# Tippecanoe County Board of Commissioners

## Meeting Minutes

**Monday, July 20, 2020**
**10:00 am**
**Tippecanoe Room, Tippecanoe County Office Building**
**20 N 3rd Street, Lafayette, Indiana**

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.
Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance

II. **APPROVAL OF MINUTES** from Monday, July 6, 2020.

- Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.

III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett

The claims from July 10, 2020 through July 20, 2020 were recommended for approval without exception.

- Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.

IV. **PRESENTATION OF PAYROLL** – Paula Bennett

The payroll from July 10, 2020 was recommended for approval without exception.

- Commissioner Byers moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.

V. **HIGHWAY** – Stewart Kline presented and recommended:

A. Street Acceptance for Avalon Bluff, Section Three, Phase One Subdivision for the following: Gawain Drive for 1,393.34 feet, Chivalry Drive for 1,010.15 feet, Dodson Drive for 123.10 feet, and Langhorn Trail for 1,220.22 feet. Additionally, a three-year maintenance bond for Atlas Excavating Inc., in the amount of $89,728.40 and, a three-year maintenance bond for Milestone Contractors LP, in the amount of $42,540.

- Commissioner Murtaugh moved to approve the street acceptance and maintenance bonds as presented, second by Commissioner Byers. Motion carried.

B. Right-of-Way Performance and Completion Blanket Bond for Indiana Fiber Network dba Intelligent Fiber Network for $5,000 to work in all County right-of-way. The bond replaces existing bond #LSM1231388.

- Commissioner Byers moved to approve the bond as presented, second by Commissioner Murtaugh. Motion carried.

VI. **WIC** – Alicia Keen presented and recommended:

Memorandum of Understanding with Franciscan Health Lafayette for 2020-2022 will allow WIC to continue services and see clients at St. Elizabeth East Hospital.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

**VII. AGREEMENT WITH FIREEYE, INC.** – Doug Masson presented and recommended:

Non-Disclosure Agreement with Fire Eye, Inc. in addition to the agreement already in place from December 2019. Fire Eye, Inc. is the State-approved vendor to provide election security to Indiana counties. The NDA agreement is needed because the vendor will have access to the Tippecanoe County network infrastructure information as part of its services.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

**VIII. HUMAN RESOURCES** – Shirley Mennen

A. Professional Services Agreement with ProActive MD for a Back-to-Work safety program for returning after COVID-19. This is a no-charge agreement and requires approval by the Commissioners.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

B. Prosecutor is requesting a new position for Adult Protective Services for an "APS Investigator" (PAT III). The APS Grant FY 2020-2021 has already been approved, but the position needs to be created.

Commissioner Byers moved to approve the "APS Investigator" position as presented, second by Commissioner Murtaugh. Motion carried.

C. Sheriff's office is requesting 2 "Merit Deputies" for School Resource Officer positions. One resource officer would be stationed Full-Time at McCutcheon High School, and the other resource officer would be stationed Full-Time at Harrison High School.

- Commissioner Murtaugh moved to approve the (2) "Merit Deputy" positions as presented, second by Commissioner Byers. Motion carried.

**IX. GRANTS** – Sharon Hutchison presented and recommended:

**Permission to Accept Grants funds:**

Health Department for the Public Health Emergency Preparedness (PHEP) FY 2021 Grant from Indiana State Department of Health for $31,895 from the Centers for Disease Control and Prevention (CDC). The Grant comes with specific activities aimed at enhancing state and local preparedness in order to better respond to public health and healthcare emergencies, such as COVID-19.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

**MOU/Contract:**

For Cary Home Youth Services with Mark Roberts for Law Enforcement Community Engagement, not to exceed $10,080 between July 1, 2020, and June 30, 2021.

- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

Memorandum of Understanding for the Sheriff's Office with Lafayette Police Department for FY 2020 Local JAG funding of $5,851.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Murtaugh. Motion carried.

**X. RESOLUTION 2020-26-CM** - Authorizing Petition to Establish a Regional Sewer District for Americus, Buck Creek, and Colburn.

This Resolution is authorizing Commissioner Brown to submit a Petition to Establish a Regional Sewer District for Americus, Buck Creek, and Colburn. Commissioner Brown was designated by the Tippecanoe County Council as the individual to submit the Petition. There was a public hearing in June on this Petition. The approval of this Resolution is the last step in the process and will show the Commissioner's support for the filing of this Petition.

- Commissioner Murtaugh moved to approve Resolution 2020-26-CM, second by Commissioner Byers. Motion carried.

**XI. CHANGE ORDERS FOR COURTHOUSE COURTROOM PROJECT**

Change order #2 for Brand Tech to add a video input system from the Judge's bench for displaying virtual meetings, in the amount of $7,520.00.

- Commissioner Murtaugh moved to approve the change orders as presented, second by Commissioner Byers. Motion carried.

Change order #1 for Quality Plumbing and Heating to provide and install a new roof exhaust and ducting for new restrooms on the 4th and 5th floor. This change order will also provide new roof curb and necessary patching to maintain roof warranty and change the ductwork for Juvenile Magistrate courtroom, in the amount of $21,240.

- Commissioner Murtaugh moved to approve the change orders as presented, second by Commissioner Byers. Motion carried.

Change order #1 for Brand Electric for work associated with changes and additions in the 4th floor Magistrate courtroom and also add track lighting above the bench, in the amount of $5,550.

- Commissioner Murtaugh moved to approve the change orders as presented, second by Commissioner Byers. Motion carried.

**XII. CHANGE ORDERS FOR CENTRAL OFFICES PROJECT**

Change order #1 for National Environmental Services Corp for a deduction of $15,000 for lack of asbestos abatement.

- Commissioner Murtaugh moved to approve the change orders as presented, second by Commissioner Byers. Motion carried.

**XIII. UNFINISHED/NEW BUSINESS** – None

**XIV. REPORTS ON FILE**

-Clerk of the Circuit Court
-Tippecanoe County Treasurer
-Tippecanoe County Weights and Measures

## XV. PUBLIC COMMENT

Commissioner Byers stated that the 4-H Fair is still going, even if Public attendance is not allowed. The 4-H shows can be viewed on YouTube at Tippe 4-H, for anyone who would like to watch.

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Absent
Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:

Robert A Plantenga, Auditor 8/3/2020

Minutes prepared by Jennifer Wafford, Recording Secretary