

DIRECTIVE CONCERNING DEPOSIT FREQUENCY

This directive is being issued pursuant to Resolution 2020-13-CM and State Board Examiner Directive 2020-01 concerning the deposit frequency of funds held by Tippecanoe County Government.

Due to the need to limit in-person contact, Tippecanoe County Departments should limit deposit frequency to twice per week on the following schedule:

Thursday, March 26, 2020

Tuesday, March 31, 2020

Thursday, April 2, 2020

Tuesday, April 7, 2020

Thursday, April 9, 2020

Daily deposits will be scheduled to resume on Monday, April 13, 2020. However, this is subject to change if the needs of the health emergency required.

Funds shall be properly secured at all times they are in the possession of the County. Internal Controls to safeguard the County's assets shall continue to be observed.

Dated this ____ day of March, 2020.

 03-24-2020
Tracy A. Brown, President
Tippecanoe County Board of Commissioners