

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

November 9, 2021

*Members of the public may watch the livestream of the meeting at
<https://www.facebook.com/TippecanoeCountyIndiana> or
<https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>*

MEMBERS PRESENT

Jackie Hockaday	INDOT Project Manager
Kamron Yates	Area Plan Commission of Carroll County
Kent Schumacher	Carroll County Highway Engineer

MEMBERS ABSENT

Tobe Leazenby	Carroll County Sheriff
Aaron Lyons	Delphi Street Commissioner
Jerry Snavelly, Jr.	Camden Street Commissioner
Paul Redmon	Flora Police Department
Brook McCain	Delphi Police Department
Debbie Lowe	Flora Airport
Marcia Blansett	INDOT District LPA Coordinator

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County

Tim Stroshine called the meeting to order at 2:00 PM. In the absence of a quorum, this will be an unofficial meeting.

I. APPROVAL OF MINUTES FROM MAY 11, 2021; MEETING NOTES FROM AUGUST 10, 2021

The minutes were not approved because of the lack of a quorum.

II. OTHER BUSINESS

Rural Long-Range Transportation Plan

Aria Staiger stated the Rural Long-Range Transportation Plan will be Carroll County's first Rural Long-Range Transportation Plan to help guide transportation in the long-term for the county out to 2050. To plan for how transportation needs in the county will change we need to have some data, so we know what exists and what might exist in 2050, and then we can make our plans based on those projections. APC is putting together a bunch of demographic data based on what is currently here, so you can see here at the top of the spreadsheet there are all these fields, this is the existing data for demographic in Carroll County. We have data such as elderly population, persons with disabilities, persons who are Veterans, persons living in poverty, total employers, total positions, and number of households; all sorts of data broken down by census tract. The numbers are going to be distinct for each one; for example, the elderly population in Delphi is very high; it is 32 percent. This is all the based here data. We will be using the new decennial census, the 2020 census, for this. The data you see on the screen is ACS American Community Survey Data projected from 2015, so this is a little bit older.

We will be using your data, and we will be applying the growth rates to this data, so we can get some projections out to different years. For example, you can see I have each tract broken down and then the growth per five-year increments for each demographic. We will project out the data and see what it looks like in the target year of 2050, and for this plan, specifically, we won't be using a flat growth rate, because we know some of the upcoming plans for Carroll County some of the new developments that are coming in hopefully in the next 5 to 10 years. You can include some of the growth that's expected for some of those developments, so we can put in some custom growth rates for particular years to accommodate for known quantities of growth that will be happening soon. We can do that again by tract. Census is only one data source. We do have other data sources as well; such as, BLS (Bureau of Labor Statistics) Data, and some of the employment data we get from a company that INDOT buys data from. We can break the employment data down by the NAICS industry codes, so we can do all manufacturing jobs or all agricultural jobs to break this data down further.

Tim Stroshine added this is very similar to the process we follow when we are developing the plan for Tippecanoe County. We use some of the same data sources and follow the same methodology, so once we get the census data that comes in, we are going to be meeting with you guys to talk about what growth rates we want for each year per tract, so that will be something we will want to get your local expertise on. We will use that and some other things to put together list of projects you would like to see. That could include new routes and new construction. It could include widening of roads and maintenance projects if you want; that is something we don't tend to do as much in our Long-Range Plan, but if that is something that is valuable to this community we are happy to do that.

Kent Schumacher stated he is already covering maintenance projects through the Pavement Asset Management Plan, which Carroll County has to do to receive any INDOT funding.

Tim Stroshine thanked Kent Schumacher for pointing that out. He said we can tailor that a little bit to whatever would work best for you guys. We don't have to follow the same way we do it in Tippecanoe County.

Tim Stroshine stated our next point is the public participation survey. This is something we have talked about at the separate meeting that we held, and we sent around a rough draft of that and got some good suggestions for changes from you guys. We think it is ready to go out now. The next question would be how to disseminate the survey. Should APC send it to the committee to send out, or do we want to partner with some other organizations in Carroll County to get this distributed, or what is the best method to get this out? Tim opened the floor for any suggestions.

Kamron Yates asked what format we are sending this out in again; is it mail or e-mail?

Tim Stroshine said we have a link, so that way when we get responses to it, we can run some analysis on it. We had discussed sending out something with the utility bills with an explanation of what we are doing with this survey and explain that we would like people to take the survey along with giving them the link to the survey.

Kent Schumacher stated there will be different utilities depending on where you are living.

Kamron Yates agreed, and asked is the goal to get all the citizens in the county.

Tim Stroshine responded yes, the higher response rate we can get the better.

Tim Stroshine stated as far as how we do that there is no right or wrong answer. In Tippecanoe County, we got about 600 respondents total for a very similar type of survey that we did there. We just advertised it through the local media, some groups that meet locally shared it on their social media platforms, and we shared it on our social media platforms. We used our Citizen Participation Committee; some members of that committee are affiliated with some of these community groups, and they also volunteered to take it themselves. That is the way that we did it, but whatever methods of getting the word out that you guys think would work best here, we are happy to adapt it.

Kamron Yates stated we don't have a lot of those committees that you just mentioned for Carroll County.

Kent Schumacher said yes, other than the commissioners meeting or council meeting.

Kamron Yates agreed and said we could put it in our local newspaper. Kamron was not sure if a link in the paper would be beneficial, but it might not hurt.

Kent Schumacher stated we are probably going to get the biggest response in the Delphi area.

Kamron Yates stated maybe the city could put it on our monthly water bill or utility bill that goes out.

Tim Stroshine stated that he thinks the best approach would be for APC to go ahead and send that out to you guys after this meeting, and then we can put our heads together and see not only what you guys think, but also what the Administrative Committee thinks, and also the members that were not able to make it today. Perhaps they have some ideas, and once we hear back from everyone, we can develop a specific strategy. If you need us to write an introduction to this and explain why we are doing what we are doing, we are happy to do that for you. If you want to use something else or another kind of format we have used in the past for announcements, we can do that. We are flexible on how exactly we do this. It is just a matter of finding what we think is going to work the best to get a decent response rate. One thing that is also going to be a little tricky is we are getting into the holiday time period and people travel, and they may not be quite as likely to look at something that just comes in a bill. Maybe, we should hold this survey open for a couple months into January when things slow down a little bit; we can try to do some advertising at that time to see if we can get people to participate then. It sounds like we will go ahead and discuss that by an email string with our stakeholders after this meeting and get some direction.

Kamron Yates stated he knows the Carroll County Chamber of Commerce reaches out to a lot of people, so that might be something to consider when we get this started.

Tim Stroshine stated another potential source could be if there are any institutions that have a lot of the people from the agricultural community; so that is another potential source we could reach out to.

Tim Stroshine asked if there was anything else on this. There was no response.

INDOT 18-Month Letting List

Tim Stroshine stated a lot of the letting list that is included in the packet is the same as it has been. There is nothing too remarkable about this, because there were no projects that were let, so I don't have anything to report there. We do have a couple projects that hopped onto the list, so if you look at the back page you will see three new projects at the very bottom, two on SR 18 and one on SR 218. It looks like we have some small structure work, an HMA overlay, and a bridge substructure repair and rehab. Those projects are in the pipeline now; other than that, the rest of this stuff has been on the letting list for a while, and there weren't any changes to that according to the information we were able to get from INDOT's database. It looks like things are proceeding the way we expected. He then asked for any questions.

Kamron Yates asked regarding US 421 Wildcat Creek Bridge replacement, are they doing that before they do the HMA project from here to Rossville, or how are they going to work that?

Tim Stroshine asked if Kamron was talking about the project that lets in September of 2022 down at the bottom of the first page.

Kamron Yates said the bridge replacement lets 09/14/2022.

Jackie Hockaday stated the HMA project is letting in May, so this will be done before the replacement.

Tim Stroshine asked for any other questions. There were none.

III. CITIZEN COMMENTS

Aria Staiger stated in terms of online comments, there weren't any on Facebook or YouTube.

IV. ADJOURNMENT

Aria Staiger said we can point out next year's schedule.

Tim Stroshine said on the second page of the agenda which has many dates for next year, so our first meeting will be February 8th, 2022, and at that meeting we will be discussing the proposed locations for the Carroll County Traffic Count Program. We will be sending something out to this committee in advance for review, and at that meeting we can discuss any additions and deletions you want to make from the program. The next meetings will be on May 10th, August 9th, and November 8th. He asked for any comments or questions.

Aria Staiger asked if it would be convenient to send an Outlook calendar invite for those meeting dates and times, so everyone can schedule them ahead of time on their calendars.

Kamron Yates responded yes.

Jackie Hockaday responded yes.

Ken Schumacher responded yes.

Aria Staiger said she will send those out.

Ken Schumacher said it will be nice to have those dates ahead of time.

Tim Stroshine said he will see if we can get Diana Trader from our office who handles the packet distribution to go ahead and send that out to you guys.

Kamron Yates said you guys do a great job.

Ken Schumacher said we appreciate it.

The meeting was adjourned at 2:19 PM.

Respectfully submitted,

Jennifer Ewen
Recording Secretary