Tippecanoe County Board of Commissioners

Meeting
Monday, April 20, 2020
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

TENTATIVE AGENDA

Due to the public health emergency, public comment on agenda items may be submitted prior to the meeting at plbennett@tippecanoe.in.gov. Comments must include Name and Address to be heard. Members of the public may watch the live stream of the meeting at https://www.facebook.com/TippecanoeCountyIndiana/ and https://www.youtube.com/channel/UCJIeeA9ZQo9EllGdZTdjurQ/featured

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES
Monday, April 4, 2020

Documents:

AGENDA04202020MINUTESFROM04062020.PDF

III. PRESENTATION OF ACCOUNTS PAYABLE VOUCHERS- PAULA BENNETT

IV. PRESENTATION OF PAYROLL- PAULA BENNETT

V. HIGHWAY- STEWART KLINE
Opening of Bids- Tippecanoe County 500 North and 50 West Intersection Improvement Project
Supplemental Agreement #1- Butler, Fairman, and Seufert, Inc for Safety Improvements along Old 231 and CR 500 South
Continuation Certificate- Indiana Gas Company Inc d/b/ Vectren Energy Delivery of Indiana Inc

Documents:

AGENDA04202020HIGHWAYCONTINUATIONCERTIFICATE.PDF
AGENDA04202020HIGHWAYSUPPLEMENTALAGREEMENT1.PDF

VI. SURVEYOR- ZACH BEASLEY
Storm Sewer Easement to the City of Lafayette

Documents:

AGENDA04202020SURVEYORSTORMWATEREASEMENTCOUNTYTOCITYOFLAFAYETTE.PDF

VII. HEALTH DEPARTMENT- AMANDA BALSER
MOU with Lodging Establishment

Documents:

AGENDA04202020HEALTHMOU.PDF

VIII. HUMAN RESOURCES- SHIRLEY MENNEN
Ratification of Revised Declaration Concerning COVID-19 Leave Benefit
Request for COVID-19 Leave

Documents:

AGENDA04202020HRREQUESTFORCOVID19LEAVE.PDF

AGENDA04202020HRREVISEDDECLARATIONCONCERNINGCOVID19LEAVEBENEFIT.PDF

IX. GRANTS- SHARON HUTCHISON

X. AUDITOR- BOB PLANTENGA

Proposed 2021 Salary Increases

Documents:

AGENDA04202020AUDITORPROPOSED2021SALARYINCREASES.PDF

XI. CHANGE ORDERS FOR FAIRGROUNDS PROJECT

Documents:

AGENDA04202020CHANGEORDERFAIRGROUNDSPROJECT1.PDF
AGENDA04202020CHANGEORDERFAIRGROUNDSPROJECT2.PDF
AGENDA04202020CHANGEORDERFAIRGROUNDSPROJECT3.PDF

XII. CHANGES ORDER FOR CENTRAL OFFICES, 1950 S 18TH ST

Documents:

AGENDA04202020CHANGEORDERCENTRALOFFICES.PDF

XIII. UNFINISHED/NEW BUSINESS

XIV. REPORTS ON FILE

Clerk of the Circuit Court
Public Library
Treasurer
Weights & Measures

Documents:

AGENDA04202020REPORTSONFILECLERK.PDF
AGENDA04202020REPORTSONFILEPUBLICLIBRARY.PDF
AGENDA04202020REPORTSONFILETREASURER.PDF
AGENDA04202020REPORTSONFILEWEIGHTSMEASURES.PDF

XV. PUBLIC COMMENT

* ** INFORMATION ON SUBMITTING PUBLIC COMMENTS **
  Due to the public health emergency, public comment on agenda items may be submitted prior to the meeting at PLBENNETT@TIPPECANOE.IN.GOV**. Comments must include Name and Address to be heard. Members of the public may watch the live stream of the meeting at HTTPS://WWW.FACEBOOK.COM/TIPPECANOECOUNTYINDIANA/ and HTTPS://WWW.YOUTUBE.COM/CHANNEL/UCJIEEA9ZQO9ELLGDZTDJURQ/FEATURED**

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), Tippecanoe County Government will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. For more information visit www.tippecanoe.in.gov/ada

Tippecanoe County Board of Commissioners

Meeting Minutes

Monday, April 6, 2020
10:00 am
Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.
Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett and Max Walling from the DoIT Department.

I. PLEDGE OF ALLEGIANCE – President Brown called the meeting to order and lead the Pledge of Allegiance

II. APPROVAL OF MINUTES - Monday, March 16, 2020 Regular Meeting

- Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.

III. PRESENTATION OF ACCOUNTS PAYABLE

- After recommendation for approval from Commissioners' Assistant Paula Bennett to approve the claims without exception, Commissioner Murtaugh moved to approve the Accounts Payable through April 2, 2020 for $2,090,016.38, second by Commissioner Byers. Motion carried.

IV. PRESENTATION OF PAYROLL

- Commissioner Byers moved to approve the Payroll from April 3, 2020 for $2,508,064.12 without exception, second by Commissioner Murtaugh. Motion carried.

V. CAPITAL IMPROVEMENT RESOLUTIONS

A. *Resolution 2020-14-CM* Economic Development Capital Improvement Plan for 2020 presented by County Attorney Doug Masson detailed the Resolution stating the changes to the Plan included items such as Election Equipment & Law Enforcement Firing Range expenditures, which were already included in the 2020 budget. Updating of the Plan is completed annually to be consistent with the budgeted amounts.
- Commissioner Murtaugh moved to approve Resolution 2020-14-CM, second by Commissioner Byers. Motion carried.

B. *Resolution 2020-15-CM* Cumulative Capital Improvement Plan for 2020 was presented. Commissioner Murtaugh moved to approve the resolution as presented, second by Commissioner Byers. Motion carried.

VI. AREA PLAN – Sallie Fahey presented and recommended:

A. A contract for traffic counting in Carroll County was presented for work funded annually through a special grant from INDOT.
- Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.

B. Conflict of Interest Disclosure for Sallie Fahey was presented, as her husband is one of the contractors included in the traffic-counting contract.
- Commissioner Murtaugh moved to acknowledge the Conflict of Interest Disclosure, second by Commissioner Byers. Motion carried.

VII. Coroner – County Attorney Doug Masson presented and recommended:

Renewal of the Agreement with Indiana State Department of Health for data sharing to collect, and compile information on violent deaths. The agreement is effective from 3/20/2020 through 12/31/2020.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

VIII. HIGHWAY – Stewart Kline presented and recommended:

Warranty Deed on the 500 North and 50 West project for Jane E. Krause (parcel 3) for the sum of $24,656.00.

- Commissioner Byers moved to approve the Warranty Deed as presented, second by Commissioner Murtaugh. Motion carried.

Street acceptance in Stonehenge Phase 4 subdivision for Dolerite Court (1,001.45”), Lithophone Court (578.26”), Magus Court (164.22”), Rhyolite Court (216.14’) and Rhyolite Drive (464.63’) as well as Sub-Division Maintenance Bonds for Stonehenge Subdivision Phase 4 from Milestone Contractors L.P. in the amount of $38,422 and from Atlas Excavating Inc. in the amount of $81,812.57

- Commissioner Murtaugh moved to approve the streets into the county system and the Street Maintenance Bonds as presented, second by Commissioner Byers. Motion carried.

IX. DRAINAGE EASEMENT – Doug Masson

Drainage easement requested by Tippecanoe Partners II LLC at the Timberbrook Meadows Development that required an easement over county property for an outlet.

- Commissioner Murtaugh moved to approve the easement as presented, second by Commissioner Byers. Motion carried.

X. Community Loan Center of West Central Indiana – Tom Murtaugh

Memorandum of Understanding presented which allows county employees to secure loans through payroll deductions. The Community Loan Center is used by the two cities and the interest rate charged (18% according to Commissioner Murtaugh) is much lower than rates charged by traditional payday loan establishments.

- Commissioner Murtaugh moved to approve the memorandum of understanding as presented, second by Commissioner Byers. Motion carried.

XI. Grants – Grant Administrator Sharon Hutchison presented and recommended:

Permission for Community Corrections to apply for an Innovations in Supervision Initiative Grant from the Office of Justice Programs for reduced recidivism of participants.

- Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.

Permission for Sheriff to apply for $58,008 Coronavirus Emergency Supplemental Funding Program Solicitation for supplies and equipment needed to protect the inmates to prevent, prepare and respond to the Coronavirus.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

Permission for Youth Services to accept a $7,653 Safe Place/VOCA grant for 2020-2022. This is a continuation of the current grant.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XII. Unfinished or New Business

In compliance with Governor Holcomb's stay at home order due to the Coronavirus, Commissioner Brown stated the restrictions on departments and public buildings will be extended through April 20, 2020.

Commissioner Murtaugh stated with many county employees working remotely has worked relatively well and the county has not much option but to extend the restrictions another two weeks.

Commissioner Byers thanked the extra work put in by the DoIT. He also encouraged citizens to complete their Census forms during this stay at home order time.

XIII. Reports on file:

- Tippecanoe County Building Commission
- Weights & Measures

XIV. PUBLIC COMMENT

- Jonathon from West Lafayette (via email) inquired if an ad hoc committee has been established and how residents could help during this pandemic Coronavirus crisis. Commissioner Brown stated there are various agencies in Tippecanoe County that can and are willing to help during and after the Stay at Home Order expires.
- Zachary Baiel (through You Tube) asked if information concerning what businesses are open during the pandemic and classified as essential. Commissioners Murtaugh responded that type information is available through Greater Lafayette Commerce.

Commissioner Byers moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE

_____
Tracy A. Brown, President

_____
Thomas P. Murtaugh, Vice-President

_____
David S. Byers, Member

ATTEST:

_____
Robert A Plantenga, Auditor 4/20/2020

MAR 27 2020

Continuation Certificate
Maintenance Bond for New and Existing Gas Lines

In consideration of premium charged,

Travelers Casualty and Surety Company of America, as surety, hereby continues in force

Bond No. 105764286

in the amount of Five Thousand and 00/100-----($5,000.00) DOLLARS

on behalf of Indiana Gas Company, Inc. d/b/a Vectren Energy Delivery of Indiana, Inc., as Principal,

and in favor of Board of Commissioners of the County of Tippecanoe

20 North Third Street, Lafayette, IN 47901

for the period beginning June 30, 2019 and ending June 29, 2020

subject to all the terms and conditions of said bond;

PROVIDED that the liability of Travelers Casualty and Surety Company of America shall not exceed the amount above written, whether the loss shall have occurred during the term of said bond or during any continuation or continuations thereof, or partly during said term and partly during any continuation or continuations thereof.

Signed and Sealed July 2, 2019

Travelers Casualty and Surety Company of America

BY: _____
Vickie Lacy, Attorney-in-Fact

Bonding Agent:
McGriff, Seibels & Williams, Inc.
818 Town & Country Blvd.
Suite 500
Houston, TX 77024
Phone: 713-877-8975

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St.Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Marc W. Boots, Vickie Lacy, Susan Golla, Maria D. Zuniga, Richard Covington, Joseph R. Aulbert, Ashley Koletar, and Ryan J. Varela, of Houston, Texas**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this 3rd day of February, 2017.

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, **2017**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2021**

Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 2nd day of July , 2019 .

Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.

The above **Continuation Certificate (Indiana Gas Company, Inc. Vectren Energy Delivery of Indiana, Inc.)** approved and accepted on behalf of the Board of Commissioners of the County of Tippecanoe in the State of Indiana, on this _____ day of _____, 2020.

_____
Tracy A. Brown, President

_____
Thomas P. Murtaugh, Vice President

_____
David S. Byers, Member

Constituting the Board of Commissioners of the County of Tippecanoe, in the State of Indiana.

Attest: _____
Robert A. Plantenga, Auditor

SUPPLEMENTAL AGREEMENT NO. 1

THIS SUPPLEMENTAL AGREEMENT, made and entered into this _____ day of _____, 2020, by and between TIPPECANOE COUNTY BOARD OF COMMISSIONERS, INDIANA ("LOCAL PUBLIC AGENCY" or "LPA"), and BUTLER, FAIRMAN and SEUFERT, INC. ("the CONSULTANT").

Des No.: 1601028

Project Description: Safety Improvements along Old 231 and CR 500 South in Tippecanoe County, Indiana

WITNESSETH

WHEREAS, on November 5, 2018, the LPA entered into an Agreement with the CONSULTANT for Right-of-Way Services required for Safety Improvements along Old 231 and CR 500 S, and

WHEREAS, the **LPA** desires for the **CONSULTANT** to provide additional Right-of-Way Services in the project area, requiring Appraising, Review Appraising, Buying, Right-of-way Engineering, Management, and Staking, and

NOW, THEREFORE, the parties agree that Appendix "D" of the November 5, 2018, Agreement be modified by this Supplemental Agreement No. 1; therefore the compensation for these services shall increase the total not to exceed compensation by $47,450.00 from $41,000.00 to an amount not to exceed $88,450.00 as laid out and attached hereto.

IN TESTIMONY WHEREOF, the parties hereto have executed this Supplemental Agreement.

CONSULTANT:

BUTLER, FAIRMAN and SEUFERT, INC.

Chris W.Wheatley
Vice President

LOCAL PUBLIC AGENCY:

TIPPECANOE COUNTY BOARD OF COMMISSIONERS

Tracy A. Brown, President

Thomas P. Murtaugh, Vice President

David S. Byers, Member

Attest:

Bob Plantenga, Auditor

Appendix "D" Additional Compensation

The CONSULTANT will be paid for the work performed under the applicable Sections A, B, C and D of Appendix "A" of the November 5, 2018, Agreement, except as provided for in Section 4 of the November 5, 2018, Agreement, in accordance with the following schedule, and as set out in Exhibit "A":

Appraisal Fee	$5,985.00
Review Appraising Fee	$3,600.00
Buying Fee	$17,865.00
Relocation Services	NA
RIGHT OF Way Staking	$2,400.00
Direct Expenses & Fees	$2,000.00
Right-of-Way Management	$10,800.00
Legal Services	NA
Fee Scope Changes for Appraisal or Buying	$2,400.00
Additional ROW Services (Hourly not to Exceed)	$2,400.00
TOTAL	$47,450.00

The above amounts are in addition to the fees the November 5, 2018, Agreement, said Agreement covers Parcels 1 through 9 of the scope, Supplemental Agreement No. 1 covers Parcels 10 through 18.

Additional services will be charged on an hourly basis as set out in Appendix "D-1", updated and attached hereto. Additional services could include additional hours by engineer or project manager involving additional parcels, utility relocations, administrative settlements, as directed by the court or Attorney in a condemnation suit, or any additional work as directed by the LPA

All fees set out for appraising, review appraising and buying will be adjusted according to the INDOT fee table if a change in scope for services is determined. Adjustments will be reflected on the invoice and any overall increase will not exceed $2,400.00 as set out in Exhibit "A". Any increase in budget categories exceeding the funds allocated in the agreement shall require a supplemental agreement. All sub-consultant invoicing and direct costs for the project will be passed on as invoiced and no markup will be reflected.

EXHIBIT "A"
TIPPECANOE COUNTY
OLD US231 / CR 500 SOUTH

Parcel	Owner Name	APR Type	Appr. Fee	Review Fee	Buyer Fee	ROW Management
Parcels 1 through 9 are included in BFS Job Number 615900.V0000 agreement (2018)						
1	Taylor L Rhine	WV	$ 630.00	$ 370.00	$ 1,785.00	$ 1,050.00
2	Samuel C Beaman Etux.	WV	$ 630.00	$ 370.00	$ 1,785.00	$ 1,050.00
3	Bradley A Pfeifer	WV	$ 630.00	$ 370.00	$ 1,470.00	$ 1,050.00
4	Ronald B Whittle Etux.	WV	$ 630.00	$ 370.00	$ 1,470.00	$ 1,050.00
5	Justin Levi Sellon Etux.	WV	$ 630.00	$ 370.00	$ 1,470.00	$ 1,050.00
6	Jason Winger	WV	$ 630.00	$ 370.00	$ 1,470.00	$ 1,050.00
7	Toby S Cedarquist Etux.	WV	$ 630.00	$ 370.00	$ 1,785.00	$ 1,050.00
8	Tippecanoe School Corporation	WV	$ 630.00	$ 370.00	$ 1,785.00	$ 1,050.00
9	Duran Keller Etux.	WV	$ 630.00	$ 370.00	$ 1,785.00	$ 1,050.00
	2018 Agreement Totals		**$ 5,670.00**	**$ 3,330.00**	**$ 14,805.00**	**$ 9,450.00**
Parcels 10 through 17 are included in Supplemental Agreement No. 1						
10	Susan M Woodrow Etal.	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
11	Brian Spitznagle Etal.	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
12	Roger Rhine Etal.	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
13	Kathleen M Haugen	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
14	Brenda J Burton	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
15	Robin W Snodgrass Etal.	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
16	Rafael Turner	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
17	Michael Allen Demko Etal.	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
18	Grace Lutheran Church	WV	$ 665.00	$ 400.00	$ 1,985.00	$ 1,200.00
	Additional Parcel Totals		**$ 5,985.00**	**$ 3,600.00**	**$ 17,865.00**	**$ 10,800.00**

	Original Agreement	Supplemental Agreement	Totals
Total Appraising	$ 5,670.00	$ 5,985.00	$ 11,655.00
Total Review Appraising	$ 3,330.00	$ 3,600.00	$ 6,930.00
Total Buyer Fee (Includes Title Update)	$ 14,805.00	$ 17,865.00	$ 32,670.00
Total Relocation Fee	NA	NA	NA
Sub - Total	$ 23,805.00	$ 27,450.00	$ 51,255.00
ROW Management	$ 9,450.00	$ 10,800.00	$ 20,250.00
ROW Survey (Lsum)	$ 2,000.00	$ 2,400.00	$ 4,400.00
Miscellaneous Expenses & Fees (Cost-to-Cure, Mortgage Release Fees, e	$ 1,595.00	$ 2,000.00	$ 3,595.00
Sub-Total	$ 36,850.00	$ 42,650.00	$ 79,500.00
Appraisal & Buying Parcel Scope Changes	$ 2,000.00	$ 2,400.00	$ 4,400.00
Additional Services (Hourly, Condemnation Support, reviews,etc.)	$ 2,150.00	$ 2,400.00	$ 4,550.00
Legal Services (Document Preperation)	NA	NA	NA
Total Right-of-Way Services	**$ 41,000.00**	**$ 47,450.00**	**$ 88,450.00**

Escalated Billing Rate Calculation (Short Version)
BUTLER, FAIRMAN AND SEUFERT, INC.
REGULAR AND OVERTIME BILLING RATES

Appendix "D-1"

R/FORMS PROPOSALS 7-22-04

Replace the data in the yellow cells with the appropriate data for the firm and the project, using the actual labor classifications and current paid labor rates, and the proposed average (across the board) annual percentage of increase.

100.00%	Direct Labor	
159.36%	Overhead Rate	
259.36%	Labor & Overhead	
15.00%	Profit	38.90%
298.26%		
0.47%	Cost of Money	
298.73%		
$212.73 MAXIMUM		

Fill In yellow cells

Classification	Audited Wage Rates 2020	Billing Rate 2020	Escalated Billing Rates 2021	2022	2023	2023		NOTE
Annual Increase Avg. → → →		→ → →	3.00%	3.00%	3.00%	3.00%		
E-V Engineer V (Principal Engineer)	68.64	205.05	211.20	212.73	212.73	212.73		$71.21 Limit
Overtime		205.05	211.20	212.73	212.73	212.73		$71.21 Limit
E-IV Engineer IV	62.29	186.08	191.66	197.41	203.33	209.43		
Overtime		186.08	191.66	197.41	203.33	209.43		
E-III Engineer III	53.28	159.17	163.95	168.87	173.94	179.16		
Overtime		159.17	163.95	168.87	173.94	179.16		
E-II Engineer II	40.02	119.55	123.14	126.83	130.63	134.55		
Overtime		119.55	123.14	126.83	130.63	134.55		
E-I Engineer I	28.51	85.17	87.73	90.36	93.07	95.86		
Overtime		99.43	102.41	105.48	108.65	111.91		
EA-III Engineer's Assistant III	55.43	165.59	170.56	175.68	180.95	186.38		
Overtime		193.31	199.10	205.08	211.23	217.57		
EA-II Engineer's Assistant II	43.41	129.68	133.57	137.58	141.71	145.96		
Overtime		151.39	155.93	160.60	165.42	170.39		
EA-I Engineer's Assistant I	27.69	82.72	85.20	87.76	90.39	93.10		
Overtime		96.57	99.46	102.45	105.52	108.69		
FP-IV Field Personnel IV	57.36	171.35	176.49	181.78	187.23	192.85		
Overtime		200.03	206.03	212.21	218.58	225.14		
FP-III Field Personnel III	45.01	134.46	138.49	142.64	146.92	151.33		
Overtime		156.97	161.67	166.52	171.52	176.67		
FP-II Field Personnel II	35.62	106.41	109.60	112.89	116.28	119.77		
Overtime		124.22	127.95	131.79	135.74	139.81		
FP-I Field Personnel I	27.64	82.57	85.05	87.60	90.23	92.94		
Overtime		96.39	99.28	102.26	105.33	108.49		
SP-I Support Personnel I	20.01	59.78	61.57	63.42	65.32	67.28		
Overtime		69.79	71.88	74.04	76.26	78.55		
C-II Clerical II	36.79	109.90	113.20	116.60	120.10	123.70		
Overtime		128.30	132.14	136.11	140.19	144.40		
C-I Clerical I	24.00	71.70	73.85	76.07	78.35	80.70		
Overtime		83.70	86.21	88.80	91.46	94.21		
P-III Planner III	41.68	124.51	128.25	132.10	136.06	140.14		
Overtime		145.35	149.71	154.20	158.83	163.59		
P-II Planner II	27.92	83.41	85.91	88.49	91.14	93.87		
Overtime		97.37	100.29	103.30	106.40	109.59		
P-I Planner I	26.36	78.75	81.11	83.54	86.05	88.63		
Overtime		91.93	94.69	97.53	100.45	103.47		

STORM SEWER EASEMENT

THIS INDENTURE WITNESSETH: That Tippecanoe County, by and through its Board of Commissioners, (referred to herein as the "Grantor") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby convey to the City of Lafayette, ("Grantee") a non-exclusive perpetual easement through, upon, over, along and across the following described real property located in Tippecanoe County, Indiana, ("the Easement") to-wit;

See Exhibit A.

This Easement is granted for the purpose of providing subsurface paths and courses for the construction, maintenance, preservation of a storm sewer to convey stormwater. The Grantor reserves for itself and its successors and assigns the right to use the Easement for any uses which are not inconsistent with the purposes herein.

In the event the Grantee, its employees, or contractors are required to come upon the real estate contained in the Easement to replace, restore, or maintain such storm sewer, the Grantee shall promptly restore said premises as near to the original condition as possible.

This Storm Sewer Easement and the agreements herein shall run with the land and shall be binding upon and inure to the benefit of the Grantor and its successors and assigns and upon the Grantee and its successors.

IN WITNESS WHEREOF, The Grantor has executed this Drainage Easement on this _____ day of _____, 20____.

BOARD OF COMMISSIONERS OF TIPPECANOE COUNTY

_____

By Tracy A. Brown, President

STATE OF INDIANA }
}
COUNTY OF TIPPECANOE } SS:

Subscribed and sworn to before me, a Notary Public this _____ day of _____ 2020 personally appeared Tracy A. Brown in his capacity as President of the Board of Commissioners of Tippecanoe County and acknowledged the execution of the foregoing grant of Drainage Easement on behalf of the Board of Commissioners of Tippecanoe County.

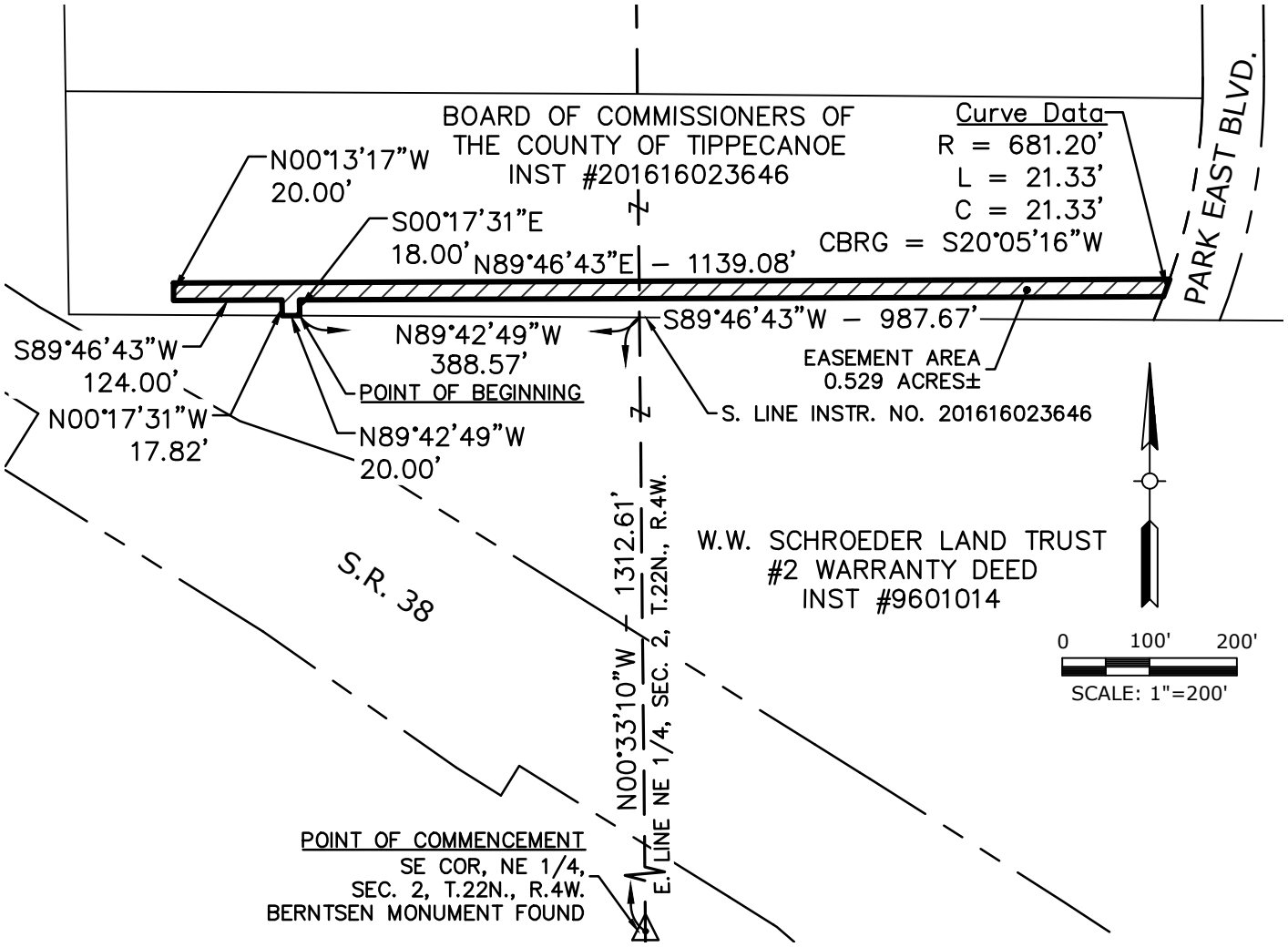
WITNESS my hand and official seal.

_____
Notary Public,
Residing in Tippecanoe County, IN

My Commission Expires:

_____

G:\forms\COUNTY\Drainage Board\04 - Resolutions\Timberbrook Meadow\2020-03-27 Form of easement from County to Tippecanoe Development II.wpd



LEGAL DESCRIPTION

A part of the Northwest Quarter of Section 1 and a part of the Northeast Quarter of Section 2, all in Township 22 North, Range 4 West, Wea Township, Tippecanoe County, Indiana, more particularly described as follows:

Commencing at a Berntsen Monument marking the Southeast corner of said Northeast Quarter; thence North 00 degrees 33 minutes 10 seconds West 1,312.61 feet along the east line of said Northeast Quarter to the south line of a 3.830-acre parcel described in Instrument Number 201616023646 on file in the Office of the Recorder of Tippecanoe County, Indiana; thence North 89 degrees 42 minutes 49 seconds West 388.57 feet along the south line of said 3.830-acre parcel to the POINT OF BEGINNING; thence continue North 89 degrees 42 minutes 49 seconds West 20.00 feet along said south line; thence North 00 degrees 17 minutes 31 seconds West 17.82 feet; thence South 89 degrees 46 minutes 43 seconds West 124.00 feet; thence North 00 degrees 13 minutes 17 seconds West 20.00 feet; thence North 89 degrees 46 minutes 43 seconds East 1,139.07 feet to the western boundary of Park East Boulevard as described on the plat of Haggerty Pointe Subdivision, Phase One on file in Book 8, Page 120 as Instrument Number 07019546 in said Recorder's Office; thence along said western boundary Southerly 21.32 feet along a non-tangent curve to the right having a radius of 681.20 feet and subtended by a long chord having a bearing of South 20 degrees 05 minutes 17 seconds West and a length of 21.32 feet; thence South 89 degrees 46 minutes 43 seconds West 987.67 feet; thence South 00 degrees 17 minutes 31 seconds East 18.00 feet to the POINT OF BEGINNING. Containing 0.529 acres, more or less.

AMERICAN STRUCTUREPOINT INC.
9025 River Road, Suite 200 | Indianapolis, Indiana 46240
TEL 317.547.5580 | FAX 317.543.0270
www.structurepoint.com

Haggerty Pointe Storm Sewer

Park East Blvd.
Lafayette, Indiana

Scale:	1" = 200'
Drawn By:	RAS
Checked By:	RAS
Date:	04/14/2020
Job No.:	2017.01317

EXHIBIT A

1 OF 1

PLOT DATE: 4/14/2020 8:46 AM
PLOT SCALE: 1:2.4849
EDIT DATE: 4/14/2020
EDITED BY: RSE| BY
DRAWING FILE: P:\2017\01317\D_Drawings\Survey\Easement Exhibit\2017.01317-SV-2020-04-13-EXHIBIT.dwg

Jali, LLC
1220 Brookville Way
Indianapolis, IN 46239
317.356.4000

2020 Corporate Rate Agreement

The following represents an agreement between the **Jali, LLC** here in after known as "hotel" and **Tippecanoe County Health Department** here in after known as "company" which outlines specific conditions and services to be provided.

Organization:	Tippecanoe County Health Department
Contact:	Amanda Balser
Address:	20 North 3rd St. Lafayette, IN 47901
Phone:	765.423.9221 ext. 2
Email Address:	abalser@tippecanoe.in.gov
Hotel Contact:	Claudia Medrano
Phone:	765.269.8002
Email:	cmedrano@mhghotelsllc.com

Room Rate Discounts

Room Type	2020 Local Negotiated Rate
King	$59
QnQn	$59

Rates are confidential, quoted in USD and are valid per room, per night and inclusive of:

- Complimentary guest room wireless internet
- Complimentary overnight guest parking

COVID-19 CLAUSE

In response to COVID-19, the hotel agrees to accommodate any individuals with quarantine needs subject to the following:

- This clause applies to any individuals who may have been exposed, infected and/or tested positive with the novel coronavirus and whose accommodations at the Hotel were booked by Tippecanoe County Health Department.
- Tippecanoe County Health Department agrees to assume the full responsibility of monitoring of, security of, treatment of and interaction of individuals using our hotel for quarantine purposes this includes, but is not limited to providing food, beverage and any other essential items needed for proper care.
- Daily housekeeping service will NOT be provided, if services are needed guests are to contact front desk.
- If an individual is confirmed positive Tippecanoe County Health Department must inform hotel and hotel agrees to allow guest to continue their stay if they remain quarantined to their room. If a positive quarantined guest leaves their room, hotel reserves the right to remove the guest from premises.
- For positive individuals Tippecanoe County Health Department agrees they are financially liable for professional cleaning service and responsible for contracting such services. The contracted cleaning service must be fully insured and approved, in writing, by hotel PRIOR to starting service.

CHECK-IN is as of 3:00 p.m.
CHECK-OUT is to be completed by 11:00 a.m.

Blackout Dates
This rate is available through June 30, 2020, subject to extension.

Reservations & Billing Procedure
Reservations must be made by Tippecanoe County Health Department personnel, and method of payment must be on file prior to arrival. Payment on file must be for rate + taxes + incidentals.

Cancellation
In the event that you or your travelers need to cancel a confirmed reservation, they must call one of the numbers listed above 24 hours prior to arrival to cancel the reservation once a cancellation number has been received, the reservation is officially cancelled. If your guest does not cancel within the 24 hours, one night's room and tax charge will be assessed to the primary card on the reservation.

To accept this agreement, please sign, scan and return to me no later than **4/20/2020**. In the event this signed agreement is not received by **4/20/2020**, the Hotel reserves the right to renegotiate these terms.

Signatures:
Approved and authorized by Tippecanoe County Health Department:

_____		_____
Amanda Balser	Tippecanoe County Health Department	Date
_____		_____
Claudia Medrano	Jali, LLC	Date

REQUEST FOR COVID-19 LEAVE

Employee Name (please print) _____ Department _____

I am requesting COVID-19 leave because:

1. I am subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
2. I have been advised by a health care provider to self-quarantine related to COVID-19.
3. I am experiencing COVID-19 symptoms and am seeking a medical diagnosis.
4. I am caring for an individual subject to an order described in (1) or self-quarantine as described in (2).
5. I am caring for my child whose school or place of care is closed (or child care provider is unavailable) due to COVID-19 related reasons.
6. I am experiencing a "substantially-similar condition" (as specified by the U.S. Department of Health and Human Services).

Return completed form to your Elected Official/Department Head.

Employee Signature _____ Date _____

Elected Official/Department Head Signature _____ Date _____

Eff:4/8/2020

REVISED DECLARATION CONCERNING COVID-19 LEAVE BENEFIT

Pursuant to Resolution 2020-10-CM and due to the passage of the federal Families First Corona Response Act (FFCRA) concerning COVID-19 related sick leave and expanded family and medical leave, this Declaration supersedes the COVID-19 leave benefit approved by the Board of Commissioners on March 20, 2020. Tippecanoe County will provide paid COVID-19 leave benefits to eligible employees as follows:

1. For leave taken between March 20, 2020, and March 31, 2020, COVID-19 leave benefits shall be provided in a manner consistent with the COVID 19 leave benefit approved on March 20, 2020.

2. For leave taken on April 1, 2020, and while FFCRA remains in effect (currently through December 31, 2020) COVID-19 leave benefits shall be provided in a manner consistent with the requirements of FFCRA.

3. Approved requests for leave under this policy shall be on a signed COVID-19 Leave Request form as provided by the Payroll Department of the Auditor's Office. All forms must be returned to the Elected Official/Department Head for approval and forwarded to the Payroll Department of the Auditor's Office on the bi-weekly payroll voucher and to the Human Resources Department upon completion.

This Revised Declaration Concerning COVID-19 leave benefit is issued this ___ day of April, 2020.

_____

Tracy A. Brown, President
Tippecanoe County Board of Commissioners

Ratified this ____ day of April, 2020:

TIPPECANOE COUNTY BOARD OF COMMISSIONERS

_____

Tracy A. Brown, President

_____

Thomas P. Murtaugh, Vice President

_____

David S. Byers, Member

ATTEST

_____

Robert Plantenga, Auditor

Estimated 2021 Salaries by Increase Percentage

Fund	Estimated Total Salaries	0%	1%	2%	3%
1000	General Fund	$29,067,376	$29,342,591	$29,617,507	$29,892,444
1112	EDIT	$433,236	$437,571	$441,901	$446,237
1119	Clerk Record Perpetuation	$43,786	$44,225	$44,662	$45,100
1122	Community Corrections	$1,406,249	$1,420,333	$1,434,390	$1,448,451
1135	Cumulative Bridge	$1,103,038	$1,114,011	$1,124,970	$1,135,937
1138	Cumulative Capital Devleopment	$197,580	$199,559	$201,533	$203,509
1176	MVH	$1,587,299	$1,603,090	$1,618,859	$1,634,640
1181	Plat Book	$35,029	$35,380	$35,730	$36,080
1188	Reassessment	$118,983	$120,175	$121,364	$122,554
1189	Recorders Record Perpetuation	$253,262	$255,797	$258,328	$260,861
1202	Surveyor Cornerstone Perpetuation	$68,092	$68,774	$69,454	$70,135
1206	Local Health Trust	$44,146	$44,589	$45,030	$45,471
1213	GAL (CASA)	$31,929	$32,248	$32,568	$32,887
1222	Statewide 911	$52,248	$52,771	$53,293	$53,816
2000	Probation User Fees	$99,450	$99,450	$99,450	$99,450
2580	Substance Abuse (Court Services)	$107,632	$108,710	$109,784	$110,862
2596	Juvenile Alternative Project Income	$16,145	$16,307	$16,468	$16,629
4266	Law Enforcement Warrant	$124,898	$126,149	$127,397	$128,646
4897	Phase II Stormwater	$219,968	$222,170	$224,368	$226,569
8272	Project ICJI VOCA	$89,403	$90,297	$91,192	$92,086
8463	STD Prevention Grant	$44,701	$45,148	$45,595	$46,043
8507	CASA ICJI VOCA	$143,934	$145,374	$146,814	$148,254
8665	Comprehensive Opioid Abuse Program	$107,625	$108,703	$109,779	$110,855
8880	WIC	$613,042	$619,178	$625,307	$631,440
8897	Project IV Incentive	$82,470	$83,296	$84,122	$84,946
8899	Clerk's IV-D Incentive	$21,255	$21,468	$21,681	$21,893
9107	CASAs for Kids	$40,545	$40,950	$41,356	$41,762
9168	WCI / FIMR	$55,183	$55,736	$56,288	$56,839
9203	Juvenile Alternative Truancy Mediation	$15,068	$15,219	$15,370	$15,521
9219	CC DOC Adult Grant	$520,120	$525,328	$530,528	$535,729
9252	IFSSA Adult	$165,892	$167,553	$169,211	$170,870
9513	DOC Probation Grant	$49,725	$49,725	$49,725	$49,725
9532	CASA Capacity	$50,681	$51,188	$51,695	$52,202
9641	Juvenile Alternatives DOC Grant	$150,053	$151,066	$152,080	$153,093
	Total	$37,160,043	$37,514,129	$37,867,796	$38,221,536

Estimated 2021 Increases

Fund	Salary Impact compared to 0% increase	1%	2%	3%
1000	General Fund	$275,215	$550,130	$825,068
1112	EDIT	$4,335	$8,665	$13,001
1119	Clerk Record Perpetuation	$439	$876	$1,314
1122	Community Corrections	$14,083	$28,141	$42,202
1135	Cumulative Bridge	$10,973	$21,932	$32,898
1138	Cumulative Capital Devleopment	$1,979	$3,953	$5,929
1176	MVH	$15,791	$31,560	$47,342
1181	Plat Book	$351	$701	$1,051
1188	Reassessment	$1,192	$2,381	$3,571
1189	Recorders Record Perpetuation	$2,535	$5,066	$7,599
1202	Surveyor Cornerstone Perpetuation	$681	$1,362	$2,043
1206	Local Health Trust	$442	$884	$1,325
1213	GAL (CASA)	$319	$639	$958
1222	Statewide 911	$523	$1,045	$1,568
2000	Probation User Fees	$0	$0	$0
2580	Substance Abuse (Court Services)	$1,078	$2,152	$3,230
2596	Juvenile Alternative Project Income	$162	$323	$485
4266	Law Enforcement Warrant	$1,251	$2,499	$3,748
4897	Phase II Stormwater	$2,202	$4,400	$6,601
8272	Project ICJI VOCA	$894	$1,789	$2,683
8463	STD Prevention Grant	$447	$894	$1,342
8507	CASA ICJI VOCA	$1,440	$2,880	$4,320
8665	Comprehensive Opioid Abuse Program	$1,078	$2,154	$3,230
8880	WIC	$6,136	$12,265	$18,398
8897	Project IV Incentive	$826	$1,652	$2,476
8899	Clerk's IV-D Incentive	$213	$426	$638
9107	CASAs for Kids	$406	$811	$1,217
9168	WCI / FIMR	$553	$1,105	$1,656
9203	Juvenile Alternative Truancy Mediation	$151	$301	$452
9219	CC DOC Adult Grant	$5,209	$10,408	$15,609
9252	IFSSA Adult	$1,661	$3,319	$4,978
9513	DOC Probation Grant	$0	$0	$0
9532	CASA Capacity	$507	$1,014	$1,521
9641	Juvenile Alternatives DOC Grant	$1,014	$2,027	$3,041
	Total	$344,586	$688,767	$1,033,020

General Fund Summary

1000	General Fund	$275,215	$550,130	$825,068
	Social Security	$21,054	$42,085	$63,118
	Retirement / PERF	$30,825	$61,615	$92,408
	Total Estimated General Fund Impact	$327,094	$653,830	$980,594

Note: Estimation assumes all employees are PERF covered which isn't true (Part Time/Benefits and Sheriff Deputies)

Estimation does not include the added expense of Superior Court 7 (or associated positions from other departments)

Estimate of General Fund Property Tax Levy increase for 2021

2020 Certified Levy	$27,712,758
Estimated 3.1% Levy Increase for 2021	$859,095
78% of increase (current % of personal services)	$670,094

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Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address)*:
885-Fairground Renovations
1406 Teal Rd.
Lafayette, IN 47905

CHANGE ORDER NUMBER: BP3 885-003
INITIATION DATE: 4/3/2020

OWNER: ☒
CONSTRUCTION MANAGER: ☒
ARCHITECT: ☐
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

TO CONTRACTOR *(Name and address)*:
Shepler Construction Company
720 Erie Avenue
Logansport, IN 46947

PROJECT NUMBERS: 885 / 885
CONTRACT DATE: March 18, 2019
CONTRACT FOR: 3A - PRE-ENGINEERED METAL BUILDINGS

THE CONTRACT IS CHANGED AS FOLLOWS:

EWO 885-065

[] Epoxy fill the oversized anchor bolt holes per detail in anchor bolt schedule, on the BID PHASE 4 DRAWINGS, sheets S-102.2, S103.2, S-104.2, S-105.2, and S-401.2.

Subtotal for EWO 885-065: **$2,844.00**

EWO 885-082

[] Infill wall of Swine Barn north bay on east side above concrete grade beam with PEMB framing components and steel siding.

[] Include rough opening framing for overhead door shown on 1/A-410.2 and designated as 140A-OH. Terminate rough opening steel vertical on top of concrete grade beam.

Subtotal for EWO 885-002: **$9,850.00**

Total **INCREASE** for this Change Order: **$12,694.00**

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User Notes:
(3B9ADAC6)

CHANGE ORDER BP# 885-003 (EWO 885-065, 885-082)

The original Contract Sum was	$ 3,066,000.00
Net change by previously authorized Change Orders	$ 19,637.00
The Contract Sum prior to this Change Order was	$ 3,085,637.00
The Contract Sum will be increased by this Change Order in the amount of	$ 12,694.00
The new Contract Sum including this Change Order will be	$ 3,098,331.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged..

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Tecton Construction Management	NA
CONSTRUCTION MANAGER *(Firm name)*	**ARCHITECT** *(Firm name)*
102 North 3rd Street Suite 201 Lafayette, IN 47901	NA
ADDRESS	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)*
Mike Roberts 04/06/2020	NA
(Typed name) **DATE:**	*(Typed name)* **DATE:** NA
Shepler Construction Company	Tippecanoe County Commissioners
CONTRACTOR *(Firm name)*	**OWNER** *(Firm name)*
720 Erie Avenue Logansport, IN 46947	20 N.Third Street Lafayette, IN 47901
ADDRESS	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)*
Dave Shepler 4-3-2020	David Byers
(Typed name) **DATE:**	*(Typed name)* **DATE:**

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User Notes:
(3B9ADAC6)

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Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address)*:
885-Fairground Renovations
1406 Teal Rd.
Lafayette, IN 47905

CHANGE ORDER NUMBER: BP4 885-001
INITIATION DATE: 4/2/20

OWNER: ☒
CONSTRUCTION MANAGER: ☒
ARCHITECT: ☐
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

TO CONTRACTOR *(Name and address)*:
Brand Electric, Inc.
6274 East 375 South
Lafayette, IN 47905

PROJECT NUMBERS: 885 / 885
CONTRACT DATE: August 22, 2019
CONTRACT FOR: 4O-Electrical

THE CONTRACT IS CHANGED AS FOLLOWS:

EWO 885-046

[] Conduit changes and cabling labor changes for reconfiguring CTTV camera layout and quantity per Owner and Mulhaupt's meeting on 9/26/19.

Subtotal for EWO 885-046: **$4,800.00**

EWO 885-055

[] Add power and low voltage R/I for ADA door operators at doors 100A and 101A. [sketch is attached].

Subtotal for EWO 885-055: **$2,000.00**

EWO 885-059

[] **DEDUCT** - Change CCTV conduit from 1-1/4" conduit to 3/4" conduit.

Subtotal for EWO 885-059: **-<$1,000.00>**

EWO 885-067

[] Add power and disconnects to 3 ea. overhead door operators per Information Bulletin No. 8.
[] Add lighting and power to accommodate penthouse addition on Observation Mezzanine 221 per Information Bulletin No. 8.
[] Changes required to accommodate motors selected by bleacher manufactures per Information Bulletin No. 8.

Subtotal for EWO 885-067: **$9,950.00**

EWO 885-077

[] Add circuits for 6 additional restroom hand dryers per CHA Design Information Bulletin No. 11.

Subtotal for EWO 885-077: **$3,575.00**

Total **INCREASE** for this Change Order: **$19,325.00**

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User Notes:
(3B9ADABD)

CHANGE ORDER BP4-003 (EWO 885: 46; 55; 59; 67; 77)

The original Contract Sum was	$	1,745,000.00
Net change by previously authorized Change Orders	$	-20,500.00
The Contract Sum prior to this Change Order was	$	1,724,500.00
The Contract Sum will be increased by this Change Order in the amount of	$	19,325.00
The new Contract Sum including this Change Order will be	$	1,743,825.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged..

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Tecton Construction Management
CONSTRUCTION MANAGER *(Firm name)*
102 North 3rd Street
Suite 201
Lafayette, IN 47901
ADDRESS

BY *(Signature)*
Mike Roberts
(Typed name)
04/07/2020
DATE:

NA
ARCHITECT *(Firm name)*
NA

ADDRESS

BY *(Signature)*
NA
(Typed name)
DATE: NA

Brand Electric, Inc.
CONTRACTOR *(Firm name)*
6274 East 375 South
Lafayette, IN 47905
ADDRESS

BY *(Signature)*
Kameron Brand
(Typed name)
4/7/2020
DATE:

Tippecanoe County Commissioners
OWNER *(Firm name)*
20 N.Third Street
Lafayette, IN 47901
ADDRESS

BY *(Signature)*
David Byers
(Typed name)
DATE:

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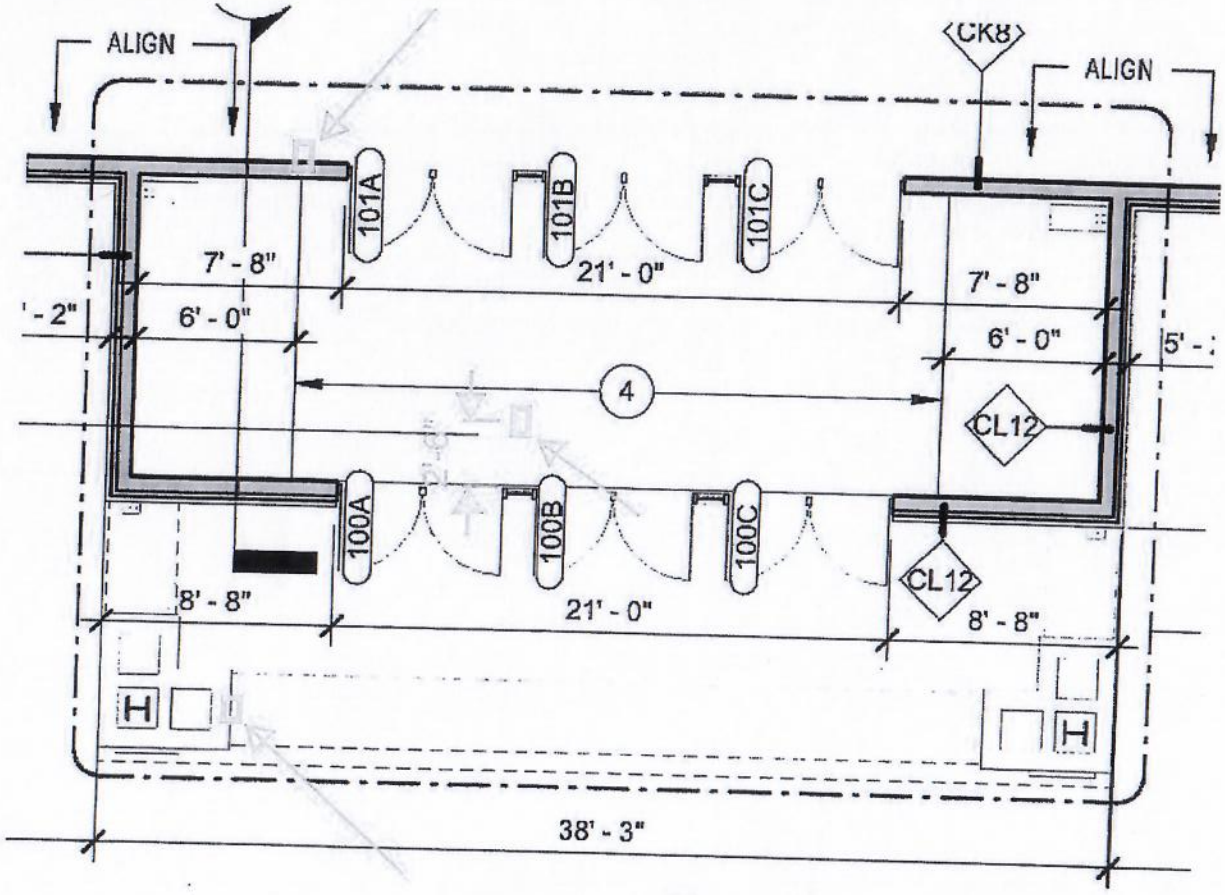
User Notes:
(3B9ADA8D)

From: Nick Davis <ndavis@bdmd.com>
Sent: Tuesday, December 10, 2019 12:41 PM
To: Byers, Phillip <PByers@chacompanies.com>
Cc: Silcox, Gregory <GSilcox@chacompanies.com>; Daniel Wevik <dwevik@bdmd.com>
Subject: Re: Tippecanoe Coliseum - ADA Door Operators

Hi Phil - see snapshot below for recommended locations.
Please add the location clarification to the submittal. I already sent it back to Arlene earlier today..thanks
-Nick Davis



TECTON CONSTRUCTION MANAGEMENT, INC.

APPROVAL:

- ☐ Approved
- ☒ Approved as Noted
- ☐ Resubmit
- ☐ Reviewed

This review does not relieve the contractor or material supplier from errors and omissions in these submittals and from the responsibility for complying with the requirements of the contract documents. Tecton is not responsible for errors in quantities or dimensions.

Signature: Stacy Abernathy

Stacy Abernathy

Date: 12/6/19

Power Supply
OPER - 100A
OPER - 101A
Outside Button
Vestibule Bollard
Inside Button
Inside Keyswitch
EPT Left
EPT Right

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Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address)*:
885-Fairground Renovations
1406 Teal Rd.
Lafayette, IN 47905

CHANGE ORDER NUMBER: BP4 885-003
INITIATION DATE: 4/10/20

OWNER: ☒
CONSTRUCTION MANAGER: ☒
ARCHITECT: ☐
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

TO CONTRACTOR *(Name and address):*
Brenneco, Inc.
2780 Conservation Club Road
Lafayette, IN 47905

PROJECT NUMBERS: 885 / 885
CONTRACT DATE: August 22, 2019
CONTRACT FOR: 4M Plumbing

THE CONTRACT IS CHANGED AS FOLLOWS:

EWO 885-079

[] Add Hand Sink, Faucet, and Hot Water Heater in Serving Kitchen 135 per Tippecanoe County Health Dept. Request and per attached sketch.

Subtotal for EWO 885-079: **$3,580.00**

EWO 885-081

[] Add 2 ea. Josam series 71300 chrome-plated 1/4-turn hydrant/sillcock, stainless steel box, hinged latching cover hose frost proof hose bibs on the south side of the building in Corridor 102 next to column L/4.8 and Corridor 123 next to column L/2.2.

Subtotal for EWO 885-081: **$2,350.00**

Total **INCREASE** for this Change Order: **$5,930.00**

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User Notes: (3B9ADABB)

CHANGE ORDER BP4 885-003 (EWO 885-079, 885-081)

The original Contract Sum was	$	308,950.00
Net change by previously authorized Change Orders	$	-8,850.00
The Contract Sum prior to this Change Order was	$	300,100.00
The Contract Sum will be increased by this Change Order in the amount of	$	5,930.00
The new Contract Sum including this Change Order will be	$	306,030.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged..

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Tecton Construction Management	NA
CONSTRUCTION MANAGER *(Firm name)*	ARCHITECT *(Firm name)*
102 North 3rd Street Suite 201 Lafayette, IN 47901	NA
ADDRESS	ADDRESS
BY *(Signature)*	BY *(Signature)*
Mike Roberts 04/14/2020	NA
(Typed name) DATE:	*(Typed name)* DATE: NA
Brenneco, Inc.	Tippecanoe County Commissioners
CONTRACTOR *(Firm name)*	OWNER *(Firm name)*
2780 Conservation Club Road Lafayette, IN 47905	20 N.Third Street Lafayette, IN 47901
ADDRESS	ADDRESS
BY *(Signature)*	BY *(Signature)*
Greg Brenneman 4-13-2020	David Byers
(Typed name) DATE:	*(Typed name)* DATE:

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User Notes: (3B9ADABB)

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Change Order - Construction Manager-Adviser Edition

PROJECT *(Name and address)*: 899-Tippecanoe Co Central Offices - TCCO 1950 South 18th Street Lafayette, IN 47905	CHANGE ORDER NUMBER: BP1 899-001 INITIATION DATE: 4/6/20	OWNER: ☒ CONSTRUCTION MANAGER: ☒ ARCHITECT: ☐ CONTRACTOR: ☒
TO CONTRACTOR *(Name and address)*: Mulhaupt's, Inc. 209 N. 5th Street Lafayette, IN 47901	PROJECT NUMBERS: 899 / 899 CONTRACT DATE: March 6, 2020 CONTRACT FOR: 1C-Hollow Metal Doors Frames and Hardware	FIELD: ☐ OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

EWO 899-001

[] Drill out lock on NE basement door & install hasp.

Total **INCREASE** for this Change Order: **$165.00**

The original Contract Sum was	$	79,897.00
Net change by previously authorized Change Orders	$	0.00
The Contract Sum prior to this Change Order was	$	79,897.00
The Contract Sum will be increased by this Change Order in the amount of	$	165.00
The new Contract Sum including this Change Order will be	$	80,062.00

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged..

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE OWNER, CONSTRUCTION MANAGER, ARCHITECT AND CONTRACTOR.

Tecton Construction Management, Inc. CONSTRUCTION MANAGER *(Firm name)* 102 North 3rd Street, Suite 201, Lafayette, IN 47901 ADDRESS	NA ARCHITECT *(Firm name)* NA ADDRESS
BY *(Signature)* Mike Roberts 4/10/2020 *(Typed name)* DATE:	BY *(Signature)* NA *(Typed name)* DATE: NA
Mulhaupt's, Inc. CONTRACTOR *(Firm name)* 209 N. 5th Street, Lafayette, IN 47901 ADDRESS	Tippecanoe County Commissioners OWNER *(Firm name)* 20 N. 3rd Street, Lafayette, IN 47901 ADDRESS
BY *(Signature)* Richard Woodhead 4-9-20 *(Typed name)* DATE:	BY *(Signature)* Tracy Brown *(Typed name)* DATE:

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User Notes:

(3B9ADAC3)

MONTHLY REPORT -- CLERK OF THE CIRCUIT COURT Form No. 46-CR

Required by IC 33-32-3-6

MONTH ENDING March 31, 2020 (Clerk's Account) County

CHARGES (Daily Balance Record and ISETS Daily Support Book)

1	Fees payable to the State	$ 732,797.18
2	Fees payable to the County	$ 174,879.01
3	Fees payable to city or town	$ -
4	Trust funds	$ 3,133,227.91
5	Support-ISETS	$ 49,708.15
6	Judgment Collections	$ 22,506.11
7	Cash on Hand	$ -
8	Bank Fees	$ -
9	Bank Acct Discrepancy & Converted Liability	$ (192,194.67)
10	Unclaimed Funds & Refund	$ 1,411.37
11	TOTAL CHARGES	**$ 3,922,335.06**

CREDITS; (Daily Balance Record and ISETS Daily Support Book)

12	Odyssey Bank Account	BANK	$ 2,527,723.59	
13	Quest Bank Account	BANK	$ 14,132.75	
14	Isets Bank Account	BANK	$ 47,950.83	
15		BANK		
16	Subtotal: Daily Balance Record (46) (Lines 12 thru 15)		**$ 2,589,807.17**	
17	ISETS Monthly Clerk's Support Record (246MCR)			
18	TOTAL DEPOSITORY BALANCES AS SHOWN BY RECORDS Lines 16 + 17			**$ 2,589,807.17**
19	Investments on hand at close of business last day of month			$1,331,609.64
20	Cash in office at close of business last day of month			$ 600.00
21	TOTAL			3,922,016.81
22	Cash Short (Add)			318.83
23	Cash Long (Deduct)			
24	PROOF (Line 11)		**$ 3,922,335.06**	**$ 3,922,335.64**

DEPOSITORY RECONCILEMENT

25	Balance per Statement(s)		$ 3,228,685.22	
	Subtotal Depository Balances		**$ 3,228,685.22**	
26	Deduct outstanding checks		$ 718,196.60	
27	**Net depository balance**		**$ 2,510,488.62**	
28	Deposits in transit	(see list below)	$ 37,551.23	
29	Bank fees		$ 277.00	
30	INTEREST BEARING TRUST ACCOUNT		$ -	
31	MISC RECONCILING ITEMS	(See attached)	$34,739.01	
32	Participant recoupments (short)		$ 6,751.31	
33	Agency recoupments			
34	Balance in all depositories (line 18)		**$ 2,589,807.17**	**$ 2,589,807.17**
35	PROOF			$ -

State of Indiana, Tippecanoe County: ss: I The undersigned Clerk of the Circuit Court in and for the aforesaid county and state, do hereby certify that the foregoing report is true and correct to the best of my knowledge and belief and as appears of record now on file in this office.

Dated this 3RD day of March, 2020

Julie Roush, Tippecanoe County Clerk

(SEAL)

1. Clerk: Retain WHITE copy
   File 3 copies with Auditor

2. Auditor: File CANARY copy with County Board of Finance
   File PINK copy with Board of County Commissioners
   Transmit GOLDENROD copy to State Board of Accounts

FILED

APR 08 2020

AUDITOR OF TIPPECANOE CO

TIPPECANOE COUNTY PUBLIC LIBRARY
REGULAR MONTHLY BOARD MEETING
Tuesday, April 7th, 2020

McAllister Room B
627 South Street, Lafayette, Indiana, 7:00 pm

Call to order
Pledge of Allegiance
Approval of Minutes: March 3rd, 2020
County Librarian's Report for April 2020
Approval of Personnel Actions: April 7th, 2020

COMMITTEE REPORTS

Facilities	Finance	Personnel
Nominating	Foundation Liaison	Friends Liaison

OTHER REPORTS:

Friends of TCPL
TCPL Suspended Operations

OLD BUSINESS:

NEW BUSINESS:

Surplus Box of Cases
Weather/Other Closing Policy
Strategic Plan 2020

OTHER BUSINESS:

Approval of Claims
Comments from the Public
Comments from the Board
Comments from the Director

ADJOURNMENT :

TIPPECANOE COUNTY PUBLIC LIBRARY

REGULAR BOARD MEETING
627 South Street, Lafayette, Indiana
March 3, 2020

MINUTES

Notice of the date, time, place and agenda for this meeting was posted in prominent public view at the Library and mailed to requesting media on Thursday, February 27, 2020 in conformity with the Indiana Open Meeting Act.

PRESENT:
Stephen Bultinck, Vice-President
Mida Grover, Member
Dave Lahr, Treasurer
Brandon Hawkins, Member
Lora Goonewardene, Member

ABSENT:
Gail Summers, President
Mary Springer, Secretary

GUESTS
Jos N. Holman, County Librarian

Vice-President Steve Bultinck chaired the regular Board meeting and called it to order at 7:05 p.m. A quorum was declared to conduct business for the library.

Board member Mida Grover led the Board in reciting the Pledge of Allegiance.

Board Treasurer Dave Lahr moved the **Board Minutes** of February 4th, 2020 be approved as presented. Mrs. Grover provided a second and the motion passed.

Under the heading of the **County Librarian's Report**, Mr. Holman reported on a few activities. He mentioned the grand opening event of the Wea Prairie Branch will be held on Sunday, April 19th from 1:30 to 4:00 p.m. As with past grand opening events, there will be entertainments, give-away items, a ribbon cutting, and refreshments. Several TCPL staff and Friends volunteers will assist with activities of the day. The event coincides with National Library Week which will help to highlight the activity with local media. With that in mind, Mr. Holman stated he anticipated a second celebratory event that focuses on children. Board member Brandon Hawkins requested Mr. Holman repeat a past presentation of a children's picture book at the grand opening event. Mr. Holman agreed to do so. Mr. Holman reported TCPL staff finished the conversion of the downtown collection to RFID. There are a few outstanding audiovisual items, but overall we are ready to schedule the gate installation for the RFID (Radio Frequency Identification) system. The installation is expected to occur in March. Mr. Holman is seeking to make sure the downtown building operates with RFID when the Wea Prairie Branch opens. Finally, Mr. Holman commented on a one-time community activity he is helping to coordinate. He stated through a Diversity Roundtable initiative, a small group is developing a local 2020 Census community event that involves several speakers and specific activities for children and adults. The objective is to get local residents who are diverse in age, gender, race, and

County Librarian's Report
April 2020

1. TCPL Acquisitions Leader, Bonnie J., Dye is retiring from TCPL on Tuesday, April 15. Bonnie has worked at TCPL since 1969, being one of the few, if not the only staff person to work 50 years for TCPL. She has worked primarily behind the scenes for most of these decades.
2. Several strides have been made at Wea Prairie. The "Opening Day Collection" arrived on April 1st just as scheduled. There were 18 skids of books that were unloaded and placed near appropriate shelving sections in the adult and youth area. The outdoor book drop that is usually placed under the canopy was delivered on April 1 as well. It is stored inside the building. The monument sign for the building has been installed and properly lit so the branch is now clearly identified. The twenty chairs held over from the Campus Library have been stripped and refinished for use at Wea. A delivery of the chairs is being scheduled. All the physical materials for the StoryWalk safely arrived and are stored inside the building. Furniture purchased from DEMCO, Inc.to furnish the youth area is scheduled to be delivered and installed on April 7th. The local fire department received its building key to be placed in the Knox Box for an emergency. On a not so positive note, the key delivery of the furnishings on the adult side of the building from Agati Furniture out of Chicago has been postponed. We do not have a rescheduled date. Also, a delayed delivery of the majority of the audiovisual materials from Midwest Tape has yet to be rescheduled. Landscaping continues to be postponed until appropriate weather allows for planting.
3. TCPL completed a minor redesign of its letterhead to include the Wea Prairie address and recently assigned phone number. Copies of the new letterhead will be made available to each building. This minor redesign is in lieu of a major rebranding with the renovation of the downtown library in the next two years.
4. Many of you may have noticed the flickering lights in the downtown parking lot over the past few months. While the library has been closed, all of the parking lot lights were replaced with a different more modern design lamp post with LED bulbs. The work was completed by Energy Harness at a cost of $7,000.
5. Obviously, TCPL has cancelled a number of series and special programs during the time library operations have been closed. Though we are uncertain when library operations will resume, the Youth Services department has cancelled its annual spring author visit. Children's author Troy Cummins was scheduled for Thursday, May 7, but with local schools on e-learning, it is unlikely they will be able to come to the library in early May. The author has been notified.
6. Since TCPL converted the AV collection at Klondike and discontinued use of locking Kwikcases, boxes of these cases have been stored in the Stein Building. With no further use by TCPL, the County Librarian offered the cases to other libraries. There were several takers.
7. Recently, the TCPL Foundation received almost $400 in new donations associated with last year's annual appeal. This brings the total of the 2019 Annual Appeal to a total of $17,775. Also, TCPL received another gift of the Gloria Comingore estate. This gift was connected to an annuity of Mrs. Gomingores. The gift was substantial enough that part of it will be separately held to contribute to the eventual remodel of the downtown library in the next two years.
8. Obviously with the unusual health emergency going on in the world, TCPL must reschedule its grand opening of the Wea Prairie Branch. A new date has not been set. Also, the 2020 Census community event worked on by the County Librarian has been cancelled. It may or may not be rescheduled. Recently, the Indiana Library Federation cancelled its April 22 Regional Conference in Indianapolis. The spring gathering of ADOLPLI originally set for May 7-8 in Brownsburg is being cancelled as well. Likely, it will not be rescheduled. Finally, the American Library Association cancelled its annual conference scheduled each June. This year's conference would have been in Chicago, IL.

Prescribed by State Board of Accounts

Required by IC 36-2-10-16 and IC 5-13

MONTH ENDING: March 2020

CHARGES:

1 Total Taxes Collected (Not Receipted to Ledger or Refunded)		$2,825,912.43
2 Advance Collection of Taxes		$93.82
3 Bank,Building and Loan and Credit Union	UNSAFE BUILDING LEIN	$0.00
4 Bad Checks		$275.00
5 Cash Change Fund		$600.00
6 Conservancy District Collections		$2,996.54
7 Demand Fees		$169.00
8 Duplicate Billings		$7.00
9 Drainage Assessments		$12,834.78
10 Auto Rental Excise Tax	+HEAVY EQUIP RENTAL EXCISE	$211,782.84
11 Special Assessment Fee		$480.00
12 Vehicle License Excise Tax		$5,479,539.98
13 Sewage Collections	STORMWATER, SEWAGE,WEED,SIDEWALK, PENALTY ON SPA LIENS, MONEY OWED CTY	$6,134.47
14 Tax Sale Costs		$0.00
15 Aircraft License Excise Tax		$5,352.85
16 SURPLUS	+OUT OF STATE	$20,999.73
17 Watercraft Title and Registration Fees		$48,860.52
18 Watercraft Use Tax./RECONSTUCTION	RECONSTRUCTION	$4,583.00
19 Innkeepers	+OVERPAYMENT	$187,948.48
Personal Property Collection Fees		$628.93
Ineligible Standard Homestead Ded Tax		$833.98
20 LOTTERY		$2,863,599.56
21 Total Balances of all Ledger Accounts-Cash		$101,031,605.83
22 Total Balances of all Ledger Accounts-Investments		$70,000.00
23 Total Charges		$112,775,238.74

CREDITS:

24 Depository Balances as Shown by Daily Balance of Cash and Depositories Record(List Detail On Reverse Side)			$105,710,920.24
25 Investments as Shown by Daily Balance of Cash and Depositories Record (Column 12, Line 41)			$7,070,000.00
26 Total Cash on Hand at Close of Month:	$ 0.48		
Currency	$600.00		
Coins			
Checks, Money order,etc			
Total Bad checks not included	$0.00		
27 Bad Check Not Collected			$600.48
28 _____			$0.00
30 Total			$112,781,520.72
31 Cash Short/Under (Add)			$0.00
32 Cash Long/Over (Deduct)			$ (6,281.98)
33 Proof		$112,775,238.74	$112,775,238.74

RECONCILEMENT WITH DEPOSITORIES

34 Balance in all Depositories Per DBR (Line 24 Above)	$112,780,920.24	
35 Outstanding Warrants-Checks(Detail by Deps on Reverse Side)	$979,058.30	
36 Bal in all Depositories Per Bk Stments(Detail on Rev Side)		$113,759,978.54
37 Deposits in Transit(Detail on Reverse Side)		$0.00
38 Proof	$113,759,978.54	$113,759,978.54

ANALYSIS OF CASH ON HAND AT CLOSE OF MONTH:

(a) Cash change Fund Advanced by County	$600.00
(b)Receipts Deposited in Depositories	$0.48
(c)Uncollected Items on Hand(List on Reverse Side)	$0.00
(d)Total(Must Agree With Line 26 Above)	$600.48

State of Indiana, Tippecanoe County: as: I, the undersigned Treasurer of aforesaid County and State hereby certify that the foregoing report is true and correct to the best of my knowledge and belief.

DATE 4/12/2020

Jennifer Weston

County Treasurer

FILED

APR 14 2020

Robert A. Martin Jr.

AUDITOR OF TIPPECANOE CO.

WEIGHTS AND MEASURES MONTHLY REPORT

State Form 44196 (R2/10-99)

Indiana Division of Weights & Measures
2525 N Shadeland Ave., Ste D3, Indianapolis, Indiana 46219-1791
*Office: (317) 356-7078 * Fax: (317) 351-2878*
www.in.gov

INDIANA
A State that Works

Inspector: James M. Wolf Jurisdiction: Tippecanoe Date: 16-Mar to 15-Apr #REF!

	STATISTICAL			
INSPECTION ACTIVITIES	Correct	Rejected	Confiscated	TOTAL
SCALES				
Vehicle - State Police				0
Vehicle - State Inspection				0
Vehicle - City or County	9			9
Railroad Scales	2	1		3
Belt Conveyor Scales				0
Livestock Scales				0
Portable & Dormant Scales	16			16
Hopper Scales	1			1
Computing Scales	6			6
Suspension Scales				0
Prescription Scales				0
Gram Scales				0
Non-Commercial Scales				0
MEASURING DEVICES				
LPG Meters				0
CNG Meters				0
Vehicle Truck Meters				0
Gasoline, Kerosene, Diesel Tests	36			36
High Flow Diesel Tests				0
Mass Flow Meters				0
Taxi Meters				0
Timing Devices				0
CALIBRATIONS AND TESTS				
Commercial Weights	5			5
Prescription Weights				0
Wheel Weighers				0
Test Weights				0
Liquid Measures				0
Linear Measures				0
Miscellaneous				0
OTHER ACTIVITIES				
Packages Checked	163			163
Packages Controlled				0
LP Gas Cylinders				0
Octane samples				0
Measuregraphs				0
Customer Complaints		1		1
GRAND TOTAL	238	2	0	240

NARRATIVE

(Explain Miscellaneous Tests and Activities)

Milestone (3)-Nutrient Ag Attica (1)-Reith Riley (3)
Nutrient Ag Clarkshill (1)- Nutrient Ag Buck Creek (1)

Tate & Lyle North Plant (3)

Food Finders(4)-FedExOffice(3)-UPS Store(2)
VP LP(1)- Nutrient Ag Attica(2)-FedExCroutch(3)-UPS(1)
Nutrient Ag Attica
Fellure Food (6)

Circle K Northwestern Ave WL(36)

VP 2450 LP (2-50#)(2-200#)(1-100#)

Fellure Foods (5) Bacon-(35) Chicken-(36) Hamburger -(47)
Pork - (20) Firewood - VP 2450 (20) Firewood

Pure Essence CBD (Wrong Class of Scale)

Reduced Inspections due to Covid-19 Stay at Home Order