



CONSERVATION  
LAW CENTER

116 South Indiana, Bloomington, Indiana 47408  
phone: 812.856.0229 | fax: 812.855.1828  
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Name of Authorized Representative: Tracy Brown  
Title Tippecanoe County Commissioner  
Client Tippecanoe County Board of Commissioners  
Date 03/11/22

Dear Mr. Tracy Brown,

We are pleased that you, in your capacity as Head of the Tippecanoe County Board of Commissioners have asked The Conservation Law Center, Inc. (CLC) to represent Tippecanoe County Board of Commissioners regarding the legal matters described below. We are writing to document and confirm the understanding we developed during our January 31<sup>st</sup> meeting to define the scope of the work we are to perform, and to secure your approval for our legal representation.

#### REPRESENTED PARTIES

The CLC will represent Tippecanoe County Board of Commissioners, as a client organization. The representation does not extend to Tippecanoe County Board of Commissioners employees, officers, or directors in their individual capacities.

#### STAFF

The representation will be supervised and completed by Christian Freitag, Director of the CLC. Christian is a member of the Indiana State Bar. Christian understands and acknowledges that student interns for the CLC may take a lead role in the research of factual and legal issues and in all other tasks, as appropriate and necessary, to assist the CLC in this representation. By this agreement, Tippecanoe County Board of Commissioners consents to the law students' full participation in this matter.

#### CONFIDENTIALITY

Communications between Tippecanoe County Board of Commissioners and the CLC are privileged and confidential. Disclosing the content of any of these communications to anyone other than an employee or Board member of Tippecanoe County Board of Commissioners could open those communications to subsequent discovery by adversaries of Tippecanoe County Board of Commissioners. We advise that you avoid direct disclosure unless you have first contacted the CLC and have discussed the potential consequences and risks associated with such disclosure.



## SCOPE OF REPRESENTATION

CLC will provide a memo describing the differences between possible districting options for building wastewater infrastructure. The memo will describe the options available under Indiana law and apply those options to the objectives of Tippecanoe County Board of Commissioners.

The CLC will not act on Tippecanoe County Board of Commissioners' behalf with respect to any other matter not covered by this letter unless Tippecanoe County Board of Commissioners so requests and the CLC agrees to do so.

## FEES, COSTS, & EXPENSES

The CLC has agreed to provide the services and incidental costs related to this representation without charge to Tippecanoe County Board of Commissioners. However, should an unexpected circumstance arise in which it seems prudent to incur other expenses in order to properly represent Tippecanoe County Board of Commissioners, we will contact you, explain the need for such expenditure, seek your approval, and plan to bill Tippecanoe County Board of Commissioners for reimbursement of such expenses. Payment on our billing statements is expected within thirty (30) calendar days. If for any reason you believe any CLC billing is in error, or if you have any questions about a CLC bill, please let us know as soon as possible. We will work attentively with you to resolve any issues.

## CLC'S DESCRIPTION OF ITS WORK; TIPPECANOE COUNTY BOARD OF COMMISSIONERS PERMISSION

The CLC is an independent non-profit organization. In addition to providing high quality legal representation for its clients, the CLC pursues a mission to make positive contributions to the solution of conservation problems, contribute to the development of a more effective body of conservation law and policy, and provide educational opportunities for second and third year law students. The CLC must, from time to time, inform its Board, supporters, and others of its work consistent with this mission. In describing such work, the CLC will never compromise its obligation to represent Tippecanoe County Board of Commissioners' interests and to preserve Tippecanoe County Board of Commissioners' confidences. With those limitations, the CLC hereby seeks Tippecanoe County Board of Commissioners' permission, to be indicated by its authorized signature on this letter, and which may be revoked by Tippecanoe County Board of Commissioners at any time, to include Tippecanoe County Board of Commissioners on CLC client lists, to describe in general terms the matters in which the CLC has provided counsel, and to include on the CLC's public website a link to Tippecanoe County Board of Commissioners' official public website.



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The CLC will not post any letter, memorandum, or other communication related to the CLC’s representation of Tippecanoe County Board of Commissioners without Tippecanoe County Board of Commissioners’ written consent separate from this engagement letter.

TERMINATION


We expect to provide work that is satisfactory to Tippecanoe County Board of Commissioners, but of course, Tippecanoe County Board of Commissioners retains the right to terminate our representation at any time. Similarly, the CLC is pleased to represent Tippecanoe County Board of Commissioners, but retains the right to terminate this representation consistent with applicable Rules of Professional Responsibility.

We appreciate your choosing the CLC to assist you in this matter. If this letter accurately summarizes your understanding of the work we have agreed to perform, and the other terms are acceptable, please sign one of the copies, and return it to the CLC in the enclosed envelope. If you have any questions regarding this letter or other issues regarding our relationship please do not hesitate to contact me, or any of the legal interns who are working on this matter.

Sincerely,

X  ..... 3/11/22 Date  
Christian Freitag, Director, The Conservation Law Center, Inc.

X Andrew Monroe ..... 3/11/22 Date  
Andrew Monroe, Student Intern, The Conservation Law Center, Inc

X  ..... 3/11/22 Date  
Conor Delehanty, Student Intern, The Conservation Law Center, Inc

X \_\_\_\_\_ Date  
Tracy Brown, Tippecanoe County Board of Commissioner