

**CARROLL COUNTY TECHNICAL TRANSPORTATION COMMITTEE
MEETING MINUTES**

**February 11, 2020
2:00 PM**

CARROLL COUNTY COURTHOUSE-COMMISSIONERS MEETING ROOM

MEMBERS PRESENT

Paul Coutts	Carroll County Highway Engineer
Aaron Lyons	Delphi Street Commissioner
Marcia Blansett	INDOT District LPA Coordinator
Sallie Fahey	MPO Executive Director
Tobe Leazenby	Carroll County Sheriff
Brook McCain	Delphi Police Department

MEMBERS ABSENT

Jerry Snavelly, Jr.	Camden Street Commissioner
Paul Redmon	Flora Police Department
Kamron Yates	Area Plan Commission of Carroll County
Debbie Lowe	Flora Airport

ALSO PRESENT

Tim Stroshine	Area Plan Commission of Tippecanoe County
Aria Staiger	Area Plan Commission of Tippecanoe County

Chair Paul Coutts called the meeting to order at 2:00pm. He introduced Brook McCain from the Delphi Police Department.

I. APPROVAL OF MINUTES FROM AUGUST 13, 2019 & NOVEMBER 12, 2019

Aaron Lyons moved to approve the minutes from the August 13, 2019 and November 12, 2019 meetings. Marcia Blansett seconded and the minutes were approved by unanimous voice vote.

**II. TRAFFIC COUNTS
Confined Agricultural Feeding Operations**

Aria Staiger said staff is preparing for the 2020 traffic counts in Carroll County and has been working with Paul Coutts and Miriam Robson on the count locations. These count locations are typically done on a three-year cycle. The 2020 locations are based on the 2017 counts. However, this year things will be done differently as counts for CAFOs will be incorporated to get an idea of what roads are being used more frequently by heavy vehicles. The map in the packet shows the CAFOs by size as well as CFOs. The larger the farm, the larger the CAFO. Count locations have been relocated near areas where truck drivers for grain and hogs will be driving. This map is the first draft of count locations with a primary focus in the southern portion of the county. The northern portion of the county has had steady traffic without much expected change. There are 19 more counts that can be allocated to the south. Staff will continue to discuss possible locations.

Sallie Fahey asked that Aria explain points of interest.

Aria Staiger said grain elevators, Indiana Packers and other industrial places are circled in green on the map as places with high levels of truck traffic.

Sallie Fahey said the truck wash on SR 29 is also listed as it seems to get a lot of use.

Paul Coutts said there is another truck wash in Flora by the Highway Department. This is a major truck wash that gets a lot of traffic.

Aria Staiger said she did not have a truck wash listed in Flora on the map.

Brook McCain said truck drivers use the wash by Singletree quite a bit.

Sallie Fahey asked if that is the place someone complained about tearing up the road.

Paul Coutts said that is further up the road. He said he is impressed with APC and Aria for putting all this information together. The only thing left to look at are the facilities themselves to check if there are more locations or roads to count. He said he has not had time to go through the other locations and facilities. He said staff has done more than he expected and commends them for their hard work. He said that he sent Aria a gravel road map that was created by Ryan Clark. If that map could overlay where the counters may go, it could prevent a counter being placed on a gravel road.

Tobe Leazenby joined the meeting at 2:07 p.m.

Aria Staiger said she has not overlayed the gravel map yet. She did check the road they discussed.

Paul Coutts said he would appreciate other comments and thoughts on where the counters should be placed. Miriam Robson was a great help with additional information. The southeastern part of the county has a large number of CAFOs.

Aria Staiger said if there are any additional locations discussed at this meeting, they can be added to the map.

Sallie Fahey said the gold markers on the map are the proposed locations for the traffic counters.

Tim Stroshine said it would be helpful to get a rough timeline for finishing the draft so staff can inform the traffic count personnel where they are going. The aim is to have this complete by mid-March.

Paul Coutts said he agreed with mid-March and that if anyone wants to look at the map more closely, there is a copy in the packet.

Sallie Fahey said the version in the packet is the older version, but the newest version can be sent out. The newest version has the size of the facilities and count stations have been moved based on this information. Keep in mind, there are 19 more count stations that can be assigned.

Aria Staiger said that is correct. There are 19 stations that can be moved from the north to the south based on what has been discussed.

III. QUARTERLY TRACKING/PROJECT DISCUSSION Federal Aid Projects

Tim Stroshine said this is on the agenda as a standing item so if in the future, Carroll County has a federal aid project, there is a place on the agenda for discussion. He asked if there are any anticipated projects that may use federal funding.

Community Crossing Project Updates

Burlington 2017: \$48,190.33

Camden 2018: \$186,137; 2017: \$141,765.30

Carroll County 2019-1: \$998,132.25; 2017: \$805,623.69

Delphi 2019-2: \$907,300.96; 2017: \$263,734.50

Flora 2017: \$92,980.62

Tim Stroshine said the included information came from INDOT. It summarizes which communities have been able to get Community Crossing funding. He asked if there is other information that could be sought that would be helpful for the Committee to track this agenda item like project scope or work type.

Paul Coutts said it is nice to see everyone getting funding, but the information presented seems to be enough. He said when the award is dispersed, he looks at surrounding communities to see how they fared.

Sallie Fahey asked how many years they have to use the money.

Marcia Blansett said there is not a time limit for when the funds must be used. However, there is a time limit of 18 months from the time of award to the time it is closed out in order to be able to apply for the following year. If after 18 months the project is not closed out from the previous year, they cannot apply the following year. This is being done because the money is supposed to be used. There are some projects from 2016 and 2017 that have not been closed out. The goal is to have projects closed out on a regular basis. The funding is supposed to be for shelf ready projects. Technically there are no time limits but prolonging closing out a project is only hurting a community in the long run.

Sallie Fahey said it would be helpful for this report to list when the projects are closed out and if the project is from 2017.

Marcia Blansett said she could get that information as she has a list of who has closed out and who has not. She said she does not think anyone in this area has any projects from 2016 and 2017.

Sallie Fahey said one of the things we could do if a community is having problems spending their award, we could figure out why and if there is anything we can do to help.

Marcia Blansett said there is no reason for communities to not spend it because they apply for the funding with specific projects. If for some reason their bid comes in lower than the estimate, they can give the extra funding back. They are not allowed to spend the money on another project. Most of the time it is matter of getting the paperwork submitted. She said she checked on the applications that were received for this call that was just closed and there were applications received from Carroll County and Flora.

IV. OTHER BUSINESS INDOT Projects

Tim Stroshine said Jackie Hockaday put together the list that is included in the packet. It covers projects from FY 2020 to FY 2024. He said he will not speak on each FY but will cover FY 2020 and FY 2021.

FY 2020

Tim Stroshine said there are a couple projects on US 421 on a bridge and an HMA Overlay.

FY 2021

Tim Stroshine said this is still in progress however, there are three different bridge projects.

Paul Coutts said everyone is probably interested in the bridge project on SR 75 over Wildcat Creek. Many people are interested to see if this bridge will be preserved or if it will be replaced with a new bridge.

Tim Stroshine asked if there is anything staff can do to inquire about this project.

Paul Coutts said he saw a letter that APC sent to intervene with a project similar to this once before. He asked if Sallie recalls the project.

Sallie Fahey said she does not recall doing that recently.

Paul Coutts said it could have been a while back. He said he is not familiar with the Historic Select at Paint Creek.

Sallie Fahey said at the last meeting, Jackie Hockaday said one of the bridge projects was originally a replacement but had since been changed to a repair. Sallie asked if Paint Creek is the project she was referring to.

Paul Coutts said he is not sure, but the work type says replacement or repair.

Tim Stroshine said the Wildcat Creek project with the July letting may be the one that Jackie was talking about.

Sallie Fahey said in the August minutes, Jackie said SR 75 at Wildcat Creek is in its alternative phase because it is a historic bridge, INDOT wanted to replace the bridge however it is going to be a rehabilitation. She said she thinks this is being done because it is a historic bridge and could not be replaced. It is unclear if the final solution was discussed at the August meeting.

Tim Stroshine said the work type on this list is incorrect because it is not technically a bridge replacement. He said to feel free to contact him if anyone has a project that they would like for staff to follow up on.

INDOT 18-Month Letting List

Tim Stroshine said the list is the last page in the packet. He wanted to speak on the last few projects on the list that are labeled with "C". These are projects that have changed since the last meeting. The first project listed as changed has a letting date that was pushed back from July 2020 to February 2021. It is still within the same FY. The next four projects on US 421 have been bundled together under the same contract number for bridge work with a letting date that was moved back by only a week. The last project listed on SR 218 was also moved back a week.

Quarterly Tracking Process for Federal Aid Projects

Tim Stroshine said there are currently no Federal Aid projects however, this item is for discussing how to track possible future projects. In Tippecanoe County, every quarter LPAs submit reports about how much money has been obligated, project target dates, right-of-way, preliminary engineering, design stages and other parts of the project. INDOT has a form that can be used for this report. These are reviewed each quarter to see how each project is progressing. It would be a good idea to follow a similar process for Carroll County if it gets to a point where federal aid money is used. It is useful to get these reports directly from the LPAs. He asked if that is agreeable with the Committee.

Paul Coutts said if there is a project using federal aid money, it makes good business sense to track it.

Marcia Blansett said INDOT requires the quarterly tracking reports. INDOT meets quarterly with rural communities to discuss the report with the project managers to find out where the project is and if there are any issues. This is a requirement if federal funds are being used. Different areas in the state have meetings with the local LPAs in the area. The rural southern counties that are not in an MPO still have meetings quarterly to discuss projects. She said they can send the quarterly reports before the meetings.

Paul Coutts said he does not foresee any projects in the immediate future that will use federal funding.

Sallie Fahey asked if they apply to receive bridge inspection with federal funds.

Paul Coutts said they do apply for bridge inspection funding and do quarterly reporting through that.

Marcia Blansett said that is all done through Indianapolis.

Sallie Fahey said we track that to an extent. There are not many companies that are skilled in bridge inspections in Indiana, so the schedule is tight. The quarterly tracking is not quite as rigorous as it might be on another project.

Marcia Blansett asked if they were still meeting with Indianapolis on the bridge inspections.

Paul Coutts said they do telephone meetings after sending in paper reports. This works well as follow up. He said he is not sure how this would work with a federal project.

Other Items

Sallie Fahey said she wanted to speak about traffic counts again. This is a heavy year for Delphi and Flora in terms of traffic counts. The city and town counts that are normally done during this three-year cycle will not change.

Paul Coutts said there could be changes to offer around the community. The map shows the locations in the community. He said he is open to suggestions for other locations.

Tim Stroshine said he wanted to bring to everyone's attention that traffic counts include speed. If there is any interest in speed data for law enforcement, these counts take that into consideration. There are still a few locations that can be changed so if there are any locations where speed may be of concern, a count could be taken.

Paul Coutts said people need to be aware that the counters can also determine the type of vehicle. That is why there is interest in semis to be able to differentiate the roads near the CAFOs to see which of them are being heavily used for either bringing feed or taking pigs to the market. These counts provide great information.

Tim Stroshine said he has one item for information purposes. Some of the work staff does is paid for by a grant and the application has been submitted for FY 2021. Hopefully there will be plenty of money to continue this work.

Sallie Fahey said this is a year where staff will conduct the three-year crash report. There will be access to the State Police ARIES data. Staff is also in the early stages of developing a real transportation plan for Carroll County. The first step is to get with Kamron to get future land use information which will be used to project future traffic.

V. ADJOURNMENT

Tobe Leazenby moved to adjourn. Aaron Lyons seconded.

The meeting adjourned at 2:36 p.m.

Respectfully submitted,

Chyna R. Lynch
Recording Secretary

Reviewed By,

Sallie Fahey
Executive Director