

**CARROLL COUNTY ADMINISTRATIVE COMMITTEE
MINUTES**

**May 14, 2019
3:00 PM**

CARROLL COUNTY COURTHOUSE EMPLOYEES LOUNGE

MEMBERS PRESENT

Shane Evans	Mayor of Delphi
Josh Plue	President Carroll County Council
Pete Wagoner	Camden Town Council Representative
Joretta Tinsman (proxy for Joshua Ayres)	Flora Town Council President
Jackie Hockaday (proxy for Rick Powers)	INDOT District Director

MEMBERS ABSENT

Bill Brown	President Carroll County Commissioners
Carolyn Pearson	Delphi City Council Representative

NON-VOTING MEMBERS

ALSO PRESENT

Sallie Fahey	Executive Director, Area Plan Commission
Tim Stroshine	Area Plan Commission Staff

President Shane Evans called the meeting to order at 3:00 pm.

I. APPROVAL OF MINUTES

Josh Plue moved to approve the minutes from the February 12, 2019 meeting. Pete Wagoner seconded and the motion passed by unanimous voice vote.

II. TRAFFIC COUNTS

A. FY 2019 Traffic Count Program Development

Tim Stroshine presented a map of the Carroll County traffic counts staff is taking this spring. Tim said staff took 24 traffic counts during the fall of 2018, so the number of spring traffic counts will be reduced by 24. Tim said staff took the fall traffic counts to determine the effect of the extra truck traffic during harvest season. Tim said there will be 41 spring traffic counts as opposed to 65 counts that are normally taken. Tim said staff is currently on week 3 of 5 weeks of traffic counts. He said things have been going well so far.

Shane Evans asked if the traffic counters will be able to determine the types of vehicles and the speed they are travelling.

Tim Stroshine said the counters can determine both the type of vehicle and the speed. Tim said in order to get any data beside just a raw number two tubes need to be set out.

Josh Plue asked if the counters can get data on the weight of the vehicle.

Tim Stroshine said yes, that is part of the vehicle classification. Tim said the counters work by air pulses. He said the counters read a certain density of air pulses and with the 18-wheelers they can tell how many axles there are right in a row.

Josh Plue asked if the counters could give an exact weight.

Tim Stroshine said no, they could not do that.

Sallie Fahey said the traffic counters can give data on 13 different classifications of vehicles.

Tim Stroshine said the heaviest classifications are super heavy mining equipment and Carroll County does not have those types of vehicles on its roads.

Josh Plue said Carroll County does see some heavy vehicles.

Tim Stroshine said there are heavy agricultural loads in Carroll County.

Josh Plue said some of the vehicles are probably heavier than they should be. Josh asked Tim Stroshine if the counters could determine the speed that a certain class of vehicle traveled.

Tim Stroshine asked if Josh wanted to know how fast passenger cars are travelling as opposed to how fast semi-trucks are going. Tim said he thought the counters should be able to do so, but he has not tried that.

Josh Plue said he is interested in knowing whether the heavy vehicles are travelling at high rates of speed.

III. SURP Grant FY 2020 – Approved by INDOT

Sallie Fahey said the FY 2020 SURP Grant application has been approved and it is in the packet. Sallie said there are several parts to it based on the type of work APC staff is doing for Carroll County and for INDOT. Sallie said the total amount is \$36,519.30 and the INDOT portion is \$29,215.44. She said the grant also pays the match for some of the work APC staff does in Carroll County and then the Carroll County portion is \$7,214.22. Sallie said she has given a copy of the grant to the Carroll County Auditor, so she can put this into the CY 2020 budget. Sallie said the grant application has been approved by INDOT and it is now a part of the overall planning work program for both the MPO and for Carroll County. Sallie said she expects a contract from INDOT soon for FY 2020. Sallie said the one slightly different emphasis area is that in past years all the Carroll County Street and Highway departments have put together a list of upcoming projects they would be working. This was a first step in creating a longer-range plan so that each department knows what the other departments are working to get accomplished. Sallie said that this fiscal year APC staff will begin the process of doing the kinds of inventory work that they need to get Carroll County on the path toward a long-range transportation plan the following year. Sallie said it will require land-use information that she hopes to get from the Carroll County Area Plan Director. Sallie said the land-use piece of this drives a lot of the transportation needs.

Shane Evans asked Sallie Fahey if that would be for the creation of new roadways or to maintain existing roadways.

Sallie Fahey said things staff would look at are where future population growth and job growth will be located and then through a modeling technique staff can determine if the existing roads are capable of handling future transportation needs based on land uses and existing road information. Sallie said the Carroll County Technical Transportation Committee and the Carroll County Administrative Committee can decide how the funds can be spent to maximize growth needs and reduce congestion.

Josh Plue said he assumed APC staff and Carroll County both had management plans that can be used to put the inventory information together.

Sallie said that will be good information to have for forecasting traffic volumes based on future land use and population and economic growth.

Tim Stroshine said at the Carroll County Technical Transportation Committee meeting Paul Coutts had indicated that he had interest in the routes going to the big hog plants.

IV. Quarterly Tracking / Project Discussion

Sallie Fahey said she confirmed with Marcia Blansett and Jackie Hockaday from INDOT that there are no Carroll County federal aid projects that need to be tracked by INDOT or by APC staff. Sallie said she did confirm that the Next Level Trails grant for the Monon High Bridge project will be a project that is tracked. Sallie said this was mentioned at the Carroll County Technical Transportation Committee meeting, so Aaron Lyons is aware that he will need to file quarterly reports with APC staff and with INDOT.

Shane Evans said in the acceptance letter for the Next Level Trails grant DNR said they would reach out to Carroll County with the contract and other information, but he has not heard back from them yet.

Jackie Hockaday said she would check with Marcia Blansett on that.

V. OTHER BUSINESS

A. Title VI Complaint Review Process Update

Sallie said staff has been working on the Title VI Plan that INDOT wants each MPO to have for its own work, especially those MPOs who do work in multiple counties. Sallie said since the MPO does work in both Tippecanoe and Carroll Counties it has been asked to implement its own Title VI Plan. Sallie said Cat Schoenherr basically had the Title VI Plan finished before she left APC to go back to working for INDOT. Sallie said this creates a method for a citizen in either county who feels aggrieved by MPO's planning method to file a complaint. Sallie said the last piece of this was to implement a procedure in Carroll County for filing a complaint. Sallie said in Tippecanoe County the Human Relations Commission agreed to take on the Title VI complaint process. Sallie said in Carroll County Paul Coutts convinced the commissioners to agree that the Title VI Coordinator for Carroll County would take on these complaints as well. Sallie said the only change with the document that was sent to APC still listed Vickie Snipes as the Title VI Coordinator. Sallie said Paul Coutts would check with the commissioners, but he thinks he can replace Vickie Snipes' name with Carroll County Title VI Coordinator without listing a name. Sallie said that will make more sense because different people will come and go in that position over time.

Josh Plue said he thought Cecily would be the one handling that.

Sallie Fahey said once that is confirmed she can do a final review of the draft plan and staff can start the approval process which will go to the Tippecanoe County Policy Board and then come back to the Carroll County Administrative Committee for its part of the approval.

B. INDOT 18-Month Letting List

Sallie Fahey said Jackie Hockaday has some updates from what is in the printed letting list in the packet. Sallie said anything with a "C" in the left-hand column has had a change from the last meeting. Sallie said usually a letting date has changed. She said if there is an "S" it means it stayed the same as last month. Sallie said anything with an "N" in the left-hand column is a new project.

Jackie Hockaday said the two projects for the northbound and southbound lanes of SR 25 at Deer Creek were supposed to let in March, but they let on May 9 and they have been awarded. Jackie said construction for these would start in mid-June or the first of July. Jackie said the bridge on Paint Creek at SR 218 is a historic bridge and it will be moved out to 3/20/2021 because of the right-of-way and historic processes. Jackie said the final change is the bridge replacement on SR 75 over Wildcat Creek. She said this is also a historic bridge and INDOT does not know at this point if this will be a replacement or a rehab. Jackie doesn't think they will take the bridge down. She said that letting date will also move out because of right-of-way. Jackie said a few of the projects on the list are handled by another INDOT employee and she will ask him to come to the next meeting to answer questions about those projects.

Sallie Fahey said the last item on the list is the SR 22 small structure replacement project. Sallie said the project was let and it came in under the engineer's estimate. Sallie said construction on that project should start soon if it hasn't already and it should be over by the end of October.

Shane Evans asked if there would be any road closures at that project.

Jackie Hockaday said she was not sure, but she thought there would be a detour.

Josh Plue asked what they were replacing.

Jackie Hockaday said she was not sure what it is.

Sallie Fahey said it had to be close to the county line.

Josh Plue said the only thing he could think of that would be out there is the main bridge just east of Burlington. Josh said that is the bridge over Wildcat Creek and it would not be a small structure.

Sallie Fahey said that is a good-sized bridge.

Jackie said she would get an update from Tim on the project.

Shane Evans asked if there was anything else to discuss on the 18-month letting list. He asked how the US 421 project was going between Delphi and Brookston.

Jackie Hockaday said SR 18 project was open now. Jackie said the gentleman who owns the store at the intersection of Springboro Road and SR 18 had an injunction against the project. Jackie said a judge shut down the road project for about two weeks. She said the Attorney General got involved and it is now open. She said the project was delayed for two weeks but it is back on track now. Jackie said SR 18 is closed for construction and Paul Coutts has set up alternate local routes. She said Paul Coutts had put up a sign saying, "No Semis \$500 Fine" and that has really helped with the truck traffic. Jackie said there is a state approved detour for the semi-trucks to use but many of them want to use the local detours.

C. Hoosier Heartland / CR 800 W Intersection

Jackie Hockaday said the turn at this intersection is a U-Turn now and it is no longer a J-Turn. Jackie said the asphalt is done and the project is moving along. She said she would get a construction update for the committee. Jackie thought it should be finished by the end of June. Jackie explained the difference in the turn is that the middle section is closed now so traffic cannot turn at that point.

Sallie Fahey said staff printed a set of the construction plans for Paul Coutts to keep. Sallie said Jackie will update them with the construction changes. Sallie said the turn is still shown as a J-Turn on the plans, so they will get new sheets that show the turn as a U-Turn. Jackie said there are turn lanes on both sides of the road.

Shane Evans asked if INDOT was going to relinquish Old SR 25 in Delphi and if Carroll County was going to accept it. Shane asked when the last time conversations were held about it.

Jackie Hockaday said she did not know but it had been a while.

Sallie Fahey said she thought there had not been any conversation about it since before the Hoosier Heartland was completed.

Shane Evans asked if there was a possibility of INDOT accepting the Tippecanoe County portion of the road and routing the trucks out of downtown Delphi.

Jackie Hockaday said she would ask Marcia Blansett to look into it.

Shane Evans said trucks coming from Monticello could be forced to turn right at Dairy Queen and go down Old SR 25 to get to the Hoosier Heartland rather than going through downtown Delphi. He said an argument could be made that some of the trucks carry hazardous materials and should not be allowed to cross the railroad tracks in Delphi.

Sallie Fahey said the acceleration lanes on the Hoosier Heartland at Old SR 25 are pretty short.

D. Other Discussion

Sallie Fahey mentioned the Community Crossings grant that Carroll County received. Sallie said the grant was for nearly \$1 million and Paul Coutts said they could pave 15 miles of road with that.

Shane Evans asked if they were doing overlays or chip and seal.

Sallie Fahey said it would be pavement and not chip and seal.

Josh Plue said it was supposed to be the northern bypass truck route.

Shane Evans said there were mixed reviews about that being a truck route because of the steep hill down to the bridge.

Shane Evans asked about the acceleration and deceleration lanes at the intersection at Indiana Packers Corporation. He said they are in rough shape.

Sallie Fahey asked if that was at US 421 and CR 100 N.

Josh Plue said they had asked for a traffic study at that intersection.

Tim Stroshine asked if Sallie Fahey had heard anything from Laura Walls.

Sallie Fahey said she did reach out to Laura Walls to find out if the ad hoc committee she created last fall on truck routes needed to meet more. Sallie said she was told that Laura Walls had been sick. Sallie said Laura Walls' colleague would look into that.

Shane Evans said he had not heard anything either, but the Andersons' were the ones pushing to open Main Street up.

Sallie Fahey said the Technical Committee thought the issue had died down except for the turn from US 421 to Main Street. Sallie said staff needs some direction as to whether that still needs to be discussed.

Shane Evans said at one point there was a discussion about connecting Carrollton Road over to the SR 218 juncture with SR 25.

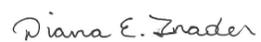
The next meeting is scheduled for Tuesday, August 13, 2019

VI. ADJOURNMENT

Josh Plue moved to adjourn the meeting. Pete Wagoner seconded.

The meeting adjourned at 3:33 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Diana E. Trader".

Diana E. Trader
Acting Recording Secretary

Reviewed by,

A handwritten signature in cursive script that reads "Sallie Dell Fahey".

Sallie Dell Fahey
Secretary