Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, February 3, 2020
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present: President Tracy A. Brown, Vice President Thomas P. Murtaugh. Commissioner Byers was absent.
Also present: Attorney Doug Masson, Auditor Robert Plantenga, and Recording Secretary John Thomas.

I. President Brown honored the passing of Bryan Metzger, President of the County Council, for his long community service, the lives he touched and asked for a moment of silence.

II. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and lead the Pledge of Allegiance.

III. **APPROVAL OF MINUTES** from Monday, January 21, 2020.

- Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.

IV. **PRESENTATION OF ACCOUNTS PAYABLE AND PAYROLL** – Paula Bennett.

A. The claims from January 23, 2020 through February 3, 2020 were recommended for approval without exception.
- Commissioner Murtaugh moved to approve the Accounts Payable as presented, second by Commissioner Brown. Motion carried.

B. The payroll from January 24, 2020 was recommended for approval without exception.
- Commissioner Murtaugh moved to approve the Payroll as presented, second by Commissioner Brown. Motion carried.

V. **AWARDING & OPENING OF BIDS FOR PHASE 1 OF THE COURTHOUSE COURTROOMS RENOVATIONS**

A. Commissioner Murtaugh moved to approve the following bids, that were opened on December 28, 2019, and recommended by Tecton, second by Commissioner Brown. Motion carried.

Bid Package 1A - General Trades
-Tri-Tech Construction Services for $545,900.00
Bid Package 1B - Millwork/Casework
-Stull Woodworks for $392,745.00
Bid Package 1C - Floor Covering
-New Concepts for $34,345.00
Bid Package 1D - Painting and Wall Coverings
-Heritage Classic Construction for $124,500.00
Bid Package 1E-Plumbing Combined with Bid Package & 1F-Heating Ventilating & Air Conditioning
-Quality Heating and Plumbing for $235,000.00
Bid Package 1G - Electrical
-Brand Electric for $223,900.00

B. Attorney Masson Opened the following Bids for Phase 2
Bid Package 2A - Audio Visual
-Brand Electric for $499,000.00
-Business Information System for $709,508.79
- Commissioner Murtaugh moved to take the bids under advisement, second by Commissioner Brown. Motion carried.

VI. HIGHWAY – Stuart Kline presented and recommended:

2020 On Call Service Agreements with TBIRD, BFS, and VS Engineering.
- Commissioner Murtaugh moved to approve the agreements as presented, second by Commissioner Brown. Motion carried.

VII. CLERK

Attorney Masson presented an Agreement with Capital Recovery Systems Inc. for collection recovery services at no cost to the County.
- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

VIII. COMMUNITY CORRECTIONS – Jason Huber presented and recommended:

MOU with Total Court Services who will provide equipment and support services for alcohol and electronic monitoring, software & mobile applications.
- Commissioner Murtaugh moved to approve the agreements as presented, second by Commissioner Brown. Motion carried.

IX. GRANTS – Sharon Hutchison presented and recommended:

A. Permission to Apply for Grants:
From the State's Next Level Trails program for a 1.5-mile paved trail around Bicentennial Nature Area.
- Commissioner Murtaugh moved to approve applying for the grant as presented, second by Commissioner Brown. Motion carried.

B. MOU:
MOU with the Tippecanoe County Area IV Agency on Aging and Community Action Programs for administration of an INDOT grant and implementation of the Tippecanoe County Rural Transportation Project. The Pass-Though Agreement for this project was signed on November 15, 2019.
- Commissioner Murtaugh moved to approve the MOU as presented, second by Commissioner Brown. Motion carried.

C. End of Year Report - 2019:
Forty grants were applied for in 2019, 80% were successful and those brought in over $3 million to County Departments.

X. AUDITOR – Bob Plantenga presented and recommended:

Financial Solutions Group agreement for the 2020 Continuing Disclosure Filings, not to exceed $2,000. The Disclosure is required annual by the Federal Trade Commission for the Jail bond.
- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

XI. UNFINISHED/NEW BUSINESS – None

XII. REPORTS ON FILE

-Tippecanoe County Building Commission
-Tippecanoe County Park Board
-Low Cost Spay Neuter Clinic
-Wabash River Enhancement Corporation (WREC)

XIII. PUBLIC COMMENT – None

Commissioner Murtaugh moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Tracy A. Brown, President

Thomas P. Murtaugh, Vice-President

David S. Byers, Member

ATTEST:

Robert A Plantenga, Auditor 2/18/2020

Minutes prepared by John Thomas, Recording Secretary