

# Tippecanoe County Board of Commissioners

## Meeting Minutes

Monday, March 7, 2022

10:00 am

Tippecanoe Room, Tippecanoe County Office Building  
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President David S. Byers, Vice President Tracy A. Brown and Member Thomas P. Murtaugh.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Byers called the meeting to order and led the Pledge of Allegiance
- II. **SEVERE WEATHER PREPAREDNESS WEEK: March 13-19, 2022**  
Mayor Dennis, Commissioner Byers, TEMA Director Anderson, Purdue University Representative Carol Shelby, and Lafayette Deputy Fire Chief Steve Butram read the Severe Weather Preparedness week proclamation.  
  
The proclamation list March 13<sup>th</sup> – March 19<sup>th</sup>, 2022 as Severe Weather Preparedness week for Tippecanoe County. A statewide tornado exercise will be held on March 15<sup>th</sup>, 2022 between 10:00 and 10:30 AM EDT, for the purpose of testing communications systems, equipment and procedures.
- III. **APPROVAL OF MINUTES** from Tuesday, February 22, 2022.
  - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.
- IV. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett presented and recommended:  
The claims from February 23, 2022, through March 7, 2022, were recommended for approval without exception.
  - Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- V. **PRESENTATION OF PAYROLL** – Paula Bennett presented and recommended:  
The payroll from March 04, 2022 was recommended for approval without exception.
  - Commissioner Brown moved to approve the Payroll as presented, second by Commissioner Murtaugh. Motion carried.

### VI. **OPENING OF BIDS FOR TCOB ROOF PROJECT**

Company	Base Bid Total	Alternate Bid	Unit Price
• Foster Contracting, Inc.	\$365,000	\$36,880	\$3.25
• Hinsaw Roofing & Sheet Metal Co.Inc.	\$525,875	\$45,000	\$1.50
• Midland Engineering	\$406,600	No Bid	\$4.50
• Sentry Roofing	\$234,190	No Bid	\$2.94

- Commissioner Brown moved to take the bids under advisement as presented, second by Commissioner Murtaugh. Motion carried.

**VII. HIGHWAY** – Stewart Kline presented and recommended:

The approval of a Warranty Deed and Temporary Easement Grant, for a right-of-way acquisition for the Old 231 & 500 S project that involves McCutcheon & Mayflower Mill Safety improvements. The Warranty Deed is for the right-of-way purchase for Parcel 6, and the Temporary Easement is for Parcel 6A. The Transfer documents are for property owned by Jason & Jennifer Winger and are valued at \$15,650. All 17 offers are out, 7 are secure, and the project is on track for November 16<sup>th</sup> bid letting.

- Commissioner Brown moved to approve the Warranty Deed and Temporary Easement Grant, in the amount of \$15,650, as presented, second by Commissioner Murtaugh. Motion carried.

**VIII. PUBLIC DEFENDER** – Amy Hutchison presented and recommended:

An updated professional services contract with Dr. Jill Salem, Clinical Neuropsychologist, to provide psychological services and case consultation to the Tippecanoe County Public Defender's office. The amount of the contract is \$400 an hour.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

**IX. ASSESSOR** – Creation of New Positions and Title change was removed from the Agenda at the request of the Commissioners and with the agreement of the County Assessor.**X. GRANTS** – Sharon Hutchison presented and recommended:**Permission to Apply for Grants:**

A. For the EMA, from Indiana Department of Homeland Security, for the 2022 Emergency Management Performance Grant. This grant will be for a 50% reimbursement of salaries for three employees in Emergency Management. These funds are returned to the General Fund. The match from the County, for this grant, is for the benefits and other 50% of the three salaries.

- Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

B. For the Health Department, from the Indiana Department of Health, for a reimbursement grant for lead cases in and around Tippecanoe County. This is for efforts to improve the environment as well as the health issues of citizens, that was cause by lead.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.

C. For the Health Department, from the Indiana Department of Health, in the amount of \$25,000, for the Preparedness Grant, for the planning and protection of the citizens in Tippecanoe County.

- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.

**Permission to Accept Grant Funds:**

For Health Department, from the FSSA/DMHA, for funding in a thirteen-month grant, in the amount of \$99,000, to support development and capacity building of community coordination on substance use treatment and recovery. No match to the County.

- Commissioner Brown moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.

**XI. REPORTS ON FILE**

- Tippecanoe County Building Commission
- Wabash River Heritage Corridor Commission

XII. UNFINISHED/NEW BUSINESS – None

XIII. PUBLIC COMMENT – None

Commissioner Brown moved to adjourn. President Byers adjourned the meeting.


BOARD OF COMMISSIONERS OF  
THE COUNTY OF TIPPECANOE

  
\_\_\_\_\_  
David S. Byers, President

  
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Tracy A. Brown, Vice-President

  
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Thomas Murtaugh, Member

ATTEST:

  
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Robert A. Plantenga, Auditor      03/21/2022

Minutes prepared by Jennifer Wafford, Recording Secretary

Jennifer Wafford, Deputy Auditor