wafford, Recording Secretary