

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, December 20, 2021

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Thomas P. Murtaugh, Vice President David S. Byers, and Member Tracy A. Brown.

Also present: Attorney Doug Masson, Chief-Deputy Auditor Kailey Curwick, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

I. PLEDGE OF ALLEGIANCE – President Murtaugh called the meeting to order and led the Pledge of Allegiance

II. APPROVAL OF MINUTES from Monday, December 6, 2021.

- Commissioner Byers moved to approve the minutes as presented, second by Commissioner Brown. Motion carried.

III. PRESENTATION OF ACCOUNTS PAYABLE – Paula Bennett presented and recommended:

The claims from December 8, 2021, through December 20, 2021, were recommended for approval without exception.

- Commissioner Brown moved to approve the Accounts Payable as presented, second by Commissioner Byers. Motion carried.

IV. PRESENTATION OF PAYROLL – Paula Bennett presented and recommended:

The payroll from December 10, 2021, was recommended for approval without exception.

- Commissioner Brown moved to approve the Payroll as presented, second by Commissioner Byers. Motion carried.

V. FAIRGROUNDS: Doug Masson presented and recommended:

A. A Proposal for Bidding and Construction Services with Tecton Construction Management, in the amount of \$23,500.

- Commissioner Byers moved to approve the contract as presented, second by Commissioner Brown. Motion carried.

B. Opening Bids for Entrance and Concrete Work:

<u>Bids for 1A-General Trades</u>	<u>Base Bid Total</u>
○ J.R. Kelly Company Inc	\$95,000.00
○ Tri-Tech Const Svcs	\$104,098.00

<u>Bids for 1B-Structural Steel</u>	<u>Base Bid Total</u>
○ J.R. Kelly Company Inc	\$81,700.00
○ Tri-Tech Const Svcs	\$88,500.00

<u>Bids for Combination of 1A & 1B</u>	<u>Base Bid Total</u>
○ Tri-Tech Const Svcs	\$184,000.00

- Commissioner Brown moved to take bids under advisement and award them at the end of the meeting, second by Commissioner Byers. Motion carried.

VI. PUBLIC OFFICIAL BOND RENEWAL – Thomas Murtaugh presented and recommended: A Public Official Bond Renewal for the Tippecanoe County Recorder, Shannon Sue Withers, for 2022.

- Commissioner Byers moved to approve the Public Officials Bond for the Recorder as presented, second by Commissioner Brown. Motion carried.

VII. PROSECUTOR – Pat Harrington presented and recommended:

The approval of the Adult Protective Grant Agreement for the 2021-2022 grant year. This grant will run from July 1, 2021, through June 30, 2022. This grant award is in the amount of \$15,040.47.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

Prosecutor Harrington noted that for a normal year the caseload is around 500 cases. However, for this year, the Prosecutor's office is projected to handle over 800 cases being investigated. These cases are not limited to just Tippecanoe County.

VIII. Public Defender – Amy Hutchison presented and recommended:

The approval of a Professional Services agreement with Kevin Harris to complete the investigations for the conflict division. The agreement is in the amount of \$75/hour.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

IX. MAINTENANCE – Thomas Murtaugh presented and recommended:

1. An Exterior Maintenance Contract for the Tippecanoe County Office Building, with Ziolkowski Construction Inc., in the amount of \$42,781. This is to grind out the decayed mortar joint at the base of the North and East sides of the building and install new mortar in these areas to match the existing mortar.
 - Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.
2. An Exterior Maintenance Contract for the Tippecanoe County Health Department (629 N. 6th St), with Ziolkowski Construction Inc., in the amount of \$32,819. This is to complete the following:
 - a. Cut out all joints stone to stone and stone to brick
 - b. Install new backer rod and caulk in stone to stone and stone to brick joints
 - c. Cut out all control joints
 - d. Install new backer rod and caulk in all control jobs
 - e. Grind out fracture cracks and point with new mortar
 - f. Cut out approximately 200 bricks and install new brick
 - g. Prep and patch three areas in concrete overhang
 - h. Prep and caulk brick to concrete base around building
 - i. Grind out open mortar joint in block upper roof and install new mortar
 - j. Roof patio, remove one cap stone and brick, down to roof to make walkway
 - k. Install stone for step at walkway.
 - Commissioner Byers moved to approve the contract as presented, second by Commissioner Brown. Motion carried.
3. An Exterior Maintenance Contract for the Tippecanoe County Courthouse, with Ziolkowski Construction Inc., in the amount of \$67,400. This is to demo old limestone and set new limestone only and patch the concrete bulkhead above the limestone.
 - Commissioner Brown moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

X. PURCHASE AGREEMENT WITH THE STATE OF INDIANA AND KNOWINK, LLC. -Doug Masson presented and recommended:

A purchase agreement between the State of Indiana, Knowink, and Tippecanoe County, for the State of Indiana to purchase electronic poll books from Knowink for the sole ownership and use by Tippecanoe County. There will be no cost to the County for these poll books.

- Commissioner Brown moved to approve the purchase agreement as presented, second by Commissioner Byers. Motion carried.

XI. ELLIOT DITCH RESTORATION AGREEMENT – Thomas Murtaugh presented and recommended:

A Restoration agreement for a property owned by Tippecanoe County, just west of 18th Street at the Elliott Ditch. Arconic is doing a major restoration project on this ditch due to a spill they had several years ago. This is an agreement stating that Arconic will give the County \$7,052 for compensation for the trees that had to be removed as part of that restoration project.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XII. ORTHOPEDIC SERVICES AGREEMENT WITH HENDRICKS COUNTY HOSPITAL – Shirley Mennen presented and recommended:

A contract with Hendricks County Hospital to provide orthopedic services for the County employees in front of the insurance benefits. This agreement is similar to the agreement the County has in place for the Virta Program.

- Commissioner Brown moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XIII. EXTENSION OFFICE – Kent Kroft presented and recommended:

A service agreement between the County and Purdue University for the following programs: 4-H Youth development, leadership, and community development, agriculture and natural resources, and health and human sciences. This agreement covers 5 extension agents in the amount of \$232,945.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Brown. Motion carried.

XIV. GRANTS – Paula Bennett presented and recommended:

Permission to Apply for Grants:

A. For the Sheriff's Department, from the Wal-Mart Foundation, for two different locations in the amount of \$3,000 and \$5,000. This will assist with the cost of a new K-9 Unit for the County that will specialize with the Drug Task Force efforts. There is no match from the County required for this application.

- Commissioner Brown moved to approve applying for the grant as presented, second by Commissioner Byers. Motion carried.

Permission to Accept Grant Funds:

A. For Health Department, from The Health Foundation of Greater Indianapolis in the amount of \$11,000, for the continued support of the Gateway to Hope Syringe Service Program.

- Commissioner Byers moved to accept the grant as presented, second by Commissioner Brown. Motion carried.

XV. REPORTS ON FILE

- Tippecanoe County Coroner
- Tippecanoe County Treasurer
- Tippecanoe County Clerk of the Circuit Court
- Low-Cost Spay Neuter Clinic
- Tippecanoe County Weights & Measures

XVI. UNFINISHED/NEW BUSINESS

A. Fairgrounds Bid Award - David Byers presented and recommended:

The awarding of Bids under Bid package 1A- General Trades, to J.R. Kelly in the amount of \$95,000. The awarding of Bids under Bid package 2B-Structural Steel to J.R. Kelly in the amount of \$81,000.

- Commissioner Byers moved to award and then accept the Bids as presented, second by Commissioner Brown. Motion carried.

B. Commissioner Murtaugh read a note he received in the mail from the CEO of IU Arnett Hospital, commending John Burns and Maureen McNamara for their excellent customer service. Commissioner Murtaugh asked Director Hittle to express the Commissioner's thanks to these individuals for their service.

XVII. PUBLIC COMMENT – None

Commissioner Byers moved to adjourn. President Murtaugh adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

Thomas P. Murtaugh, President

David S. Byers, Vice-President

Tracy Brown, Member

ATTEST:

Robert A Plantenga, Auditor 01/03/2022

Minutes prepared by Jennifer Wafford, Recording Secretary