

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

**August 10, 2021
VIRTUAL MEETING**

Due to the public health emergency, the meeting was held virtually. Members of the public may watch the livestream of the meeting at <https://www.facebook.com/TippecanoeCountyIndiana> or <https://www.youtube.com/channel/UCJleeA9ZQo9E11GdZTdjurQ/featured>

MEMBERS PRESENT

Marcia Blansett	INDOT District LPA Coordinator
David Hittle	MPO Executive Director
Kamron Yates	Area Plan Commission of Carroll County

MEMBERS ABSENT

Tobe Leazenby	Carroll County Sheriff
Aaron Lyons	Delphi Street Commissioner
Kent Schumacher	Carroll County Highway Engineer
Jerry Snavely, Jr.	Camden Street Commissioner
Paul Redmon	Flora Police Department
Brook McCain	Delphi Police Department
Debbie Lowe	Flora Airport

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County

Tim Stroshine called the meeting to order at 2:00pm. In the absence of a quorum, this will be an unofficial meeting.

I. APPROVAL OF MINUTES FROM MAY 11, 2021

No corrections needed. The minutes were not approved because of the lack of a quorum.

II. CRASH REPORT

Aria Staiger said APC creates a crash report for Carroll County every 3 years. She said the full document is complete, and it is available online. A link to the document was included with the meeting packet. It is very similar to the 2014-2016 report. This report looks at long-term trends with crashes, including comparisons to the crashes that occurred in that 3 year period. Staff gets this information from police crash data to analyze it and make corrections as needed. Staff reads through the officer's narrative and each crash report by hand to ensure the data is correct. We differentiate crashes that happen on private property and on public roads. One important new item that we added was crash rate analysis. This was done by combining crash data with traffic count data. This report also includes analysis for the smaller towns in Carroll County. This included creating several new maps. Aria asked the committee if there were any questions about the report. There were none.

Tim Stroshine said that if anyone wants a hard copy of the report, we can get those distributed.

III. OTHER BUSINESS

Title VI

Tim Stroshine said that we are getting ready to pass a resolution to adopt the Title VI Plan. Most of the information in the Title VI Plan covers APC's work in Tippecanoe County. However, because of the SURTP grant that we use for our work in Carroll County, there is a Carroll County component to this plan. We are required to outline a procedure for people to formally complain about our work if they feel it is adversely impacting them. Kent Schumacher will be the person in Carroll County to field review any complaints about APC's planning work. There have never been any complaints about the work in Carroll County. However, the efforts of developing a long-range transportation plan could produce some complaints.

Long Range Transportation Plan

Tim Stroshine said that we have been working on developing the first Long Range Transportation Plan for Carroll County. Today, staff is going to present some maps that show some data analysis that we have been working on.

Aria Staiger said that we are still in the data gathering phase of this plan. The source for a lot of the data that we have is the US Census Bureau and the American Community Survey. Most of this data is at the census tract level. This data provides a baseline that shows the current situation in Carroll County. We will be working on projecting this data to 2050, which will allow us to evaluate gaps in the transportation system.

Aria Staiger said that we will also be working on some public outreach efforts with this plan. This will include both surveys and stakeholder meetings. This outreach helps to ensure that the plan is developed equitably, and it best meets the needs of everyone in Carroll County.

Tim Stroshine said that we are in the process of developing a goals and objectives survey to distribute to residents of Carroll County. This survey will help provide direction for where to focus our work on this plan. Staff will be reaching out to some stakeholders to help design this survey. A meeting will be held after the Administrative Committee meeting to make some of these decisions.

Community Crossings Grant

Tim Stroshine said that this is something that APC has helped Carroll County with in the past. We have provided some crash data analysis for the application process. We are happy to continue to help out with future grant applications as needed. Tim noted that Carroll County was awarded \$983,000, which is close to the \$1,000,000 cap for awards.

Virtual vs. In-Person Meetings

Tim Stroshine said that due to the pandemic, we have been holding these meetings virtually. We can continue to do that if desired. However, many of our other meetings have returned to the more traditional in-person format. There are some meetings that are classified as public hearings, which are currently required to be in-person. However, this committee's meetings are not classified this way, so we have some flexibility in how we meet. He asked for the committee's thoughts on this.

Kamron Yates said that either way is fine with him.

Marcia Blansett said that virtual meetings were a little easier due to the physical distance. However, she was fine with doing it either way.

Tim said that we would check with the Administrative Committee to see what they think. Both this meeting and the Administrative Committee should have the same format, so we will make sure to communicate about that with everyone involved in both committees.

INDOT 18-Month Letting List

Tim Stroshine said there was not too much to report. There is a new project on State Road 25 that will be let in 2022. There were also some projects with letting dates that moved back. There are two new projects that will let in December of 2022.

Marcia Blansett said that right-of-way issues caused the letting dates to move back for a few projects.

IV. ADJOURNMENT

Kamron Yates thanked APC for their work. He hopes that we can continue to move forward, get through the pandemic, and get back to meeting in-person.

The meeting was adjourned at 2:28 pm.

Respectfully submitted,

Tim Stroshine
Assistant Director