

MPO POLICY BOARD

**Minutes
May 14, 2020
2:00 pm**

Tippecanoe County Office

Due to the public health emergency, the meeting was held virtually. Members of the public may watch the livestream of the meeting at <https://www.facebook.com/TippecanoeCountyIndiana> or <https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>

MEMBERS PRESENT

Tony Roswarski	Mayor, City of Lafayette
John Dennis	Mayor, City of West Lafayette
Tracy Brown	President, County Commissioners
Peter Bunder	President, West Lafayette Council
Cindy Murray (proxy for Gary Henriott)	Lafayette Board of Works
Mike Gibson	Chair, GLPTC
Larry Leverenz (proxy for Jackson Bogan)	Area Plan Commission
Shane Spears	INDOT

Absent Voting Members

Ron Campbell	President, Lafayette City Council
Kevin Underwood	President, County Council

Non-Voting Members Present

Sallie Fahey	Executive Director, Area Plan Commission
Doug Poad	APC
Tim Stroshine	APC
Aria Staiger	APC
Robert Dirks	Rep. of US Dept. of Transportation, FHWA
John Fricker	Chairman, Technical Transportation Committee
Sharon Emery	INDOT Central Office

President Tony Roswarski called the meeting to order at 2:00pm and conducted a roll call of members present.

I. APPROVAL OF MINUTES

John Dennis moved to approve the minutes from the March 12, 2020 meeting. Mike Gibson seconded.

Tony Roswarski asked for discussion or corrections then conducted a roll call vote. The minutes, as submitted, were approved 8- yes to 0-no.

Yes-Vote

John Dennis
Tracy Brown
Larry Leverenz
Peter Bunder
Cindy Murray
Mike Gibson
Shane Spears
Tony Roswarski

No-Vote

II. ADMINISTRATIVE MODIFICATIONS FOR THE FY 2020-2024 TIP

- A. March 24, 2020**
- B. April 7, 2020**
- C. April 13, 2020**
- D. April 16, 2020**
- E. April 21, 2020**
- F. April 27, 2020**

Sallie Fahey said she characterizes each of the modifications as ways we obligated our prior year balance money and current year allocation money by the end of the year. The first modification on March 24, 2020 sent \$573,000 in HSIP money to Terre Haute which they will return next year to use on the North River Road and CR 500N project. That was not the entirety of our FY 2020 HSIP money. On April 7, 2020, \$151,838 of HSIP money from the right-of-way phase of the McCutcheon Pedestrian Safety Project was moved to the construction phase of the Klondike Road for change orders. On April 13, 2020, we did some housekeeping to balance our books with INDOT's by moving \$640 in HSIP funds from the right-of-way phase of the McCutcheon Pedestrian Safety Project for the construction phase of the Klondike Road. On April 16, 2020 we took \$101,264 from the Concord Road project, \$39,899 from the Yeager Road project, and \$58,354 from the Twyckenham Boulevard project for the South 9th Street project. These funds were needed because the consultant contract was greater than the amount of money we had allotted in the TIP. On April 21, 2020 we moved \$33,790 in HSIP funds from the right-of-way phase of the McCutcheon Pedestrian Safety project and \$108,388 from the right-of-way of the Yeager Road project for the railroad portion of the Klondike Road project. On April 27, 2020 we took \$29,556 from the Yeager Road project, which couldn't be used on Yeager Road, and added it to money already set aside in the TIP to create \$100,000 for the INDOT US 231 study. Shane Spears and his group in Crawfordsville will be running the study and staff will be collaborating with them for the US 231 extension. As previously stated, Terre Haute was unable to use all the HSIP money for this year and left us with \$169,011 to find a home for or we would lose. Sallie said she spoke with the director for Rural Programs for Indiana and she was willing to take the money this year and repay next year to give us our full amount for the North River Road and CR 500N safety project. Doug Poad will detail the work that needs done to obligate the rest of our money, but staff is please this worked out.

Tony Roswarski thanked Sallie and her team. He said it took quite a bit of shuffling to make sure we did not lose any funding. He asked for questions or comments from the Board. There were none.

III. APC PROGRESS REPORT

- A. MPO Update**
 - Battle Ground Sidewalks Inventory**

Doug Poad said the Battle Ground Sidewalk Study is an example of what we can do to help communities. Starting late last year, it came to his attention that the Battle Ground Town Council wanted to look at their sidewalks, so they could wisely spend their funds for repairing them. After doing some searching, there was little information available in terms of methodology. He said he found a study that HWC did for Whitestown in 2017 and they agreed to let staff use their methodology. Staff started the study in November 2019 by walking all the sidewalks. The survey rated the sidewalks on a scale from 1-10 which was based off a modified PASER scale. The sidewalk ratings were condensed to 7 categories ranging from excellent, very good, good, fair, poor, very poor, or fail. With the use of GIS, maps of the various sections are displayed in the report. The report from Whitestown included a section for spot conditions. Staff decided to make this more in depth by taking pictures and copious notes about sections that are heaving, sinking, missing, cracking and being encroached by landscaping and trees. There are 8.63 miles of sidewalk total in the Town of Battle Ground. This was divided into 5 sections; Old Battle Ground, Harrisonville, Harrison Meadows, Shawnee Ridge and Quail Ridge. Overall, the majority of sidewalks in town are in very good shape at 38.5% with only 1.7% at very poor and 3.3% failed. When looking at the individual sections, there were more sections that were poor, very poor and fail in Old Battle Ground. The subdivisions to the west had newer sections of sidewalk. GIS was helpful for this study to display maps of the sidewalk conditions as well as a map that broke down each individual section and highlighted whether they were heaving, sinking, missing,

or cracking. Staff has not been able to present this report to the Town Council due to the pandemic. This is a very detailed report of the condition of the sidewalks. It took five days to walk all the sidewalks in town, so this report was fairly simple to do.

Sallie Fahey said LTAP has heard about this study and has asked Doug to make a presentation on how to do a sidewalk rating study at a conference in the fall.

Tony Roswarki said he is not surprised. This was a very thorough process and had much more detail than most reports.

Sallie Fahey said there is a link in the agenda for the full report.

Tony Roswarki asked for any questions or comments. There were none.

B. INDOT 18-Month Letting List

Doug Poad said the front page of the letting list shows only one project for April, but the back shows the projects that have an April letting date and have been awarded. The first project is the ITS Traffic Management System on I65 that was awarded to Midwestern Electric, Inc for a little over \$5,000,000. The estimated completion date is June 2021. The second project is a small structure pipe lining on I65 that does not have an award listed, but as of this morning has been awarded for \$1,200,000 and includes 6 other projects. The next two projects on US 231 for debris removal has been awarded for just under \$900,000 and includes 6 projects. The first of the last three projects listed on I65 have been eliminated. The scope on the next project has changed to a district wide bridge maintenance project and placed on the May 2020 bid letting list. The last project listed was eliminated as well. The two projects with May 7, 2020 letting dates had three bids submitted. The low bid was from Milestone at just under \$2,500,000 and was not below the engineer's estimate. The district wide bridge maintenance had one bid submitted by Reith-Riley and was above the engineer estimate. In October, there are 8 projects that are listed on the same contract. There is only one project in November. He was sent a more detailed list on Monday from INDOT District office that showed 11 more projects for October letting. Projects 19, 20, 21 on Lindberg Road, North River Road and Park East Boulevard. If these three are let with good results, all the federal funds will be used for FY 2021.

Tony Roswarki asked if there were any questions or comments from the Board. There were none.

IV. MONTHLY PROGRESS REPORT

Doug Poad said the one-page table included in the packet contains information provided by INDOT. There are quite a few projects that have obligated most of our federal funds. Since this table was created, there have been additional FMIS requests. The balance that was left on Twyckenham Boulevard has been used for the project on the first change order. The FMIS request for South 9th Street funds has been obligated. The Klondike Road FMIS request funds have been taken care of. The \$100,000 for the US 231 study has been transferred. The balance left to address is \$140,198. Sallie has suggested that these funds be transferred to CityBus for additional bus stop improvements. Marty Sennett asked if a portion of that could be used for a special software program. Next week at the Technical Committee meeting, staff will start processing a TIP amendment to include that project and will come to this Board next month to be approved. After that, we can ask INDOT to transfer the funds to CityBus.

Tony Roswarki asked for questions. Thanked Doug and Sallie for their hard work. The CityBus software sounds like a great use of funding. He is a supporter of anything that improves the bus stops.

V. OTHER BUSINESS

None.

VI. CITIZEN COMMENT

Tony Roswarki asked if any citizen comments had been received.

Tim Stroshine said there had not be any citizen comments received. There is a 30-second delay.

Tony Roswarski asked that we wait the 30 seconds to receive any citizen comments.

VII. ADJOURNMENT

John Dennis moved to adjourn. Mike Gibson seconded.

Tony Roswarski conducted roll call vote and the motion passed 8-yes to 0-no.

Yes-Vote

John Dennis
Tracy Brown
Larry Leverenz
Peter Bunder
Cindy Murray
Mike Gibson
Shane Spears
Tony Roswarski

No-Vote

The meeting adjourned at 2:24pm.

Respectfully Submitted,

Chyna R. Lynch

Recording Secretary

Reviewed By,



Sallie Fahey

Executive Director